

**Minutes
The Township of Cavan Monaghan
Special Council Budget Meeting**

Thursday, January 20, 2022

1:00 p.m.

Remote Locations

Those members in attendance were:

Council	Scott McFadden	Mayor
	Matthew Graham	Deputy Mayor
	Tim Belch	Councillor
	Ryan Huntley	Councillor
Staff	Yvette Hurley	CAO
	Cindy Page	Clerk
	Patti Cavanagh	Customer Service and Records Retention Clerk
	Kimberley Pope	Director of Finance/Treasurer
	Bill Balfour	Fire Chief
	Karen Ellis	Director of Planning
	Brigid Ayotte	Economic Development Communications Officer
	Chris Allison	Manager of Parks and Facilities
	Wayne Hancock	Director of Public Works
	Kyle Phillips	Chief Building Official/By-law Enforcement
	John Connolly	Executive Director of Planning and Development

1. Open Session

2. Call to Order

Mayor McFadden called the meeting to order at 1:00 p.m.

Mayor McFadden had a moment of reflection on the life of Cathy Moore, Cavan Ward Councillor.

3. Approval of the Agenda

R-2022-001

Moved by: Belch

Seconded by: McFadden

That Council unanimously support the addition to the agenda for the Special

Council Budget meeting to include the delegation from April Foster and Chris Arnew, Kawartha Pine Ridge District School Board on the Edge Program Expansion.

Recorded	For	Against
Huntley	X	
Graham		X
McFadden	X	
Belch	X	
Results	3	1
		Defeated

R-2022-002

Moved by: Graham

Seconded by: Huntley

That Council unanimously support the addition to the agenda for the Special Council Budget meeting to include Report - Public Works 2022-01 New Parks and Public Works Millbrook Depot T-PW-21-05.

Recorded	For	Against
Graham	X	
Huntley	X	
Belch	X	
McFadden	X	
Results	4	0
		Carried

R-2022-003

Moved by: Graham

Seconded by: Huntley

That the agenda for the Special Council Budget meeting be approved as amended to include Report - Public Works 2022-01 New Parks and Public Works Millbrook Depot T-PW-21-05.

Recorded	For	Against
McFadden	X	
Belch	X	
Graham	X	
Huntley	X	
Results	4	0
		Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There was no pecuniary interest noted.

5. Closed Session

There was no closed session.

6. Delegations

There were no delegations.

7. General Business

7.1 Report - Finance 2022-01 2nd Draft 2022 Budget Presentation

Kimberley Pope, Director of Finance/Treasurer reviewed the 2nd Draft of the 2022 Operating and Capital Budget and outlined the options for consideration before Council to approve a 3.6% Municipal Residential Tax Rate increase or provide staff direction on the further budget reductions of \$111,708 to maintain a 2.5% Municipal Residential Tax Rate.

Wayne Hancock, Director of Public Works presented Report - Public Works 2022-01 New Parks and Public Works Millbrook Depot T-PW-21-05 to Council for consideration in the 2022 Budget.

R-2022-004

Moved by: Huntley

Seconded by: Belch

That Council award the New Parks & Public Works Millbrook Depot Tender T-PW-21-05 to Mortlock Construction Inc. at the tender amount of \$773,490 with H.S.T. in the amount of \$100,553.70 for a total amount of \$874,043.70. The total tender amount with net municipal H.S.T. is \$787,103.42; and

That Council approve the contingency funds in the amount of \$85,000.00 (11%); and

That Council authorize a debenture of \$872,104 with annual payments of \$56,000 over a 20 year term; with \$24,640 paid through the Parks & Public Works Operating Budgets and \$31,360 paid through Development Charges.

Recorded	For	Against
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
Results	4	0
		Carried

Karla Buckborough, CEO of the Cavan Monaghan Libraries and Glen Spurrell of the Cavan Monaghan Public Library were in attendance and provide Council with an overview of the proposed 2022 Budget request from the Board including an ask of \$282,516 for Operating and \$36,966 for Capital.

Council provided direction to Ms. Buckborough and Mr. Spurrell to report back to their Board on the need to work with Township Staff to create an accountability plan on their budget. The plan will ensure the monies that are received by the Township will be allocated to the approved projects

and report back to Council at the Regular Council meeting to allow further discussion.

Councillor Belch left the meeting 2:37 p.m. and returned at 2:41 p.m.

In collaboration with the CAO and Directors, Ms. Pope reviewed each departments proposed 2022 Capital Budget, 10 year Capital Plan and Reserves with Council. Council provided direction on items to be removed or reconsidered.

R-2022-005

Moved by: Graham

Seconded by: Huntley

That Council support the inclusion of the proposed 2022 Capital Budget Request for Information Technology totaling \$197,226 with a Municipal Tax Rate adjustment of \$9,300.

Recorded	For	Against
Huntley	X	
Graham	X	
McFadden	X	
Belch	X	
Results	4	0 Carried

R-2022-006

Moved by: Graham

Seconded by: Huntley

That Council support the reduction for the MRHAC – 2022 Township Wide – Incentives of \$25,000 from the proposed \$50,000 in the 2022 Capital Budget Request for Planning, Building and ECD.

