



Regular Council Meeting

To:	Mayor and Council
Date:	February 7, 2022
From:	Yvette Hurley, C.A.O. and Karlie Cornish-Tkalec, Deputy Clerk
Report Number:	C.A.O. 2022-01
Subject:	Update on the Community Safety and Well-being Plan

Recommendation:

That Council receive Report C.A.O 2022-01 Update on the Community Safety and Well-being Plan for information.

Overview:

Community Safety and Well-being Plans are provincially legislated for municipalities under the Police Services Act, 1990. In 2018, the Province of Ontario, through the Ministry of the Solicitor General, amended the Police Services Act to mandate all municipalities to develop and adopt a Community Safety and Well-being Plan with a completion deadline of January 1, 2021.

In February 2020, the Township of Cavan Monaghan collaborated with the County of Peterborough, City of Peterborough, and the Townships of Asphodel-Norwood, Douro-Dummer, Havelock-Belmont-Methuen, North Kawartha, Otonabee-South Monaghan, Selwyn and the Municipality of Trent Lakes in a joint effort to develop a Community Safety and Well-being Plan.

Due to the significant impacts of COVID-19, in early 2020, on municipalities and key partners who needed to reallocate staff and resources towards the fight against COVID-19 it became clear the deadline of January 1, 2021 would be unattainable. Recognizing the impact COVID-19 had on municipalities the Ministry of the Solicitor General extended the deadline for municipalities from January 1, 2021 for an additional six months to July 1, 2021 as indicated in a letter from the Solicitor General dated June 3, 2021 (Attachment No. 1). Work on this plan did not resume until late 2020 with a shortened timeline left to complete the plan the Township and its partners moved forward to complete an Interim Plan by July 1, 2021 with a goal of submitting a complete plan by spring 2022.

On June 21, 2021 at the Regular Council meeting, an Interim Report for the Community Safety and Well-being Plan was presented to the Council of the Township of Cavan Monaghan. Council endorsed the Interim Report as presented along with the goal of completing a full plan in spring 2022 by passing the following motion:

R/21/06/21/02

That Council receive the presentation from Chris Kawalec, Community Development Program Manager, City of Peterborough regarding the Community Safety and Well-being Plan — Interim Report for information; and

Whereas municipalities are required under the Police Services Act, 1990 to adopt a Community Safety and Well-being Plan;

Whereas all local municipalities in the City and County of Peterborough are working with a multi-sectoral Advisory Committee to develop a Community Safety and Well-being Plan;

Therefore be it resolved that the Interim Report of the Community Safety and Well-being Plan be endorsed with the goal of completing a full plan in Spring 2022.

Following the submission of the Interim Plan the Township received a letter dated October 14, 2021 from the Ministry of the Solicitor General (Attachment No. 2). Requesting municipalities submit a completed plan. Included in the letter was a statement “under the Police Services Act, the Solicitor General has the power to enforce the CSWB planning requirements by appointing a CSWB planner to any municipalities that repeatedly and intentionally fail to complete a plan, at the municipality’s expense.” The Township continued to work towards completing the Community Safety and Well-being Plan with its partners with the target of completion being spring 2022.

On December 6, 2021 the City of Peterborough received Report CSD21-016 Community Safety and Well-being Plan Update (Attachment No. 3) changing the scope of work and targeted completion date from Spring 2022 to December 2022. Due to the change in scope and timeline proposed by the City of Peterborough, it was discussed at our CAO meetings, that some municipalities felt that we could come together and complete the plan before the end of the year. Township staff have collaborated with Asphodel-Norwood and Otonabee-South Monaghan to complete the plan. By collaborating with two alike Townships, the Township will be able to complete the Community Safety and Well-being Plan by spring 2022 and provide a more localized approach to address the needs of our community. The Deputy Clerks and C.A.O.s will be working together to ensure our local plan is submitted.

Financial Impact:

No financial impact at this time.

Attachments:

Attachment No. 1: Solicitor General Letter Dated June 3, 2021
Attachment No. 2: Solicitor General Letter Dated October 14, 2021
Attachment No. 3: City of Peterborough Report CSD21-016
Attachment No. 4: Solicitor General Letter Dated January 27, 2022

Respectfully Submitted by,

Reviewed by,

Karlie Cornish-Tkalec
Deputy Clerk/Corporate Services Administrator

Yvette Hurley
Chief Administrative Officer

Attachment No. 1

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
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132-2021-541
By email

June 3, 2021

Yvette Hurley
Chief Administrative Officer
Township of Cavan Monaghan
988 County Road 10
Millbrook ON L0A 1G0
services@cavanmonaghan.net

Dear Yvette Hurley:

Thank you for your correspondence sent February 3, 2021, requesting that the Ministry of the Solicitor General extend the July 1, 2021 deadline for municipalities to submit their community safety and well-being (CSWB) plans.

