



**Minutes
The Township of Cavan Monaghan
Regular Council Meeting**

**Monday, November 15, 2021
1:00 p.m.
Remote Locations**

Those members in attendance were:

Council	Scott McFadden	Mayor
	Matthew Graham	Deputy Mayor
	Tim Belch	Councillor
	Ryan Huntley	Councillor
	Cathy Moore	Councillor
Staff	Yvette Hurley	CAO
	Cindy Page	Clerk
	Karlie Cornish-Tkalec	Deputy Clerk/Corporate Services Administrator
	Bill Balfour	Fire Chief
	Karen Ellis	Director of Planning
	Kimberley Pope	Director of Finance/Treasurer
	Brigid Ayotte	Economic and Community Development Coordinator
	Chris Allison	Parks and Facilities Manager
	Wayne Hancock	Director of Public Works
	John Connolly	Executive Director of Planning and Development

1. Open Session

2. Call to Order

Mayor McFadden called the meeting to order at 1:00 p.m.

3. Approval of the Agenda

R/15/11/21/01

Moved by: Huntley

Seconded by: Graham

That the agenda for Regular Council Meeting on November 15, 2021 be approved as amended to include two (2) maps with Item 9.3 Report – Public Works 2021-19 Former Millbrook Correctional Facility Groundwater Investigation.

Recorded	For	Against	
Moore	X		
Belch	X		
Huntley	X		
McFadden	X		
Graham	X		
Results	5	0	Carried

5. Closed Session

There was no closed session.

6. Presentation

6.1 Daryl Abbs and Gary Scandlan, Watson & Associates Economists - Water/Wastewater Rate Analysis

R/15/11/21/02

Moved by: Graham

Seconded by: Huntley

That the presentation for Daryl Abbs and Gary Scandlan from Watson and Associates Economist be received for information.

Recorded	For	Against	
Graham	X		
Huntley	X		
Moore	X		
Belch	X		
McFadden	X		
Results	5	0	Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

7. Minutes

7.1 Minutes of the Regular Meeting held November 1, 2021

R/15/11/21/03

Moved by: Graham

Seconded by: Moore

That the minutes of the Regular Council Meeting held November 1, 2021 be approved as presented.

Recorded	For	Against	
Belch	X		
Graham	X		
McFadden	X		
Moore	X		
Huntley	X		
Results	5	0	Carried

8. Minutes from Committees and Boards

8.1 Municipal Revitalization and Heritage Advisory Committee meeting minutes of October 21, 2021

R/15/11/21/04

Moved by: Huntley

Seconded by: Belch

That the minutes for the Municipal Revitalization and Heritage Advisory Committee meeting minutes of October 21, 2021 be approved as presented.

Recorded	For	Against	
Huntley	X		
McFadden	X		
Moore	X		
Graham	X		
Belch	X		
Results	5	0	Carried

Mayor McFadden called for a recess 1:53 p.m. to 2:03 p.m.

9. Reports

9.1 Report - Finance 2021-17 Water and Wastewater Rate Analysis and Water and Wastewater User Fees and Charges By-law

R/15/11/21/05

Moved by: Graham

Seconded by: Moore

That Council receives the updated Water & Wastewater Rate Analysis presented by Watson & Associates Ltd., as per motion of Council on November 16, 2020; and

That Council approves By-law No. 2021-67 being a by-law to Impose & Consolidate Water & Wastewater User Fees and Charges with annual rate increases of 1.5% from 2022 to 2025.

Recorded	For	Against
McFadden	X	
Huntley	X	
Belch	X	
Graham	X	
Moore	X	
Results	5	0

Carried

9.2 Report - Public Works 2021-18 RFP - PW-21-02 for Design and Engineering Services for Main Street Watermain Replacement

R/15/11/21/06

Moved by: Graham

Seconded by: Huntley

That Council authorize staff to retain the services of Engage Engineering Ltd. for the design and engineering services for Main Street Watermain Replacement in the amount of \$42,130.00 plus net H.S.T in the amount of \$741.49 for a total amount of \$42,871.49.

Recorded	For	Against
Moore	X	
Belch	X	
McFadden	X	
Graham	X	
Huntley	X	
Results	5	0

Carried

9.3 Report - Public Works 2021-19 Former Millbrook Correctional Facility Groundwater Investigation

Mike Bingham from Cambium Environmental joined the meeting.

R/15/11/21/07

Moved by: Graham

Seconded by: Huntley

That Council receive Public Works Report No. 2021-19 as information; and

That Council direct staff to meet with MECP and IO to ensure testing continues at the former correctional facility and the municipal wells; and

That Council direct staff to seek legal advice and identify the Municipality's liability related to future testing and treatment of the Municipal Supply Wells; and

That Council request in writing to be notified of the Stage 3 Circulation as we have expressed a formal interest on the property.

