

The Township of Cavan Monaghan

By-law No. 2021-76

Being a by-law to Impose and Consolidate User Fees and Charges

Whereas Section 391 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, authorizes municipalities and local boards to impose fees or charges on persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and for the use of its property under its control;

And Whereas that the costs included in a fee or charge may include costs incurred by the municipality or local board related to administration, enforcement and the establishment, acquisition and replacement of capital assets;

And Whereas that a fee or charge may be imposed whether or not it is mandatory for the municipality or local board imposing the fee or charge to provide or do the service or activity, pay the costs or allow the use of the property;

And Whereas Section 69 of the Planning Act, R.S.O., 1990 c. P.13 as amended provides that the Council of a municipality may establish a tariff of fees for the processing of applications made in respect of planning matters;

And Whereas by-laws imposing fees and charges are authorized by various other statutes;

Now Therefore the Council of the Township of Cavan Monaghan hereby enacts as follows:

1. That Schedule "A" attached hereto shall comprise the list of fees and charges for the Township of Cavan Monaghan.
2. That all the fees and charges included in Schedule "A" attached hereto are hereby adopted by Council if not otherwise done by by-law.
3. That By-law No. 2020-77 is hereby repealed in its entirety.
4. That this By-law shall become effective the 1st day of January, 2022.

Read a first, second and third time and passed this 6th day of December, 2021.

Scott McFadden
Mayor

Cindy Page
Clerk



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Township of Cavan Monaghan User Fees and Charges By-law No. 2021-76 effective January 1, 2022

Administrative Services	Pg. 2 - 4
Building Department Services	Pg. 5 - 6
Fire Department Services	Pg. 6 – 7
Licensing	Pg. 8
Planning Department Services	Pg. 9 – 10
Recreational Services	Pg.11 – 14
Public Works	Pg.15 – 16

A not-for-profit organization may request the waiving of a user fee or charge, as outlined in the current User Fees and Charges By-law, providing the funds from the public activity/event/function will be transferred to the municipality for the benefit of all rate payers. A written request must be submitted to the CAO for approval in advance of the activity/event/function date with the details of the anticipated funds and purpose of the funds being transferred to the municipality.

Administrative Services

Written Requests

Tax Certificate (with 48 hour notice)	\$40.00 per roll no.	TC
Utility Certificate (with 48 hour notice)	\$30.00 per account no.	UC
Tax & Utility Certificate (Combined, with 48 hour notice)	\$70.00 per roll no.	TCU
Tax, Utility and/or combined Certificate with issuance less than 48 hours' notice (rush order)	Additional 25% premium on user fee per roll no.	TCRUSH

Verbal Confirmation, of Tax Certificate and/or Utility Certificate provided up to 30 Calendar Days After Issuance, - No Charge-

Zoning Request	\$40.00 per roll no.	4910A6
Work Orders	\$40.00 per roll no.	4910A7
Zoning Request & Work Orders (Combined)	\$70.00 per roll no.	4910AC
Zoning Request, Work Orders and/or combined with issuance less than 48 hours' notice (rush order)	Additional 25% premium on user fee per roll no.	ZWRUSH
Agreement Compliance Letters	\$55.00 per roll no.	4910A8
Cancellation Request and Refund Fee	\$10.00 per roll/account no.	CANCEL

F.O.I. (Freedom of Information & Protection of Privacy Act) Requests

To enact a F.O.I. request	\$5.00 per request	4220B
Photocopies, computer printouts, faxing	\$0.20 per page	4220C
USB Drive/Data Stick	\$10.00 per USB	4220BB
Long Distance Fax Service	\$1.20 per page	4250A7
Local Fax Service	\$0.20 per page	4250A8
Manually searching for a record after 2 hours searching	\$7.50 each 15 mins	4250B4
For preparing a record for disclosure includes severing a part of the record	\$7.50 each 15 mins	4250B4
Developing a computer program or other method of producing a record from a machine-readable record	\$15.00 each fifteen minutes	4250B5
Deposit Required: If a "Head" gives an estimate of an amount payable under the Act, and the estimate is \$25.00 or more, the "Head" may require a deposit equal to 50% before completing the request	Deposit equal to 50% of estimate	n/a

