



**Minutes
The Township of Cavan Monaghan
Regular Council Meeting**

**Monday, February 22, 2022
11:30 a.m.
Remote Locations**

Those members in attendance were:

Council	Scott McFadden Matthew Graham Tim Belch Ryan Huntley Bill Shaw	Mayor Deputy Mayor Councillor Councillor Councillor
Staff	Yvette Hurley Cindy Page Karlle Cornish-Tkalec Bill Balfour Karen Ellis Brigid Ayotte Chris Allison Kimberley Pope Wayne Hancock John Connolly	CAO Clerk Deputy Clerk/Corporate Services Administrator Fire Chief Director of Planning Economic Development Communications Officer Manager of Parks and Facilities Director of Finance/Treasurer Director of Public Works Executive Director of Planning and Development

1. Open Session

2. Call to Order

Mayor McFadden called the meeting to order at 11:30 a.m.

3. Approval of the Agenda

R-2022-071

Moved by: Graham

Seconded by: Huntley

That the agenda for the Regular Council Meeting be approved as presented.

Recorded	For	Against
Graham	X	
Shaw	X	
Belch	X	
McFadden	X	
Huntley	X	
Results	5	0
		Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Closed Session

5.1 Resolution to move into Closed Session

R-2022-072

Moved by: Graham

Seconded by: Huntley

That the Council for the Township of Cavan Monaghan move into Closed Session under Section 239(2) of the Municipal Act (2001), as amended, to consider:

litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and

personal matters about an identifiable individual, including municipal or local board employees

Recorded	For	Against
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
Shaw	X	
Results	5	0
		Carried

5.2 Minutes of the Closed Session held January 24, 2022

5.3 Minutes of the Closed Session held February 7, 2022

5.4 Ontario Land Tribunal Appeal - 872 Sharpe Line, Cavan

5.5 Personal Matter

Mayor McFadden recessed from Closed Session at 12:56 p.m. until 1:00 p.m. and will reconvene Closed Session to address Item 5.4 prior to the conclusion of the meeting.

6. Report from Closed Session

There was no report from Closed Session.

7. Presentation

7.1 Kimberley Pope, Director of Finance/Treasurer - Final 2022 Budget Presentation

R-2022-073

Moved by: Graham

Seconded by: Belch

That Council receive the Final 2022 Budget Presentation for information.

Recorded	For	Against
Huntley	X	
Graham	X	
Shaw	X	
Belch	X	
McFadden	X	
Results	5	0
		Carried

8. Delegations

8.1 Michael Testaguzza and Nicholas T. Macos - Bromont Group request for Council support for a Minister's Zoning Order

R-2022-074

Moved by: Belch

Seconded by: Shaw

That Council receive the presentation from Michael Testaguzza and Nicholas T. Macos for information.

Recorded	For	Against
Shaw	X	
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
Results	5	0
		Carried

Councillor Belch left the meeting 1:30 p.m. to 1:36 p.m.

9. Minutes

9.1 Minutes of the Regular Meeting held February 7, 2022

R-2022-075
 Moved by: Graham
 Seconded by: Huntley
 That the minutes of the Regular Council Meeting held February 7, 2022 be approved as presented.

Recorded	For	Against
McFadden	X	
Huntley	X	
Graham	X	
Shaw	X	
Belch	X	
Results	5	0
		Carried

10. Minutes from Committees and Boards

10.1 Millbrook Downtown BIA Board of Management Meeting Minutes of December 9, 2021

10.2 Millbrook Downtown BIA Board of Management Meeting Minutes of January 6, 2022

R-2022-076
 Moved by: Graham
 Seconded by: Huntley
 That the minutes of the Millbrook Downtown BIA Board of Management for the meetings held December 9, 2021 and January 6, 2022 be received.

Recorded	For	Against
Graham	X	
Shaw	X	
Belch	X	
McFadden	X	
Huntley	X	
Results	5	0
		Carried

11. Reports

11.1 Report - Planning 2022-08 Minister's Zoning Order Request – CSU Developments, CSU2 Developments Inc., Vargas Properties Inc. & Vargas P Inc.