Public safety is a top priority for this government. The ministry is committed to protecting the people of Ontario and keeping our communities safe and resilient. We recognize the important role police services, municipalities, and community partners have in working collaboratively to ensure the safety and well-being of Ontarians.

Our government appreciates that municipalities are currently facing unprecedented circumstances in their communities due to the on-going impact of COVID-19. We also understand that some municipalities may experience delays in their planning and engagement processes as a result of the pandemic.

As you know, the ministry recently extended the deadline for the completion and adoption of CSWB plans to July 1, 2021 to provide municipalities with an additional six months from the original deadline of January 1, 2021. This change will help to ensure municipalities, police services and local service providers can continue to dedicate the necessary capacity and resources to respond to COVID-19. In addition, it will also provide adequate time to effectively undertake consultations, work collaboratively with multi-sectoral partners, and meet the legislative requirements to develop meaningful and effective CSWB plans.

The ministry also offers a number of resources to support municipalities and their partners as they undertake the planning process. For example, the ministry has developed the [Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario](#) booklet, which includes the CSWB Planning Framework and a toolkit of practical guidance documents to assist communities as they develop and implement local CSWB plans. For your reference, the booklet and other ministry resources are available on the ministry's [website](#).

We will continue to look for ways to support our municipal partners to ensure they are able to meet their legislative requirements for CSWB planning. Where possible, municipalities are encouraged to explore alternative and innovative approaches to continue on-going planning efforts, such as through virtual engagement (e.g., webinars, teleconferences, online surveys, etc.).

I greatly appreciate your continued efforts as we move forward on this modernized approach to CSWB together. Through collaboration, we can work to build safer and stronger communities in Ontario.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Jones', with a stylized, cursive script.

Sylvia Jones
Solicitor General

Attachment No. 2

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132-2021-4188

By email

October 14, 2021

Dear Head of Council/Chief Administrative Officer/Municipal Clerk:

On behalf of the Ministry of the Solicitor General, I want to thank all municipalities, together with their multi-sectoral partners, that have taken steps towards developing, adopting and implementing their local community safety and well-being (CSWB) plans.

As you know, the ministry extended the deadline for the completion and adoption of CSWB plans to July 1, 2021, to provide municipalities with an additional six months from the original deadline of January 1, 2021. Since then, we have received an overwhelming response from municipalities regarding their CSWB planning progress. This includes the submission of completed and interim plans and status updates. To date, of the 372 municipalities required to prepare and adopt a CSWB plan, 95 per cent (356 municipalities) have plans that are completed or in progress.

The development and completion of these plans demonstrates municipal leadership and commitment to proactively addressing crime and complex social issues facing your communities. Municipalities are best positioned to work with local partners to develop effective community strategies and programs and create sustainable communities that respond to local needs and conditions.

At this time, we are encouraging municipalities who have not already done so, to please submit their completed CSWB plan or provide an update on their CSWB planning status to the ministry via the following email address: SOLGEN.Correspondence@ontario.ca. Additionally, as a reminder, municipalities are required to publish their completed plans online within 30 days of adoption.

As you may be aware, under the *Police Services Act*, the Solicitor General has the power to enforce the CSWB planning requirements by appointing a CSWB planner to any municipalities that repeatedly and intentionally fail to complete a plan, at the municipality's expense. However, our government recognizes that municipalities are currently facing unprecedented circumstances in their communities due to the on-going impact of COVID-19. We also understand that some municipalities may experience delays in their planning and engagement processes as a result of the pandemic.

Ministry staff will continue to look for ways to support our municipal partners to ensure they are able to meet their legislative requirements for CSWB planning. Where possible, municipalities are encouraged to explore alternative and innovative approaches to continue on-going planning efforts, such as through virtual engagement (e.g., webinars, teleconferences, online surveys, etc.).

Municipalities are also encouraged to continue to work with respective police services, local multi-sectoral partners, and community members on the development and implementation of local CSWB plans. Localized, community-driven collaboration remains key to the success of CSWB planning, given the focus on creating workable solutions that are grounded in and tailored to individual community needs and features.

If you have any questions about CSWB planning, please contact Shamitha Devakandan, Community Safety Analyst, Public Safety Division, at Shamitha.Devakandan@ontario.ca.

I greatly appreciate your continued efforts as we move forward on this modernized approach to CSWB together. It is by working together that we can truly build safer and stronger communities in Ontario.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Jones', with a stylized, cursive script.