Authority: Section 3, Subsection of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O., 1990, Chapter M.56

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Other Charges

Postage	Current postage rate	POSTAG
Photo Copy - Letter Size	\$0.50 per page	4250A2
Photo Copy - Legal Size	\$1.00 per page	4250A3
Long Distance Fax Service	\$1.50 per page	4250A7
Local Fax Service	\$0.50 per page	4250A8
USB Drive/Data Stick	\$10.00 per USB	4250AB

Miscellaneous Charges

Non-Cash Charge	3% of payment	CREDIT
Payment Transfer between Accounts (Customer Error)	\$5.00	4250B1
Commissioner of Oath Services (Township Resident)	\$15.00	4220A2
Commissioner of Oath Services (Non-Township Resident)	\$20.00	4220A4
Marriage Licence	\$125.00	4223A1
Civil Ceremony (Regular Hours)	\$300.00	4223A2
Civil Ceremony (Non-Regular Hours)	\$400.00	4223A3
Ceremony Rehearsal (Regular Hours)	\$50.00	4223A4
Ceremony Rehearsal (Non-Regular Hours)	\$65.00	4223A6
Ceremony Mileage	Rate established by County of Peterborough	4223A5
Burial Permits	\$25.00	4220BU
Duplicate Accounts Receivable Invoice or Statement (Email or Paper Record)	\$5.00 per page	4800E6
Fence Viewing – To initiate the fence viewing	\$50.00 per application	4220D
Closed Meeting Investigator/per submission	\$125.00	4220D1
Registered Mail Fee	Cost recovery + 10% Admin Fee (\$30.00 minimum)	R-MAIL
Tender Package on behalf of approved consultant	Cost recovery + 10% Admin Fee (\$10.00 minimum)	TENDER
Paymentus™ Convenience Fee (%) Property Taxes / Utilities / Rentals / Fire / Marriage Certificates / Finance & Admin	On-Line Percentage Fee of 1.75% (per contract)	n/a
Paymentus™ Convenience Fee (Flat) Dog Tags / Burn Permits	On-Line Flat Fee of \$1.75 (per contract)	n/a

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Tax and Finance Charges

Request Information of tax account – Property owner verbal request of current information free of charge. A fee is required for printed receipts/statements	\$0.00	n/a
Request for property information for previous years (manually searching & compiling information/records)	\$15.00 each 15 mins (\$30.00 minimum)	4250A5
PAP Cancellation (< 21 Calendar Days before Due Date)	\$20.00	4250B2
Final Notice Letter (Bailiff/Tax Sale/Transfer to Taxes)	\$30.00	4250B3
Final Collection Notice – AR Collection Fee	15% collection fee (\$30.00 minimum)	4250CB
Returned Payment Fee and/or Non-Sufficient Funds	\$48.00	NSF
Duplicate Water Invoice or Statement (Email or Paper Record)	\$5.00 per page	4800E6
Duplicate Tax Bill or Tax Statements (Email or Paper Record)	\$5.00 per page	4250E6
Overdue Tax Notification/Reminder Notice	\$5.00 per record	4250O6
Re-Issue/Refund Cheque	\$5.00 per request	4250B6
Ownership Change Fee	\$30.00 per roll	4250A1
New Account Set-up Fee	\$60.00 per roll	4250A0
Tax Sale Administration Fee	Charges as incurred	TAXSAL
Municipal Tax Sale Tender Package	\$10.00/package	TAXPKG
Mortgage Account Adjustment	\$30.00 per roll	4250B9
Mortgage Additions	\$10.00 per roll	4250B7
Mortgage Payment Fee	\$5.00 per account	4250B8
Retrieval of Post-Dated Cheques	\$20.00	4250A9
Administrative Invoice Fee for additions to Property Tax Roll	10% Admin fee (\$30.00 minimum)	4250A4

Authority: Section 391 of the Municipal Act 2001 S.O. 2001, c.25

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Building Department Services

