



APPENDIX P Request for Co-ordinator

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Date: January 14, 2022

Dear Michael Bechard (Operations Manager)

Due to the pending departure of Fire Chief Ted Bryan the appointed (fire co-ordinator, alternate fire co-ordinator and or zone co-ordinator) for the County/Region/District of Peterborough County it is necessary to appoint a new (fire co-ordinator) alternate fire co-ordinator and or zone co-ordinator. I have reviewed the criteria for appointment to these positions and I am recommending that Bill Balfour of the Cavan Monaghan Fire Department

Fire Department be appointed as the (fire co-ordinator, alternate fire co-ordinator and or zone co-ordinator).

- ☒ Fire chief, deputy fire chief or senior officer with the necessary training and experience to co-ordinate the plan.
- ☒ Willingness to fulfill the role of fire co-ordinator, alternate(s) and or zone co-ordinator.
- ☒ Agreement of the employer that the Fire Marshal, or designate, may request or require a Fire Co-ordinator, alternate(s) and or zone co-ordinator to fill the role.
- ☒ Have technical ability to communicate with participants and non-municipal participants within the county, district or region and between other counties, districts and or regions.
- ☒ Understand the requirements and implementation of the MAP.
- ☒ Participants or non-municipal participants in the MAP have been advised by the OFM or fire co-ordinator of an impending or actual vacancy of a fire co-ordinator or alternate and have been given the opportunity to provide input into the new nomination.
- ☒ Supporting information attached - JPEG Photo and Municipal letter of support.

Signature 
Fire Co-ordinator

Date January 14, 2022

Name Ted Bryan

Title Fire Chief

For OFM office use only:

General Comments

Signature
Fire Protection Advisor

Date

Signature
Operations Manager

Date