Sylvia Jones
Solicitor General



**City of
Peterborough**

To: Members of the General Committee

From: Sheldon Laidman, Commissioner, Community Services

Meeting Date: December 6, 2021

**Subject: Community Safety and Wellbeing Plan Update
Report CSD21-016**

Purpose

A Report to provide and update on the purpose and progress of the Community Safety and Well-being Plan project and to obtain Council approval to finance additional work for the project and extend the target deadline for completion.

Recommendations

That Council approve the recommendations outlined in Report CSD21-016, dated December 6, 2021 of the Commissioner of Community Services as follows:

- a) That Council increase the budget by \$50,000 from the original \$50,000 budget to finance the expansion of activities related to developing the Community Safety and Well Being Plan with the increase to be funded from the Social Services Reserve; and
- b) That Council endorse a change in the target deadline for completing the Community Safety and Well-being Plan from Spring 2022 to December 31, 2022.

Budget and Financial Implications

The current approved project cost of \$50,000 is being drawn from the Community Development Program, which is a 50/50 cost share between the City and County of Peterborough.

The recommended increase of \$50,000 can be accommodated within the uncommitted balance of \$6,061,831 available in the Social Services Reserve for the described works. While the Plan is a joint project with the County and its Townships, staff are recommending the additional funds be taken from the Social Services Reserve which is a City funded reserve as the rationale for the additional funding being necessary is to properly deal with City generated issues.

Background

Every municipality in the Province of Ontario is required to adopt a Community Safety and Well-being Plan (the Plan) as set out in the Police Services Act, through the Ministry of the Solicitor General. The Province has described the purpose of these plans as a tool for “taking an integrated approach to service delivery by working across a wide range of sectors, agencies and organizations to proactively develop and implement evidence-based strategies and programs to address local priorities related to crime and complex social issues on a sustainable basis.”

In February 2020, the City of Peterborough, County of Peterborough, and the 8 local Townships agreed to collaborate and create a single Plan for all local municipalities. The onset of the pandemic paused all progress on the Plan until late in 2020. In early 2021 a cross-sectoral Advisory Committee was established to lead the project. Membership of the Advisory Committee is found in Appendix A.

Report CSD21-007 resulted in Council adopting an Interim Community Safety and Well-being Plan to meet the Provincial deadline of July 1, 2021. Submitting the Interim Plan also demonstrated that the City was actively engaged in developing a full Plan. The County of Peterborough and all eight Township Councils also adopted the Interim Plan.

Project Status

The Advisory Committee has been meeting monthly since June 2021. Accomplishments to date include:

- a. Develop an Interim Community Safety and Well-being Plan.
- b. Undertake background research, asset mapping, and data collection.
- c. Prioritize 6 key risk factors for further investigation:
 - Poverty/Income
 - Mental Health
 - Addictions/Substance Use
 - Housing/Homelessness
 - Employment/Education
 - Transportation/Mobility

- d. Hire the local consulting firm of Arising Collective to assist with developing the Plan and associated consultations.
- e. Hosted six focus group sessions with local service providers in late November 2021 to develop possible options for addressing the above risk factors.

The next steps in the current process is for the Advisory Committee to examine the results of the November focus groups and further refine the priorities and possible actions. Community consultation is scheduled to take place in the winter through an online survey. Consultation sessions are to be scheduled in the Townships as well.

It is important to note that the business, education, and training communities have been engaged as part of our current process, including the involvement of: Peterborough Kawartha Economic Development, Downtown Business Improvement Area, Greater Peterborough Chamber of Commerce, Fleming College, Trent University, both Boards of Education, Skills Ontario, and Township Economic Development Officers.

Proposed Changes

The changes being proposed are a result of heightened awareness and severity of the risk factors being prioritized by the Plan, specifically: homelessness, poverty, addictions, and mental health of the community's most vulnerable populations. These risk factors have grown in prominence during the pandemic and have become the focus of discussions at Council. Council reconfirmed their commitment to address these issues at their October 25, 2021 meeting during the review of the Overflow Shelter at 210 Wolfe Street where the following individual motions were passed that are relevant to items that should be addressed through the Plan's development process:

- h) That a letter be sent on behalf of City Council to the Ministry of Health requesting that a drug detox centre be established in Peterborough.
- i) That City Council send a letter to the Police Services Board expressing their support for any efforts the Police Service Board is taking to deal with the concerns they have regarding Bill C-75 and if that includes a separate letter to the Provincial or Federal Government, that such be provided.
- j) That the MP, MPP and relevant agency representatives be invited to meet with the Mayor, Warden and city staff to discuss matters related to housing and homelessness and harm reduction.

