

**Minutes  
The Township of Cavan Monaghan  
Regular Council Meeting**

**Monday, February 7, 2022**

**1:00 p.m.**

**Remote Locations**

**Those members in attendance were:**

Council	Scott McFadden	Mayor
	Matthew Graham	Deputy Mayor
	Tim Belch	Councillor
	Ryan Huntley	Councillor
	Bill Shaw	Councillor
Staff	Yvette Hurley	CAO
	Cindy Page	Clerk
	Karlie Cornish-Tkalec	Deputy Clerk/Corporate Services Administrator
	Bill Balfour	Fire Chief
	Karen Ellis	Director of Planning
	Brigid Ayotte	Economic Development Communications Officer
	Chris Allison	Manager of Parks and Facilities
	Wayne Hancock	Director of Public Works
	John Connolly	Executive Director of Planning and Development

**1. Open Session**

**2. Call to Order**

Mayor McFadden called the meeting to order at 1:00 p.m.

**3. Approval of the Agenda**

R-2022-050

Moved by: Graham

Seconded by: Huntley

That the agenda for the Regular Council Meeting be approved as presented.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Graham	X	
Huntley	X	
Belch	X	
McFadden	X	
<b>Results</b>	<b>4</b>	<b>0</b>
		<b>Carried</b>

**4. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no pecuniary interests noted.

**5. Declaration of Appointment to Office - Cavan Ward Councillor, Bill Shaw**

The Clerk asked William (Bill) Shaw to read the Declaration of Appointment to Office for Cavan Ward Councillor.

I, William Shaw, having been appointed to the office of **Cavan Ward Councillor** in the Township of Cavan Monaghan do solemnly promise and declare that:

1. I will truly, faithfully and impartially exercise this office to the best of my knowledge and ability.
2. I have not received and will not receive any payment or reward, or promise thereof, for the exercise of this office in a biased, corrupt or in any other improper manner.
3. I will disclose any pecuniary interest, direct or indirect, in accordance with the Municipal Conflict of Interest Act.
4. I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second.

And I make this solemn promise and declaration conscientiously believing it to be true and knowing that it is of the same forces and effect as if made under oath.

**6. Presentations**

**6.1 Diana Keay, D.M. Wills Associates Limited - Community Improvement Plan Expansion**

Diana Keay, of D.M. Wills Associates Limited provided Council with an overview of what a Community Improvement Plan Expansion for the rest of the Township of Cavan Monaghan could include and recommendations for consideration.

R-2022-051

Moved by: Graham

Seconded by: Shaw

That Council receive the presentation from Diana Keay of D.M. Wills Associates Limited on a Community Improvement Plan Expansion for Cavan Monaghan for information.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
Shaw	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

## 6.2 Karla Buckborough and Glen Spurrell - Cavan Monaghan Library Budget

Karla Buckborough and Glen Spurrell provided an update as requested by Council on the operating and capital budget requests for 2022.

R-2022-052

Moved by: Graham

Seconded by: Shaw

That Council receive the presentation from Karla Buckborough and Glen Spurrell on the proposed Cavan Monaghan Library Budget for information.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Huntley	X	
Graham	X	
Shaw	X	
Belch	X	
McFadden	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

## 6.3 Dan Marinigh, ORCA CAO/Secretary-Treasurer - Follow-up

Dan Marinigh, ORCA CAO/Secretary-Treasurer provided Council with an update from the motion of September 7, 2021, that requested an update as it relates to ORCA's role and legislative authority under which they provide comments to municipalities or planning approval authorities, the status of quarterly public reporting on Section 28 permits and the implementation of Conservation Ontario's Client Services and Streaming Initiatives.

R-2022-053

Moved by: Graham

Seconded by: Belch

That Council receive the information from Dan Marinigh, ORCA CAO/Secretary-Treasurer for information.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Shaw	X	
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

Mayor McFadden called for a recess 2:23 p.m. to 2:35 p.m.