Residential

New Dwellings based on habitable area (walkout basements are based on ½ floor area)	\$0.95 per square ft Min. \$500.00	4910A1
Residential additions – including attached garages (based on floor area)	\$0.95 per square ft Min. \$150.00	4910A2
Alterations, Repairs or Renovations	\$10.00 per \$1,000.00 cost of construction Min. \$150.00	4910A3
Building Relocation	\$500.00	4910A4
Relocation of Accessory Building	\$250.00	4910A9

Detached accessory buildings based on total area (includes agricultural buildings)

Area up to 600 sq ft	\$0.50 per square ft	4910A5
Additional Area 601 sq ft +	\$0.25 per square ft	4910A5
Minimum Permit Fee	\$150.00	4910A5

Commercial, Industrial or Institutional

Commercial, Industrial or Institutional	\$0.95 per square ft for new construction \$10.00 per \$1,000.00 cost of construction for renovations	4910D1
Minimum Permit Fee	\$150.00	4910D1

Plumbing

Plumbing – 1-9 Fixtures	\$75.00	4910J3
Plumbing – 10 or more Fixtures	\$150.00	4910J4

Designated Structures and Miscellaneous Charges

Decks or Balconies	\$0.50 per square ft Min.\$100	4910E1
Solid Fuel Appliances and Chimneys	\$100.00	4910F1
Pool Permit	\$100.00	4910B1
Roof Mounted Solar Panels – over 53.82 sq. ft in area	\$10.00/\$1,000.00 cost of construction. Min. \$125.00	4910B2
All other designated structures as defined by the OBC	\$10.00/\$1,000.00 cost of construction. Min. \$250.00	4910B3
Demolition Permit	\$150.00	4910G1
Permit Renewal	\$50.00	4910H1
Temporary Trailer (six-month period)	\$150.00	4910I1
Failure to obtain required permits	Double the regular permit fee	n/a
Failure to comply with an order	Double the regular permit fee Min. \$1,000.00	4910P1
Chief Building Official determined minor	\$50.00	n/a

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Fire Department Services

Fire Prevention Inspection of Building and Property - Part A

All Commercial, Industrial or Federal	\$125.00 per inspection	4414A1
Residential Occupancies, including Government Funded Daycare facilities, group homes, child care provider homes, Bed and Breakfast, Schools	\$125.00 per inspection	4414A2

Clearance Letter – Part B

Special Occasion Permit/Letters	\$125.00	4411D
Fireworks Approval Requiring Authority Having Jurisdiction Approvals	\$100.00	4411D2

Fire Burning Permits - Part C

All fires within the Township require a Fire Permit

Applicable fee per 12-month period per household from the date of initial issue of the first permit

Campfire Permit	\$10.00 per 12-month period	4414C1
Brush Permit	\$25.00 per 12-month period	4414C2
Special Permit	\$50.00 per 12-month period	4414D1

Risk and Safety Management Plan Approval (RSMP) – Part D

Review of Propane Facility Risk and Safety Management Plans (RSMP) – new, existing or expanding facility (not including fees for third party or external review)	Less than or equal to 5,000 USWG, \$500.00 process fee	4414A4
	Greater than 5,000 USWG, \$1,000.00 initial deposit fee	4414A44
Review of Propane Facility Risk and Safety Management Plans (RSMP) – existing facility annual fee (not including fees for third party or external review)	\$300.00 annual review fee	4414A45
Propane Exchange Letter	\$150.00	4414A46

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Review of Fire Safety Plan/Drills – Part E

Review of Fire Safety Plan	\$100.00	4414A6
Vulnerable Occupancy Drill	\$100.00	4414E3
Vulnerable Occupancy Drill Review	\$100.00	4414E3B

File Review – Part F

Review and Status Update of Existing Inspection, Approval, Clearance, Review File	\$150.00	4414A5
Fire Reports/Motor Vehicle Accidents (money to be received upfront)	\$175.00	4414A3

Emergency Response – Part G

First Hour	\$488.40 per Fire Apparatus or MTO rates as amended	4414E
Every half hour thereafter	\$244.20 per Fire Apparatus or MTO rates as amended	4414E
ARIS/MTO Plate Abstract Retrieval Fee / Police Report	\$50.00	4414E2
Fire Response Fees	Current MTO rates, plus personnel costs, plus any additional costs to the Township of Cavan Monaghan	n/a

