

**Minutes  
The Township of Cavan Monaghan  
Special Council Budget Meeting**

**Thursday, January 20, 2022**

**6:00 p.m.**

**Remote Locations**

**Those members in attendance were:**

Council	Scott McFadden	Mayor
	Matthew Graham	Deputy Mayor
	Tim Belch	Councillor (joined 6:16 p.m.)
	Ryan Huntley	Councillor (left 6:58 p.m.)
Staff	Yvette Hurley	CAO
	Cindy Page	Clerk
	Patti Cavanagh	Customer Service and Records Retention Clerk
	Kimberley Pope	Director of Finance/Treasurer
	Bill Balfour	Fire Chief
	Karen Ellis	Director of Planning
	Chris Allison	Manager of Parks and Facilities
	Kyle Phillips	Chief Building Official/By-law Enforcement
	Wayne Hancock	Director of Public Works
	John Connolly	Executive Director of Planning and Development

**1. Open Session**

**2. Call to Order**

Mayor McFadden called the meeting to order at 6:05 p.m.

Mayor McFadden had a moment of reflection on the life of Cathy Moore, Cavan Ward Councillor.

**3. Approval of the Agenda**

R-2022-020

Moved by: Graham

Seconded by: Huntley

That the agenda for the Special Council Budget meeting be approved as presented.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
McFadden	X	
Graham	X	
Huntley	X	
<b>Results</b>	<b>3</b>	<b>0</b>
		<b>Carried</b>

**4. Disclosure of Pecuniary Interest and the General Nature Thereof**

There was no pecuniary interest noted.

**5. Closed Session**

There was no closed session.

**6. Report - Finance 2022-01 2nd Draft 2022 Budget Presentation**

Kimberley Pope, Director of Finance/Treasurer reviewed for the public the 2<sup>nd</sup> Draft of the 2022 Operating and Capital Budget and budget cuts made by Council during the 1:00 p.m. The Budget Cuts totaled \$85,000 included a reduction of \$25,000 for the MRHAC 2022 Township Incentives from \$50,000; removal of \$10,000 for a transfer to reserves for a Heritage Conservation District Plan (Millbrook); removal of \$20,000 for the Maple Leaf Park Old Shelter Demolition; and the reduction of \$30,000 from the request of \$280,000 transfer to reserves for the 2010 John Deere replacement. Noting in order to maintain the 2.5% Municipal Residential Tax Rate further reductions are required totaling \$26,708.

Councillor Belch joined the meeting at 6:16 p.m.

**7. Resolution to open the meeting for public input**

R-2022-021

Moved by: Graham

Seconded by: Huntley

That the meeting be open to the public for input.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
<b>Results</b>	<b>4</b>	<b>0</b>
		<b>Carried</b>

**Members from the public wishing to speak:**

Rod Dew - 927 Hutchison Drive, Fraserville  
Al Steel - 1622 Tapley Quarter Line, Cavan

Councillor Huntley left the meeting at 6:58 p.m. for the remainder of the meeting.

**Resolution to close the meeting for public input**

R-2022-022

Moved by: Graham

Seconded by: Belch

That the meeting be open to the public for input.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Graham	X	
McFadden	X	
Belch	X	
<b>Results</b>	<b>3</b>	<b>0</b>
		<b>Carried</b>

Mayor McFadden called for a recess at 7:17 p.m. to 7:26 p.m.

Wayne Hancock, Director of Public Works spoke to the \$1.2 million dollar budget construction cost limit for the Public Works Operation Centre, per motion of Council on July 5, 2021, and the need to increase the total costs due to recent tender results received on the Parks & Public Works Building as a benchmark for budget and the development charges background study process in process.

R-2022-023

Moved by: McFadden

Seconded by: Belch

That Council support the increased budget construction cost to a total of \$2.8 Million dollars for the Public Works Operation Centre to be included in the final 2022 Draft Operating and Capital Budget and Development Charges background study.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Graham	X	
Belch	X	
McFadden	X	
<b>Results</b>	<b>3</b>	<b>0</b>
		<b>Carried</b>

R-2022-024

Moved by: Graham

Seconded by: Belch

That Council receives the 2nd Draft 2022 Budget Presentation and support the addition of \$9,000 to the Parks and Facilities Operating Budget for the Bruce Johnston Library for discussion and to approve a 2.85% Municipal Residential

Tax Rate to fund the Operating & Capital budgets, as amended today, for the final budget report and final budget approval on February 22, 2022.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
McFadden	X	
Belch	X	
Graham	X	
<b>Results</b>	<b>3</b>	<b>0</b> <b>Carried</b>

**8. Confirming By-law**

**8.1 By-law No. 2022-04 being a by-law to confirm the proceedings of the special meeting held January 20, 2022 at 6:00 p.m.**

R-2022-025

Moved by: Belch

Seconded by: Graham

That By-law No. 2022-04 being a by-law to confirm the proceedings of the special meeting held January 20, 2022 at 6:00 p.m. be read a first, second and third time and passed this 20<sup>th</sup> day of January signed by the Mayor and Clerk and the corporate seal attached.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Belch	X	
McFadden	X	
Graham	X	
<b>Results</b>	<b>3</b>	<b>0</b> <b>Carried</b>

**9. Adjournment**

R-2022-026

Moved by: Graham

Seconded by: Belch

That the Special Council Meeting for the Township of Cavan Monaghan adjourn at 7:43 p.m.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Graham	X	
McFadden	X	
Belch	X	
<b>Results</b>	<b>3</b>	<b>0</b> <b>Carried</b>

---

**Scott McFadden**  
**Mayor**

---

**Cindy Page**  
**Clerk**