

Minutes  
The Township of Cavan Monaghan  
Regular Council Meeting

Monday, June 1, 2020  
1:00 p.m.  
Council Chambers

Those members in attendance remotely were:

Council	Scott McFadden	Mayor
	Matthew Graham	Deputy Mayor
	Tim Belch	Councillor
	Ryan Huntley	Councillor
	Cathy Moore	Councillor
Staff	Yvette Hurley	CAO
	Elana Arthurs	Clerk
	Cindy Page	Deputy Clerk
	Kimberley Pope	Director of Finance / Treasurer
	Karen Ellis	Director of Planning
	Wayne Hancock	Director of Public Works

**1. Open Session**

**2. Call to Order**

Mayor McFadden called the meeting to order at 1:00 p.m.

**3. Approval of the Agenda**

R/01/06/20/01

Moved by: Moore

Seconded by: Graham

That the agenda for the Regular Council meeting be approved as presented.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Huntley	X	
Belch	X	
Moore	X	
Graham	X	
McFadden	X	

**Results**

**5**

**0**

**Carried**

**4. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no pecuniary interests noted.

**5. Closed Session**

There was no closed session

**6. Delegations**

There were no delegations.

**7. Minutes**

**7.1 Minutes of the Regular Meeting held May 19, 2020**

R/01/06/20/02

Moved by: Huntley

Seconded by: Graham

That Council approve the minutes of the Regular Council meeting held May 19, 2020 as presented.

**Recorded**

**For**

**Against**

Huntley

X

Belch

X

Graham

X

Moore

X

McFadden

X

**Results**

**5**

**0**

**Carried**

R/01/06/20/03

Moved by: Huntley

Seconded by: Moore

That Council direct staff to change the investigation of the temporary closure of King Street from Tupper Street to Hay Street to Tupper Street to Allen Lane.

**Recorded**

**For**

**Against**

Huntley

X

Belch	X	
Graham	X	
Moore	X	
McFadden	X	
<b>Results</b>	<b>5</b>	<b>0</b>

**Carried**

## **8. Minutes from Committees and Boards**

### **8.1 Minutes from the Millbrook Valley Trails Advisory Committee meeting held May 25, 2020**

R/01/06/20/04

Moved by: Graham

Seconded by: Moore

That Council approve the minutes of the Millbrook Valley Trails meeting held May 25, 2020 as presented.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Belch	X	
Moore	X	
Huntley	X	
Graham	X	
McFadden	X	
<b>Results</b>	<b>5</b>	<b>0</b>

**Carried**

## **9. Reports**

### **9.1 Report - Finance-2020-11 Tax levy, special services levy and BIA by-laws**

R/01/06/20/05

Moved by: Graham

Seconded by: Huntley

That Council receives for information the tax rate levy, special services levy and BIA by-laws, including schedules as attached, as per the Municipal Act, 2001.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Huntley	X	

Belch	X	
Graham	X	
Moore	X	
McFadden	X	
<b>Results</b>	<b>5</b>	<b>0</b>

**Carried**

## **9.2 Report - Finance-2020-12 Federation of Canadian Municipalities' (FCM) Municipal Asset Management Program (MAMP) Grant Application**

R/01/06/20/06

Moved by: Belch

Seconded by: Moore

That Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Program Development in Cavan Monaghan.

Be it therefore resolved that the Township of Cavan Monaghan commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Risk and Lifecycle Framework Development
- Levels of Service Framework Development
- Asset Management Training

Be it further resolved that the Township of Cavan Monaghan commits \$17,200.00 from its budget toward the costs of this initiative.

That staff continue the Asset Management Program Development with Public Sector Digest Incorporated for a total municipal expenditure of \$67,200, as reduced by the \$50,000 FCM Grant application, resulting in a net municipal cost of \$17,200.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Graham	X	
Belch	X	
Huntley	X	
Moore	X	
McFadden	X	

**Results**

**5**

**0**

**Carried**

**9.3 Report - Planning-2020-09 Bromont Homes Part Lot  
Control Exemption By-law - Block 143, Plan 45M-256**

R/01/06/20/07

Moved by: Graham

Seconded by: Huntley

That By-law No. 2020-29 be approved to temporarily remove Part Lot  
Control from Block 143 on Plan 45M-256 as permitted under Section 50(7)  
of the Planning Act; and

That By-law No. 2020-29 be forwarded to Peterborough County for  
approval.

**Recorded**

**For**

**Against**

Moore

X

Huntley

X

Belch

X

Graham

X

McFadden

X

**Results**

**5**

**0**

**Carried**

**9.4 Report - Planning-2020-10 Veltri and Son Limited - Nina Court  
Extension Subdivision Architectural Design**

The Mayor called for a recess. (1:55 p.m.)

The Regular Council meeting resumed. (2:03 p.m.)

R/01/06/20/08

Moved by: Graham

Seconded by: Huntley

That By-law No. 2020-30 be approved to adopt the March 2020  
Architectural Design Guidelines for Plan of Subdivision 15T-16001. (Veltri  
- Nina Court)

**Recorded**

**For**

**Against**

Belch

X

Graham

X

Moore	X	
Huntley	X	
McFadden	X	
<b>Results</b>	<b>5</b>	<b>0</b>

**Carried**

R/01/06/20/09

Moved by: Graham

Seconded by: Huntley

That Staff be directed to communicate with the developer to ensure that two outdoor parking spaces are provided for each residential home, to request that consideration be provided to build at least one accessible unit and that the Design Guideline indicate that the same models are not to be built side by side regardless of the elevation; and

That Staff be directed to ensure the Township of Cavan Monaghan Zoning By-law has provisions to require two outdoor parking spaces per residential home; and