False Alarms – Part H

1st Alarm	Exempt	n/a
2nd Alarm	Subject to \$500.00	4414G
3rd Alarm	Part “G” Rates	4441G
4 th Alarm	Part “G” Rates x 2	4441G

Goods/Materials – Part I

Smoke Alarm/CO Detector	\$80.00 Each	4414A7
Lock Boxes (uninstalled)	\$190.00 per lock box	4414A8

Extraordinary Expenses – Part J

Administration charge:	15% on any extraordinary expense equal to or under \$5,000.00 10% on any extraordinary expense over \$5,000.00.	4414F
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Licensing

Lottery (Provincial) Licensing

Nevada Break Open	3% of total value of prizes or a flat rate of \$15.00	4220B1
Lottery Raffle	3% of total value of prizes or a flat rate of \$15.00	4220B4
Blanket Lottery	3% of total value of prizes or a flat rate of \$15.00	4220B5
Bingo	3% of total value of prizes or a flat rate of \$15.00	4220B3
Bazaar	3% of total value of prizes or a flat rate of \$15.00	4220B2

Authority: Order in Council 2699/93(as amended by OIC 2038/97 and OIC 267/98)

Animal Control Licensing - Dog Licensing,

If paid on or before March 31st of the current year

For each spayed female or neutered male	\$15.00 per dog	4230D1
For each female or male, untreated	\$20.00 per dog	4230D2

If paid after March 31st of the current year

For each spayed female or neutered male	\$30.00 per dog	4230D3
For each female or male, untreated	\$40.00 per dog	4230D4

Newly Acquired Dogs/ Dogs belonging to new Residents

For each spayed female or neutered male	\$15.00 per dog	4230D5
For each female or male, untreated	\$20.00 per dog	4230D6

Replacement Tag

Replacement Tag	\$5.00 per tag	4230E1
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Impound Fees

For each Dog without Dog Tag - during business hours	\$150.00 per dog	4230F1
For each Dog without Dog Tag - outside of business hours	\$200.00 per dog	4230FA
For each Dog with a Dog Tag (animal control licence)	\$75.00 per dog	4230F2

Pick-Up Charges

Any person owning a dog which is found running at large and is confined by the Dog Control Officer shall pay pick-up fees as set out below:

1 st offence in any 12-month period	\$30.00 per dog	4230B1
2 nd offence in any 12-month period	\$60.00 per dog	4230B2
3 rd and subsequent offence in any 12-month period	\$120.00 per dog	4230B3

Kennel Licence Fee, if paid on or before March 31st of the current year

Kennel of Purebred dogs	\$100.00 per kennel per year	4230D9
Commercial Breeding Kennel	\$125.00 per kennel per year	4230DB
Commercial Boarding Kennel	\$150.00 per kennel per year	4230DC

If paid after March 31st of the current year

Kennel of Purebred dogs	\$150.00 per kennel per year	4230DK
Commercial Breeding Kennel	\$175.00 per kennel per year	4230DE
Commercial Boarding Kennel	\$200.00 per kennel per year	4230DF

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Planning Department Services

Planning Fees

Application for Official Plan Amendment Minor Amendment for up to four (4) residential units and/or agricultural uses with basic wording and/or mapping change	\$3,000.00	4950A1
Application for Official Plan Amendment Major Amendment for more than four (4) residential units and/or any ICI (industrial, commercial, institutional)	\$5,000.00	4950A2
Application for Zoning By-Law Amendment Residential/Commercial/Industrial/Institutional	\$1,700.00	4940Z1
Application for Deeming By-law	\$500.00	4920A6
Application to Remove Holding Symbol	\$500.00	4920B3
Application for Minor Variance	\$1,200.00	4930A3
Application for Site Plan Amendment	Full Cost Recovery with a \$1,000.00 deposit	4980X1
Application for Site Plan Approval	Full Cost Recovery with a \$5,000.00 deposit	4980Z1
Application for Allocation Request (unit count 1-5 ERU)	\$200.00	
Application for Allocation Request (unit count greater than 5 ERU)	\$500.00	
Other agency fees and charges may also be applicable to the above planning fees (example; Conservation Authority Fees and/or other agency fees).		4920R