R-2022-077
 Moved by: Shaw
 Seconded by: Belch
 That the Township of Cavan Monaghan Council supports the request from CSU Developments Inc., CSU2 Developments Inc., Vargas Properties

Inc., and Vargas P Inc. for a Minister’s Zoning Order (MZO) on approximately 82.58 hectares of land as generally outlined in Attachment “A”; and

That staff be directed to work with CSU Developments Inc., CSU2 Developments Inc., Vargas Properties Inc., and Vargas P Inc. to prepare a draft development agreement acceptable to both parties, and that the draft agreement be forwarded to Council no later than end of June, 2022 for review and approval. The Draft MZO is attached hereto as Attachment “C”.

Recorded	For	Against
Belch	X	
McFadden	X	
Huntley		X
Graham		X
Shaw	X	
Results	3	2
		Carried

Mayor McFadden called for a recess 2:14 p.m. – 2:21 p.m.

11.2 Report - Planning 2022-09 Update: Status Report - 1066 Syer Line

R-2022-078

Moved by: Shaw

Seconded by: Belch

That Council receive Report Planning 2022-09 Update: Status Report – 1066 Syer Line for information; and

That staff report back on the options for disposition of 1066 Syer Line as per the By-law.

Recorded	For	Against
Huntley	X	
Graham	X	
Shaw	X	
Belch	X	
McFadden	X	
Results	5	0
		Carried

11.3 Report - Planning 2022-11 Year-end Activity Report - Building, Economic Development and Planning

R-2022-079

Moved by: Graham

Seconded by: Huntley

That Council receive Report Planning 2022-11 Year-end Activity Report - Building, Economic Development and Planning for information.

Recorded	For	Against
Shaw	X	
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
Results	5	0
		Carried

11.4 Report - Planning 2022-07 Mount Pleasant Country Estates Subdivision (Barchard) - Zoning By-law Amendment Application ZBA-08-17

R-2022-080

Moved by: Graham

Seconded by: Belch

That By-law No. 2022-07 be approved to amend By-law No. 2018-58, as amended, with regard to the lands subject to Draft Approved Plan of Subdivision 15T-17002 in part of Lot 13, Concession 13 of the Cavan Ward.

Recorded	For	Against
McFadden	X	
Huntley	X	
Graham	X	
Shaw	X	
Belch	X	
Results	5	0
		Carried

Mayor McFadden called for a recess 2:49 p.m. to 3:09 p.m.

11.5 Report - Finance 2022-02 Final Draft 2022 Budget Presentation

R-2022-081

Moved by: McFadden

Seconded by: Graham

That Council receives the Final 2022 Budget Presentation for adoption; and

That Council approves the 2022 Operating Budget of \$9,023,517; and

That Council approves the 2022 Capital Budget of \$5,112,486; and

That Council approves the 2022 Environmental Budget of \$394,955; and

That Council approves the 2022 Water & Wastewater Operating Budget of \$866,960 and a Capital Budget of \$392,500; and

That Council approves a 2.85% Municipal Residential Tax Rate increase to fund the 2022 Operating & Capital Budgets; and

That Council does not approve a 2022 Library Board Capital Levy request of \$30,575; and

That Council withhold the final approval of the 2022 Library Board Operating Levy, and withholds the release of the remaining balance (1/3) of the Operating Levy request, until Council has received and reviewed further information related to the Library; and
 That Council transfers \$30,575 and the remaining balance of the 2022 Library Board Operating Levy into the General Working Fund for further consideration and approval of Council.

Recorded	For	Against
Graham	X	
Shaw	X	
Belch	X	
McFadden	X	
Huntley	X	
Results	5	0
		Carried

11.6 Report - Fire 2022-01 Proposed Changes to Fire Protection and Prevention Act (FPPA)

R-2022-082

Moved by: Graham

Seconded by: Belch

That Council supports the comments provided as contained in Fire Department Report 2022-01 to the Province of Ontario on the proposed changes to the Fire Protection and Prevention Act (FPPA); and
 That Council support the additional comment reflecting the need to extend the time period of 24 months to become fully certified.

Recorded	For	Against
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
Shaw	X	
Results	5	0
		Carried

11.7 Report - CAO 2022-02 Parks and Recreation Plan/Short Term/Temporary Use of the CMCC Lands

Robert Lockhart of The Rethink Group joined Ms. Hurley.

R-2022-083

Moved by: Graham

Seconded by: McFadden

That Council direct staff to proceed with the Long Term Parks and Recreation Plan and Short Term/Temporary Development of the CMCC Lands excluding Step #2 pertaining to public consultation of this process.