## **7. Delegation**

### **7.1 Beth and Scott McKinlay - Working Together for Climate Solutions**

R-2022-054

Moved by: Graham

Seconded by: Huntley

That Council receive the presentation from Beth and Scott McKinlay regarding Working Together for Climate Solutions for information.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
McFadden	X	
Huntley	X	
Graham	X	
Shaw	X	
Belch	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

### **7.2 Mike Vetzal, Vice President and Angela Penello - Club Administrator - Planning for the Future of Soccer in our Community**

R-2022-055

Moved by: Graham

Seconded by: Shaw

That Council receives the presentation from Mike Vetzal, Vice President and Angela Penello - Club Administrator - Planning for the Future of Soccer in our Community for information.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Graham	X	
Shaw	X	
Belch	X	
McFadden	X	
Huntley	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

**8. Minutes**

**8.1 Minutes of the Special Council Budget Meeting held January 20, 2022 at 1:00 p.m.**

**8.2 Minutes of the Special Council Budget Public Meeting held January 20, 2022 at 6:00 p.m.**

**8.3 Minutes of the Regular Council Meeting held January 24, 2022**

R-2022-056

Moved by: Graham

Seconded by: Belch

That the minutes of Special Council Budget Meeting held January 20, 2022 at 1:00 p.m. and the minutes of Special Council Budget Public Meeting held January 20, 2022 at 6:00 p.m. and the minutes of the Regular Council Meeting held January 24, 2022 be approved as presented.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
Shaw	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

**9. Minutes from Committees and Boards**

**9.1 Cavan Monaghan Public Library Board Meeting minutes of November 16, 2021**

**9.2 Cavan Monaghan Public Library Board Meeting minutes of January 18, 2022**

R-2022-057

Moved by: Graham

Seconded by: Shaw

That the minutes of the Cavan Monaghan Public Library Board Meeting minutes of November 16, 2021 and Cavan Monaghan Public Library Board Meeting minutes of January 18, 2022 be received.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Huntley	X	
Graham	X	
Shaw	X	
Belch	X	
McFadden	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

## 10. Reports

### 10.1 Report - Planning 2022-05 Update: Status Report - 1066 Syer Line

R-2022-058

Moved by: Graham

Seconded by: Belch

That Council receive Report Planning 2022-05 Update: Status Report – 1066 Syer Line for information.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Shaw	X	
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

### 10.2 Report - ECD 2022-01 Community Improvement Plan (CIP) Expansion Project

R-2022-059

Moved by: Graham

Seconded by: Huntley

That Council direct staff to move forward the preferred option three; and  
That Council direct staff to move forward with the development of a draft Township-wide CIP Program for future Council consideration; and  
That the eligibility for year one be opened for only two zones which include the urban and rural fringe zones.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
McFadden	X	
Huntley	X	
Graham	X	
Shaw	X	
Belch	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

### **10.3 Report - ECD 2022-02 2021 Community Improvement Plan Grant Program Recipients**

R-2022-060

Moved by: Graham

Seconded by: Shaw

That Council accept the recommended 2021 Community Improvement Plan (CIP) Grant Recipients totaling \$28,023 as presented; and That the 2021 CIP Grant Recipient program be funded through the \$25,000 as approved in the 2021 Capital Budget Downtown CIP Incentives with the remaining \$3,023 funds transferred from the undistributed funds from the 2019 and 2020 Community Improvement programs.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Graham	X	
Shaw	X	
Belch	X	
McFadden	X	
Huntley	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

### **10.4 Report - C.A.O. 2022-01 Update on the Community Safety and Well-being Plan**

R-2022-061

Moved by: Graham

Seconded by: Belch

That Council receive Report C.A.O. 2022-01 Update on the Community Safety and Well-being Plan for information.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
Shaw	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

#### **10.5 Report - CAO Report and Capital Status**

R-2022-062

Moved by: McFadden

Seconded by: Belch

That Council direct staff to investigate the advantages and disadvantages for creating a Delegated Authority By-law, which delegates the authority from the County of Peterborough to The Township of Cavan Monaghan when it applies to Official Plan Amendments and Subdivisions.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Graham	X	
Shaw	X	
Belch	X	
McFadden	X	
Huntley	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

R-2022-063

Moved by: Graham

Seconded by: Shaw

That Report – CAO Report and Capital Status be received for information.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Huntley	X	
Graham	X	
Shaw	X	
Belch	X	
McFadden	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

#### **11. Council/Committee Verbal Reports**

Councillor Belch updated that he is awaiting confirmation on the Ganaraska Conservation Authority Board's next meeting for the third week in February.