Application for Extension of Temporary Use	\$250.00	4940Z2
Temporary Use Agreement	\$250.00	4940Z2
Garden Suite Agreement	\$250.00	4940Z2
Application for Industrial Wind Turbine Consultation	Full Cost Recovery with a \$25,000.00 deposit	4980Z2
Severance Application Review/Application for Consent	\$400.00	4920B1
Plan of Subdivision (up to 50 lots/units)	Full Cost Recovery with a \$10,000.00 deposit	4970Z1
Plan of Subdivision (51 or more lots/units)	Full Cost Recovery with a \$15,000.00 deposit	4970Z2
Part Lot Control Exemption	\$500.00 + \$100.00 for each additional parcel	4970B1
Deeming By-law Application	\$500.00	
Sale of Official Plan (Hard Copy)	\$50.00 each	4990A7
Sale of Official Plan (USB)	\$25.00 per USB	4990A6
Sale of Zoning By-Law (Hard Copy)	\$50.00 each	4990A8
Sale of Zoning By-Law (USB)	\$25.00 per USB	4990A6
Sale of Township Map (24 X 36)	\$15.00 each	4990A9

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Cash-in-Lieu of Parkland dedication	\$1,200.00 each	9530Z1
Merger Agreement (usually required as a condition of consent)	\$250.00	4920B6
Mitigation Measures Agreement (usually required as a condition of consent)	\$250.00	4920B7
Easement or Encroachment Agreement	\$250.00	4920C1

Authority: Section 69 of the Planning Act, R.S.O. 1990, c.P.13

Site Alteration & Fill Control

Fill less than 500 cubic metres	\$500.00 plus \$0.24 per cubic metre	4960A1
Fill greater than 500 cubic metres	\$750.00 plus \$1.90 per cubic metre	4960A1
Extension of permit for fill less than 500 cu metres	\$250.00	4960A1
Extension of permit for fill greater than 500 cu metres	\$375.00	4960A1
Security for default of agreement to carry out work or other breach of By-law No. 2012-27 or fill permit conditions and obligations	\$3,000.00 or 100% of the cost of remediating off-site impacts and returning the land to a condition satisfactory to the CBO, whichever is greater, additional security as required	4960A2
Security for maintenance of the highways that are used by the trucks delivering or removing fill	Amount to be determined by CBO	4960A2

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Recreational Services

Event Liability and Not-for-Profit Community Group Insurance Program

Sporting Events or Activities Leagues Up to 30 players per team Up to 25 teams per league Above 30 players or 25 teams Non Leagues & Tournaments, High Risk 0 – 25 participants 26 - 50 participants 51 – 100 participants 101 – 250 participants 250+ participants Non-Sporting Events or other Occasions	\$175.00 per team \$175.00 per team <i>refer to policy</i> \$2.00/hr \$4.00/hr \$6.00/hr \$10.00/hr <i>refer to policy</i> <i>refer to policy</i>	4172L0 4172L0 4172HR1 4172HR2 4172HR3 4172HR4
<i>Event liability and not for profit community group insurance are administered by Marsh Canada Ltd. User rates and/or premiums quoted are subject to change, as amended.</i>		

Millbrook Arena Arena Non-Ice Recreational Surface

Non-Ice Surface Rental-Sports, Activities etc. per hour Weekday Rentals 4:00 p.m. to 12:00 a.m. Weekend Rentals 7:00 a.m. to 12:00 a.m.	\$100.00/hr	4731A9
Advertising- Arena rink boards (per year)	\$400.00/yr Plus production costs	4731J1

Cavan Monaghan Community Center

Prime Time Ice as Defined in the user groups "Ice Allocation Policy"

Prime Time Ice M-F 5:00 p.m. to 12:00 a.m. all day Saturday and Sunday	\$182.00/hr	CC4731A2
Tournament Prime Time Package Includes: Ice, Community Hall and Kitchen for the duration of the tournament.	\$218.00/hr	CC4731A4