Recorded	For	Against
Graham	X	
Huntley	X	
Belch	X	
McFadden	X	
Results	4	0 Carried

R-2022-007

Moved by: Graham

Seconded by: McFadden

That Council support the removal of the \$10,000 transfer to reserves for a Heritage Conservation District Plan (Millbrook) from the proposed 2022 Capital Budget Request for Planning, Building and ECD.

Recorded	For	Against
McFadden	X	
Belch	X	
Graham	X	
Huntley		X
Results	3	1
		Carried

R-2022-008

Moved by: Graham

Seconded by: Huntley

That Council support the removal of the \$10,000 transfer to reserves for a Heritage Conservation District Plan (Millbrook) and a reduction of \$25,000 from the 2022 Township Wide – Incentives request; totaling the inclusion of \$325,849, Transfer of Specific Reserves of \$45,000 and a Municipal Tax rate adjusted total of \$86,600 for the proposed 2022 Capital Budget Request for Planning, Building and ECD.

Recorded	For	Against
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
Results	4	0
		Carried

R-2022-009

Moved by: Graham

Seconded by: Belch

That Council support the inclusion of the proposed 2022 Capital Budget Request for Protective Services (Fire) totaling \$150,618 with a Municipal Tax Rate adjustment of \$300,000.

Recorded	For	Against
Huntley	X	
Graham	X	
McFadden	X	
Belch	X	
Results	4	0
		Carried

Mayor McFadden called for a recess at 3:29 p.m. to 3:37 p.m.

R-2022-010

Moved by: Huntley

Seconded by: Belch

That Council support the removal of the Maple Leaf Old Shelter Demolition for \$20,000 from the proposed 2022 Capital Budget Request for Parks & Facilities.

Recorded	For	Against
Graham	X	
Huntley	X	
Belch	X	
McFadden	X	
Results	4	0
		Carried

R-2022-011

Moved by: Huntley

Seconded by: Belch

That Council support Robert Lockhart of Rethink Group to participate in the meeting and provide comments and proposed solutions to assist in both the long and short term needs of Parks and Recreation for Cavan Monaghan.

Recorded	For	Against
McFadden	X	
Belch	X	
Graham	X	
Huntley	X	
Results	4	0
		Carried

R-2022-012

Moved by: Belch

Seconded by: Huntley

That Council direct staff to work with Robert Lockhart of Rethink Group and provide approximate costing on a short term plan for the remaining CMCC lands and a long term Parks and Leisure Plan and report back at the next Budget Meeting.

Recorded	For	Against
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
Results	4	0
		Carried

R-2022-013

Moved by: Belch

Seconded by: Huntley

That Council support the removal of the Maple Leaf Old Shelter Demolition for \$20,000; totaling the inclusion of \$2,184,930 and a Municipal Tax Levy of \$208,310 for a proposed 2022 Capital Budget Request for Parks and Facilities.

Recorded	For	Against
Huntley	X	
Graham	X	
McFadden	X	
Belch	X	
Results	4	0
		Carried

R-2022-014

Moved by: Huntley

Seconded by: McFadden

That Council support the reduction of the transfer to reserves for the replacement of the 2010 John Deere Grader #31-10 of \$250,000 from the proposed \$280,000 in the 2022 Capital Budget Request for Roads and Environmental Services.

Recorded	For	Against
Graham		X
Huntley	X	
Belch	X	
McFadden	X	
Results	3	1
		Carried

R-2022-015

Moved by: Huntley

Seconded by: Belch

That Council support the reduction of the transfer to reserves for the replacement of the 2010 John Deere Grader #31-10 to \$250,000; totaling the inclusion of \$1,409,420, Transfer to Specific Reserves of \$237,000 and a Municipal Tax rate adjusted total of \$576,364 for a proposed 2022 Capital Budget Request for Roads and Environmental Services.

Recorded	For	Against
McFadden	X	
Belch	X	
Graham	X	
Huntley	X	
Results	4	0
		Carried

R-2022-016

Moved by: Graham

Seconded by: Huntley

That Council support the inclusion of the proposed 2022 Capital Budget Request for Finance totaling \$154,100 with a Municipal Tax Rate adjustment of \$2,447,001.

Recorded	For	Against
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
Results	4	0
		Carried

R-2022-017

Moved by: Graham

Seconded by: Huntley

That Council receives the 2nd Draft 2022 Budget Presentation for discussion and information; and direct staff to report back with the Capital amendments and/or reductions today for the final budget report and final budget approval on February 22, 2022.

Recorded	For	Against
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
Results	4	0
		Carried

8. Confirming By-law

8.1 By-law No. 2022-03 being a by-law to confirm the proceedings of the special meeting held January 20, 2022 at 1:00 p.m.

R-2022-018

Moved by: Graham

Seconded by: Huntley

That By-law No. 2022-03 being a by-law to confirm the proceedings of the special meeting held January 20, 2022 at 1:00 p.m. be read a first, second and third time and passed this 20th day of January signed by the Mayor and Clerk and the corporate seal attached.

Recorded	For	Against
Huntley	X	
Graham	X	
McFadden	X	
Belch	X	
Results	4	0
		Carried

9. Adjournment

R-2022-019

Moved by: Graham

Seconded by: Huntley

That the Special Council Meeting for the Township of Cavan Monaghan adjourn at 5:28 p.m.

Recorded	For	Against
Graham	X	
Huntley	X	
Belch	X	
McFadden	X	
Results	4	0
		Carried

Scott McFadden
Mayor

Cindy Page
Clerk