Recorded	For	Against
Huntley	X	
Graham	X	
Shaw	X	
Belch	X	
McFadden	X	
Results	5	0
		Carried

11.8 Report - CAO Report and Capital Status

R-2022-084

Moved by: Graham

Seconded by: Shaw

That Report – CAO Report and Capital Status be received for information.

Recorded	For	Against
Graham	X	
Shaw	X	
Belch	X	
McFadden	X	
Huntley	X	
Results	5	0
		Carried

11.9 Council/Committee Verbal Reports

Councillor Belch updated that the Ganaraska Conservation Authority Board held their AGM and appointed a new Chair, Mark Lovshin.

Deputy Mayor Graham noted the next Millbrook Valley Trails Advisory Committee meeting is Monday, February 28 and advised to use the trails with caution with the change in weather.

Councillor Huntley noted that the Municipal Revitalization and Heritage Advisory Committee is patiently awaiting the 2022 Budget to be approved to start on their initiatives.

Mayor McFadden noted the Kawartha Conservation Authority Board will be meeting later this week and the Cavan Monaghan Public Library has been working their Strategic Plan and will be presenting at the March 7 Council Meeting.

R-2022-085

Moved by: Graham

Seconded by: Huntley
That Council receive the Council/Committee verbal reports for information.

Recorded	For	Against
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
Shaw	X	
Results	5	0
		Carried

12. General Business

There was no General Business.

13. Correspondence for Information

There was no Correspondence for Information.

14. Correspondence for Action

14.1 Township of Selwyn - Notice of Motion - Gypsy Moths

R-2022-086

Moved by: Shaw

Seconded by: McFadden

That Council for the Township of Cavan Monaghan support the Township of Selwyn's Notice of Motion regarding Gypsy Moths.

Recorded	For	Against
Huntley		X
Graham		X
Shaw		X
Belch		X
McFadden		X
Results	0	5
		Defeated

R-2022-087

Moved by: Graham

Seconded by: Belch

That Council for the Township of Cavan Monaghan receives the Township of Selwyn's Notice of Motion regarding Gypsy Moths.

Recorded	For	Against
Shaw	X	
Belch	X	
McFadden	X	
Huntley	X	
Graham	X	
Results	5	0
		Carried

R-2022-088

Moved by: Shaw

Seconded by: Belch

That the Council for the Township of Cavan Monaghan move back into Closed Session under Section 239(2) of the Municipal Act (2001), as amended, to consider:

litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

Recorded	For	Against
McFadden	X	
Huntley	X	
Graham	X	
Shaw	X	
Belch	X	
Results	5	0
		Carried

Council reconvened in closed session at 3:42 p.m.

Council rose from closed session without a report at 4:09 p.m.

15. By-laws

15.1 By-law No. 2022-07 being a by-law to amend By-law No. 2018-58, as amended, otherwise known as, "The Township of Cavan Monaghan Zoning By-law"

R-2022-089

Moved by: Graham

Seconded by: Huntley

That By-law No. 2022-07 being a by-law to amend By-law No. 2018-58, as amended, otherwise known as, "The Township of Cavan Monaghan Zoning By-law" be read a first, second and third time and passed this 22nd day of February signed by the Mayor and Clerk and the Corporate Seal attached.

Recorded	For	Against
Graham	X	
Shaw	X	
Belch	X	
McFadden	X	
Huntley	X	
Results	5	0
		Carried

16. Unfinished Business

There was no unfinished business.

17. Notice of Motion

There were no notices of motion.

18. Confirming By-law

18.1 By-law No. 2022-08 being a by-law to confirm the proceedings of the meeting held February 22, 2022

R-2022-090

Moved by: Huntley

Seconded by: Belch

That By-law No. 2022-08 being a by-law to confirm the proceedings of the meeting held February 22, 2022 be read a first, second and third time and passed this 22nd day of February signed by the Mayor and Clerk and the Corporate Seal attached.

Recorded	For	Against
McFadden	X	
Huntley	X	
Graham	X	
Shaw	X	
Belch	X	
Results	5	0
		Carried

19. Adjournment

R-2022-091

Moved by: Shaw

Seconded by: Huntley

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn at 4:12 p.m.

Recorded	For	Against
Graham	X	
Shaw	X	
Belch	X	
McFadden	X	
Huntley	X	
Results	5	0
		Carried

Scott McFadden
Mayor

Cindy Page
Clerk