Mayor McFadden provided the update that the Library Board held a Special Meeting to review their Budget and that his first meeting with the Kawartha Conservation Authority Board was their AGM and he was chosen to be the Vice-Chair.

R-2022-064

Moved by: Graham

Seconded by: Huntley

That Council receive the Council/Committee verbal reports for information.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Shaw	X	
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

## **12. General Business**

There was no General Business.

## **13. Correspondence for Information**

There was no Correspondence for Information.

## **14. Correspondence for Action**

### **14.1 Letter from Peterborough Humane Society - Re: Notice of Animal Services Agreement Termination**

R-2022-065

Moved by: Graham

Seconded by: Shaw

That Council direct staff to explore alternative options for Animal Services.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
McFadden	X	
Huntley	X	
Graham	X	
Shaw	X	
Belch	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

**14.2 Correspondence from the Fire Marshal of Ontario's Office -  
Peterborough County Fire Co-ordinator**

R-2022-066

Moved by: Belch

Seconded by: Shaw

That Council for the Township of Cavan Monaghan approve and support the appointment of Fire Chief Bill Balfour as the Peterborough County Fire Co-ordinator.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Graham	X	
Shaw	X	
Belch	X	
McFadden	X	
Huntley	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

**15. Closed Session**

**Resolution to move into Closed Session**

R-2022-067

Moved by: Graham

Seconded by: Huntley

That the Council for the Township of Cavan Monaghan move into Closed Session under Section 239(2) of the Municipal Act (2001), as amended, to consider:

personal matters about an identifiable individual, including municipal or local board employees.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
Shaw	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

Council moved into Closed Session at 3:52 p.m.

**15.1 Personal Matter**

**Report from Closed Session**

There was no report from closed session.

Council reconvened in Open Session at 5:08 p.m.

**16. By-laws**

**6.1 By-law No. 2022-05 being a by-law to authorize the execution of an agreement with Her Majesty the Queen in right of Ontario, as represented by the Minister of Northern Development, Mines, Natural Resources and Forestry (NDMNRF)**

R-2022-068

Moved by: Graham

Seconded by: Huntley

That By-law No. 2022-05 being a by-law to authorize the execution of an agreement with Her Majesty the Queen in right of Ontario, as represented by the Minister of Northern Development, Mines, Natural Resources and Forestry (NDMNRF) be read a first, second and third time and passed this 7<sup>th</sup> day of February signed by the Mayor and Clerk and the Corporate Seal attached.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Huntley	X	
Graham	X	
Shaw	X	
Belch	X	
McFadden	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

**17. Unfinished Business**

There was no unfinished business.

**18. Notice of Motion**

There were no notices of motion.

**19. Confirming By-law**

**19.1 By-law No. 2022-06 being a by-law to confirm the proceedings of the meeting held February 7, 2022**

R-2022-069

Moved by: Belch

Seconded by: Shaw

That By-law No. 2022-06 being a by-law to confirm the proceedings of the meeting held February 7, 2022 be read a first, second and third time and passed this 7<sup>th</sup> day of February signed by the Mayor and Clerk and the Corporate Seal attached.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Shaw	X	
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

**20. Adjournment**

R-2022-070

Moved by: Shaw

Seconded by: Huntley

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn at 5:08 p.m.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
McFadden	X	
Huntley	X	
Graham	X	
Shaw	X	
Belch	X	
<b>Results</b>	<b>5</b>	<b>0</b>
		<b>Carried</b>

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**Scott McFadden**  
**Mayor**

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**Cindy Page**  
**Clerk**