Recorded	For	Against
Graham	X	
Huntley	X	
Moore	X	
Belch	X	
McFadden	X	
Results	5	0

Carried

9.4 Report - Public Works 2021-20 Municipal Solar Units Update Revised

R/15/11/21/08

Moved by: Graham

Seconded by: Belch

That Council support Simon Boone from Generation Solar to participate in the Council Meeting.

Recorded	For	Against
Moore	X	
Belch	X	
Huntley	X	
McFadden	X	
Graham	X	
Results	5	0

Carried

R/15/11/21/09

Moved by: Huntley

Seconded by: Graham

That Council receive Public Works Report 2021-20 for information; and
That Council approve a reduced interest rate on the internal Solar units loan, from the Asset Replacement Reserve, to two percent (2%) interest from six percent (6%) on the principal of \$161,161.56 remaining at December 31, 2021 under the existing term ending January 1, 2025; and
That Staff report back to Council after the one year period on the success of the ongoing maintenance program, monitoring of the system and revenues by Generation Solar; and

That Staff report back to Council outlining the actual verse the projected cost to date and include the annual deficit and provide projections for the solar program.

Recorded	For	Against
Belch	X	
Graham	X	
McFadden	X	
Moore	X	
Huntley	X	
Results	5	0

Carried

9.5 Report - Planning 2021-59 Update: Status Report - 1066 Syer Line

R/15/11/21/10

Moved by: Moore

Seconded by: Graham

That Council receive Report Planning 2021-59 Update: Status Report – 1066 Syer Line for information.

Recorded	For	Against	
Huntley	X		
McFadden	X		
Moore	X		
Graham	X		
Belch	X		
Results	5	0	Carried

9.6 Report - CAO Report and Capital Status

R/15/11/21/11

Moved by: Graham

Seconded by: Belch

That Report – CAO Report and Capital Status be received for information.

Recorded	For	Against	
McFadden	X		
Huntley	X		
Belch	X		
Graham	X		
Moore	X		
Results	5	0	Carried

9.7 Council/Committee Verbal Reports

Deputy Mayor Graham noted that the next Millbrook Valley Trails Advisory Committee meeting is on Monday, November 22 at 5:00 p.m. via zoom.

Councillor Belch advised that the next Municipal Revitalization and Heritage Advisory Committee meeting is on Thursday, November 18 at 9:00 a.m. via zoom.

R/15/11/21/12

Moved by: Graham

Seconded by: Moore

That Council receive the Council/Committee verbal reports for information.

Recorded	For	Against	
Moore	X		
Belch	X		
Huntley	X		
McFadden	X		
Graham	X		
Results	5	0	Carried

10. General Business

There was no general business.

11. Correspondence for Information

There was no correspondence for information.

12. Correspondence for Action

There was no correspondence for action.

13. By-laws

13.1 By-law No. 2021-66 being a by-law to authorize the Clerk and Deputy Clerk to provide Civil Marriage Services to the public

13.2 By-law No. 2021-67 being a by-law to impose Water and Wastewater User Fees and Charges

13.3 By-law No. 2021-68 being a by-law to authorize the execution of an Environmental Impact Mitigation Measures Agreement between 1972867 Ontario Inc. and the Corporation of the Township of Cavan Monaghan

R/15/11/21/13

Moved by: Graham

Seconded by: Moore

That By-law No. 2021-66 being a by-law to authorize the Clerk and Deputy Clerk to provide Civil Marriage Services to the public and By-law No. 2021-67 being a by-law to impose Water and Wastewater User Fees and Charges and By-law No. 2021-68 being a by-law to authorize the execution of an Environmental Impact Mitigation Measures Agreement between 1972867 Ontario Inc. and the Corporation of the Township of Cavan Monaghan be read a first, second and third time and passed this 15th day of November, signed by the Mayor and Clerk and the Corporate Seal attached.

Recorded	For	Against	
Graham	X		
Huntley	X		
Moore	X		
Belch	X		
McFadden	X		
Results	5	0	Carried

14. Unfinished Business

There was no unfinished business.

15. Notice of Motion

There were no notices of motion.

16. Confirming By-law

16.1 By-law No. 2021-69 being a by-law to confirm the proceedings of the meeting held November 15, 2021

R/15/11/21/14

Moved by: Graham

Seconded by: Belch

That By-law No. 2021-69 being a by-law to confirm the proceedings of the meeting held November 15, 2021 be read a first, second and third time and passed this 15th day of November signed by the Mayor and Clerk and the Corporate Seal attached.

Recorded	For	Against	
Belch	X		
Graham	X		
McFadden	X		
Moore	X		
Huntley	X		
Results	5	0	Carried

17. Adjournment

R/15/11/21/15

Moved by: Huntley

Seconded by: Graham

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn at 2:53 p.m.

Recorded	For	Against	
Huntley	X		
McFadden	X		
Moore	X		
Graham	X		
Belch	X		
Results	5	0	Carried

Scott McFadden
Mayor

Cindy Page
Clerk