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Minor Sports Ice – (excluding tournament ice time)	\$140.00/hr	CC4731A1
Non-Prime Time Ice M-F 8:00 a.m. to 5:00 p.m.	\$105.00/hr	CC4731A3
Arena Floor (Non-Ice Surface)	\$100.00/hr	CC4731A9
Public and Recreation Skating All skates are 1 hour in duration		
• Child/youth (12 & under)	\$2.00/hr	CC4731A0
• Adult	\$3.00/hr	CC4731A01
• Family Skate (maximum five people, with one adult)	\$10.00/hr	CC4731A02
• Parent and Tot Skate Fee is for adults only, toddlers 1-6 yrs are free.	\$3.00/hr	CC4731A07
• Adult Exercise	\$3.00/hr	CC4731A03
• Adult Skate	\$3.00/hr	CC4731A04
• Puck & Stick	\$3.00/hr	CC4731A05
• Pick Up Hockey	\$6.00/hr	CC4731A06
All rates quoted are per person		
Walking Track Rental (exclusive for user group)	\$100.00/hr	CC4731FA1
Community Hall (2,526 ft ²) (3,064 ft ² with warming kitchen & storage)	\$70.00/hr \$252.00/max 4 hr rentals \$448.00 day rate before 5:00 p.m. \$476.00 evening rate after 5:00 p.m. Note Evening Rate: Additional hourly rate will be applied for rentals exceeding the maximum of 8 hours	CC4731C1 CC4731C2 CC4731C3 CC4731C4
Kitchen (538 ft ²)	\$100.00 per event	CC4731C5
Refundable Damage Deposit	\$200.00 with SOP *SOP – Special Occasions Permit	CC4731C4
Special Set-Up Charges	\$60.00/per hr/per staff	CC4731K1
Fitness Studio (1,290 ft ²)	\$35.00/hr \$126.00/half day up to 4 hrs. \$224.00/day rental before 5 p.m. \$238.00, 8-hour rate day/evening rate	CC4731D1 CC4731D2 CC4731D3 CC4731D4
Meeting Room (430 ft ²)	\$30.00/hr \$108.00/half day up to 4 hrs. \$192.00/day/event (8 hrs) before 5 p.m. \$204.00, 8-hour day/evening rate	CC4731E1 CC4731E2 CC4731E3 CC3731E4
Overlook Room	\$30.00/hr	CC4731L1

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	\$108.00/half day up to 4 hrs. \$192.00/day/event (8 hrs) before 5pm \$204.00, 8-hour day/evening rate	CC4731L2 CC4731L3 CC3731L4
Advertising Arena rink boards (per year)	\$600.00/yr. plus production costs	CC4731J1
Community Centre Display Monitors 6 Month Rate \$216.00 Note: customer will be required to provide their advertisement in Publisher Format.	Monthly Rate \$40.00 6 Month Rate \$216.00 Annual Rate \$408.00	CC4731J3 CC4731J4 CC4731J5

**Maple Leaf Park
Maple Leaf Park Permitted Use**

Gathering 25+ people Flat Rate	\$100.00	4711F1
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Monday – Sunday 8:30 a.m. to 10:00 p.m.

- All rentals include washrooms
- Adult and/or Adult Sports Team/League rates are applicable to all players 19 years old and older as of January 1st of the current year.
- Youth and/or Minor Sports League rates are applicable to all players 18 years old and under as of January 1st of the current year.

Ball Diamonds (Hourly Rate) per diamond Adult Rate Youth Rate	\$31.00 /hr \$21.00 /hr	4711D5 4711D5Y
Outdoor Field Tournaments (Ball Diamonds) per day (per pitch/field) Adult Rate Youth Rate	\$115.00 /day \$ 65.00 /day	4711D1 4711D1Y
Ball Diamonds - Minor Sports League Rate per diamond Seasonal Rate includes one end of year tournament – 10 hrs. maximum per week.	\$942.50 /season per league	4711E1
Ball Diamonds Adult Sports Team Rate per diamond Seasonal Rate includes one end of year tournament – 1 night per week, 4 hrs max/team.	\$875.50 /season per team	4711D7
Ball Diamonds Adult Sports League Rate per diamond Seasonal Rate includes one end of year tournament – 5 hrs max per week.	\$1,751.00 /season per league	4711E2
Use of Lights at any Sports Field	\$21.00 /hr	4711E9
Soccer Fields Minor Sports League Rate per pitch Seasonal rate includes one end of year – 12 hrs. max per week.	\$942.50 /season per league	4711E4
Soccer Fields Adult Sports Team Rate per pitch	\$875.50 /season	4711D9