That Staff be directed to provide a letter to the Province encouraging legislation be considered to require that new subdivisions include the construction of accessible homes.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Belch	X	
Graham	X	
Moore	X	
Huntley	X	
McFadden	X	
<b>Results</b>	<b>5</b>	<b>0</b>

**Carried**

## **9.5 Report - Public Works-2020-13 Expression of Support for Natural Gas Expansion**

R/01/06/20/10

Moved by: Moore

Seconded by: Graham

That Council support the expansion of Natural Gas in our Township; and  
That the Mayor be directed to forward a letter (Draft Copy Attached as

Attachment No. 5) with the inclusion of Brackenridge Drive to Enbridge Gas.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Belch	X	
Graham	X	
Moore	X	
Huntley	X	
McFadden	X	
<b>Results</b>	<b>5</b>	<b>0</b>

**Carried**

#### **9.6 Report - CAO-2020-Report and Capital Project Status**

R/01/06/20/11

Moved by: Moore

Seconded by: Graham

That Report - CAO-2020-Report and Capital Project Status be received for information.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Moore	X	
Belch	X	
Huntley	X	
Graham	X	
McFadden	X	
<b>Results</b>	<b>5</b>	<b>0</b>

**Carried**

#### **9.7 Council/Committee Verbal Reports**

Councillor Moore spoke to the Library Board updates including the plans to reopen the libraries, the approval of two summer student positions and noting the online programming is going well.

Councillor Belch spoke to the reopening of the Ganaraska Forest to foot traffic only in phase 1. He indicated phase 2 would be implemented at a later date and would include horse and ATV's.

Deputy Mayor Graham spoke to the ongoing repairs of Station Trail and the signage being discussed by the Committee.

R/01/06/20/12

Moved by: Huntley

Seconded by: Graham

That Council receive the Council/Committee verbal reports for information.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Huntley	X	
Belch	X	
Graham	X	
Moore	X	
McFadden	X	
<b>Results</b>	<b>5</b>	<b>0</b>

**Carried**

## **10. General Business**

### **10.1 2020 Township Events**

Mayor McFadden spoke to the need to cancel all Township scheduled events for the balance of 2020 due to the COVID-19 Pandemic.

Councillor Belch left the meeting. (2:25 p.m.)

R/01/06/20/13

Moved by: Graham

Seconded by: Moore

That Council supports the cancellation of the following events:

Canada Day Celebrations

Harvest Table Dinner

Rolling Dinner

Fire Prevention Activities

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Huntley	X	
Moore	X	
Graham	X	
McFadden	X	
<b>Results</b>	<b>4</b>	<b>0</b>

**Carried**

**11. Correspondence for Information**

There was no correspondence for information brought forward.

**12. Correspondence for Action**

There was no correspondence for action.

**13. By-laws**

**13.1 By-law No. 2020-26 being a by-law to provide for the adoption of the levy and to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2020**

**13.2 By-law No. 2020-27 being a by-law to provide for the adoption of special services levy**

**13.3 By-law No. 2020-28 being a by-law to provide for the levy and collection of special charges for the year 2020 in respect of the Business Improvement Area**

**13.4 By-law No. 2020-29 being a by-law to temporarily exempt certain lands within Registered Plan 45M-256 for the Township of Cavan Monaghan from Part Lot Control**

**13.5 By-law No. 2020-30 being a by-law to adopt Architectural Control Guidelines for Plan of Subdivision 15T-16001**

R/01/06/20/14

Moved by: Moore

Seconded by: Graham

That By-law No. 2020-26 being a by-law to provide for the adoption of the levy and to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2020; and that By-law No. 2020-27 being a by-law to provide for the adoption of special services levy; and that By-law No. 2020-28 being a by-law to provide for the levy and collection of special charges for the year 2020 in respect of the Business Improvement Area; and that By-law No. 2020-29 being a by-law to temporarily exempt certain lands within Registered Plan 45M-256 for the Township of Cavan Monaghan from Part Lot Control; and that By-law No. 2020-30 being a by-law to adopt Architectural Control Guidelines for Plan of Subdivision 15T-16001 be read a first, second and third time and passed this 1st day of June, 2020 signed by the Mayor and Clerk and the corporate seal attached.

**Recorded**

Graham

**For**

X

**Against**

Moore	X	
Huntley	X	
McFadden	X	
<b>Results</b>	<b>4</b>	<b>0</b>

**Carried**

**14. Unfinished Business**

There was no unfinished business.

**15. Notice of Motion**

There were no notices of motion.

Councillor Belch returned to the meeting. (2:27 p.m.)

**16. Confirming By-law**

**16.1 By-law No. 2020-31 being a by-law that confirms the proceedings of the meeting held June 1, 2020**

R/01/06/20/15

Moved by: Graham

Seconded by: Huntley

That By-law No. 2020-31 being a by-law to confirm the proceedings of the meeting held June 1, 2020 be read a first, second and third time and passed this 1st day of June, 2020 signed by the Mayor and Clerk and the Corporate Seal attached.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Huntley	X	
Belch	X	
Graham	X	
Moore	X	
McFadden	X	
<b>Results</b>	<b>5</b>	<b>0</b>

**Carried**

**17. Adjournment**

R/01/06/20/16

Moved by: Huntley

Seconded by: Belch

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn at 2:28 p.m.

<b>Recorded</b>	<b>For</b>	<b>Against</b>	
Moore	X		
Graham	X		
Belch	X		
Huntley	X		
McFadden	X		
<b>Results</b>	<b>5</b>	<b>0</b>	<b>Carried</b>

\_\_\_\_\_  
Scott McFadden  
Mayor

\_\_\_\_\_  
Elana Arthurs  
Clerk