The CSWB Plan is currently underway, and the primary purpose set out by the Province is to "take an integrated approach to service delivery by working across a wide range of sectors, agencies and organizations to proactively develop and implement evidence-based strategies and programs to address local priorities related to crime and complex social issues on a sustainable basis." This CSWB therefore should be the forum to address the complex issues currently being faced by the community as it already has strong representation from all community agencies. In order to make sure these important and complicated items are given proper consideration, take advantage of

work currently underway, and meet Council's expectations, the following changes to the scope of work and timing of the Plan are being proposed:

- a. Set a new completion target of December 31, 2022.
- b. Increase the project budget by \$50,000 to the already committed budget of \$50,000.
- c. Increase the consultation process by including additional focus group work with local service providers and development of "Action Tables" associated with identified risk factors, i.e., Addictions, Mental Health, Homelessness, etc.
- d. Increase the consultation process by engaging the public sooner, more frequently, and for a longer period of time.
- e. Host a round-table discussion with the MP, MPPs, Councillors, and service providers to discuss the local risk factors, as directed by City Council at the October 25, 2021 Council Meeting.
- f. Increase data collection and background research.
- g. Develop an implementation strategy.

The drawbacks of the current process being followed to develop the Plan are the limited budget and tight timeline for completion. Without making any changes, an adequate Plan can be developed to satisfy the Provincial requirements, however, the development of meaningful partnerships and collaborative actions to address local risk factors is less likely. The proposed changes will allow for more research, discussion and negotiation between services providers to develop creative strategies that target the prioritized risk factors.

Summary

A Community Safety and Well-being Plan is currently being developed that covers the City of Peterborough, County of Peterborough, and 8 local Townships to meet a legislative requirement set out by the Province of Ontario. The current process would be significantly improved with an expanded scope, extended target deadline, and increased budget to better address risk factors currently being faced by our community.

Submitted by,

Sheldon Laidman
Commissioner of Community Services

Contact Name:

Chris Kawalec
Community Development Program Manager

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E-Mail: ckawalec@peterborough.ca

Attachments:

Appendix A: Advisory Committee Membership

Attachment No. 4

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132-2021-2948
132-2021-3032
132-2021-3035
132-2021-3108
132-2021-4838

By email

January 27, 2022

Chris Kawalec
Community Development Program Manager
City of Peterborough
178 Charlotte Street
Peterborough ON K9J 2T8
ckawalec@peterborough.ca

Dear Chris Kawalec:

I acknowledge receipt of the submission of the interim community safety and well-being (CSWB) plan for the City of Peterborough and the County of Peterborough, including the eight Townships of Asphodel-Norwood, Cavan Monaghan, Douro-Dummer, Havelock-Belmont-Methuen, North Kawartha, Otonabee-South Monaghan, Selwyn, and the Municipality of Trent Lakes. I also confirm receipt of your email dated October 15, 2021, regarding the target completion date of spring 2022 for the full CSWB plan.

It is encouraging to hear of both the progress being made by the City of Peterborough and the County of Peterborough, and the collaborative approach that is being taken to develop a meaningful plan that meets the needs of your community. The interim report demonstrates the commitment to working with the public and community partners to determine local priority risks and strategies to address overall community safety and well-being.

The Ministry of the Solicitor General is committed to protecting the people of Ontario and keeping our communities safe and resilient. We recognize the important role police services, municipalities, and community partners have in working collaboratively to ensure the safety and well-being of Ontarians.

As you know, the ministry extended the deadline for the completion and adoption of CSWB plans to July 1, 2021, to provide municipalities with an additional six months from the original deadline of January 1, 2021. This change was made to help municipalities, police services and local service providers continue to dedicate the necessary capacity and resources to respond to the COVID-19 pandemic.

The ministry understands that municipalities are currently facing unprecedented circumstances in their communities due to the ongoing impact of the pandemic. Moreover, we understand that some municipalities may experience delays in their planning and engagement processes.

Ministry staff will continue to look for ways to support our municipal partners to ensure they are able to meet their legislative requirements for CSWB planning. Where possible, municipalities are encouraged to explore alternative and innovative approaches to continue on-going planning efforts, such as through virtual engagement (e.g., webinars, teleconferences, online surveys, etc.).

I appreciate your continued efforts to prepare the community safety and well-being plan for the City of Peterborough and the County of Peterborough.

Sincerely,



Sylvia Jones
Solicitor General

c: Susan Jackett
Administrative Assistant
Trent Lakes Fire Rescue
Municipality of Trent Lakes

Alana Solman, CMO, Dipl. M.A.
Chief Administrative Officer
Township of North Kawartha

Melanie Hudson
Administrative Assistant/Deputy Clerk
Township of Asphodel-Norwood