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Seasonal rate includes one end of year tournament – 3 hrs. max per week.	per team	
Soccer Fields Adult Sports League Rate per pitch Seasonal rate includes one end of year tournament – 5 hrs. max per week,	\$1,751.00 /season per league	4711E3
Soccer Fields (Hourly Rate) per Pitch Adult Rate Youth Rate	\$31.00 /hr \$21.00 /hr	4711D0 4711D0Y
Outdoor Field Tournaments (Soccer Fields) per day (per pitch/field) Adult Rate Youth Rate	\$115.00 /day \$ 65.00 /day	4711D1 4711D1Y

*Taxes not included in the fees and charges. Please add applicable taxes where necessary.
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 This cash discount of 3% will not apply to payments made by credit at the Municipal Office.

Public Works

Transfer Station / Waste Management

Kitchen Waste Container (Kitchen Catcher) Fee for lost, stolen or second bin requests.	\$5.00 each	4870A1
Green Bin Recycling Container Fee for lost, stolen or second bin requests.	\$25.00 each	4870A2
Sale of Blue Box	\$6.00 each	4870A3
Bag Tags	\$2.50 each	4870C1

Building Material Disposal

Shingles (value determined by Transfer Station Supervisor)	\$10.00 per bundle up to a maximum of \$100.00	4870A4
Disposal of Excess Waste (minimum charge)	\$5.00 min	4870A6
Excess Waste (maximum 1/2-ton truck load)	\$100.00 per truck load	4870A5
Drywall	\$100.00 per truck load	4870A8
And/or to be determined by the Transfer Station Supervisor and/or designate		

Tire Disposal

Car tire without rims	As per Ontario Tire Stewardship Program
Car tire with rims	
Truck tire with rims	
Truck tire off rims	
Highway Tractor tire without rims	
Rear Farm Tractor tire without rims	
Miscellaneous Small Tires	

Other Disposal

Small Furniture	\$10.00	4870A9
Large Furniture	\$20.00	4870B1
Special Items (i.e., Boats)	\$100.00	4870B2

Entrance Permits/Installation of Culverts – Residential

Entrance Permit Fee for new culverts, culvert extensions and curb cuts	\$200.00	4610B1
Performance Deposit Fee for work to standard	\$300.00 deposit refundable	4610Z1
For work not to standard	Full cost recovery with \$300.00 deposit applied to costs	4610B3

Section 391 of the Municipal Act 2001, R.S.O. 2001, c.25

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Entrance Permits/Installation of Culverts – Commercial/Industrial

Entrance Permit Fee for new culverts, culvert extensions and curb cuts.	\$250.00	4610B
Performance Deposit Fee for work to standard	\$750.00 deposit refundable	4610Z2
For work not to standard	Full cost recovery with \$750.00 deposit applied to costs	n/a

Section 391 of the Municipal Act 2001, R.S.O. 2001, c.25

911 Civic Address Blades

Purchase of a 911 Blade/Sign	\$55.00	4610C1
Replacement of a 911 Blade/Sign	\$25.00	4610C2

Works in a Municipal Right-of-way

Performance Deposit – Industrial Wind Turbines Works in a Municipal Right-of-way to standard	\$25,000.00 deposit refundable	4610Z3
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General Public Works

Road Occupancy Request	\$200.00 per request	4600A1
Road Occupancy Security Deposit (fee may be increased at the discretion of the Director of Public Works)	\$1,000.00 min.	4600AD

New Development

Associated Fees to be collected as per the development agreement for each individual site		
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