



**Minutes  
The Township of Cavan Monaghan  
Special Council Meeting**

**Thursday, February 2, 2023  
6:00 p.m.  
Council Chambers**

**Those members in attendance were:**

Council	Matthew Graham	Mayor
	Ryan Huntley	Deputy Mayor
	Nelson Edgerton	Councillor
	Gerry Byrne	Councillor
	Lance Nachoff	Councillor
Staff	Yvette Hurley	CAO
	Cindy Page	Clerk
	Karlie Cornish-Tkalec	Deputy Clerk/Corporate Services Administrator
	Karen Ellis	Director of Planning
	Kyle Phillips	Chief Building Official/By-law Enforcement Officer
	Bill Balfour	Fire Chief
	Chris Allison	Manager of Parks and Facilities
	Brigid Ayotte	Economic Development/Communications Officer
	Kimberley Pope	Director of Finance/Treasurer
	John Connolly	Executive Director of Planning and Development

**1. Open Session**

**2. Call to Order**

Mayor Graham called the meeting to order at 6:00 p.m.

**3. Land Acknowledgement**

Mayor Graham recited the Land Acknowledgement.

**4. Approval of the Agenda**

R-2023-026

Moved by: Byrne

Seconded by: Huntley

That the agenda for the Special Council meeting be approved as presented.

**Carried**

**5. Disclosure of Pecuniary Interest and the General Nature Thereof**

There was no pecuniary interests noted.

**6. Closed Session**

There was no closed session.

**7. Reports**

**7.1 Report Finance 2023-01 2nd Draft 2023 Budget Presentation**

R-2023-027

Moved by: Byrne

Seconded by: Huntley

That the updated information regarding the 2<sup>nd</sup> Draft 2023 Budget from the February 2, 2023 1:00 p.m. Special Council Meeting be received for information.

**Carried**

Kimberley Pope, Director of Finance/Treasurer reviewed for the public the 2nd Draft of the 2023 Operating and Capital Budget and budget cuts made by Council during the 1:00 p.m. noting Council approved a 3% Municipal Residential Tax Rate increase to fund the Operating & Capital budgets for the final budget report on February 21, 2023.

The 2nd Draft 2023 Budget Presentation included two Operating Budget amendments including the Library Board Operating Levy adjustment to \$306,520 (a 9.1% increase over 2022 Budget) and the approval of the Library Board Capital Levy request of \$32,000 (as presented by the Library Board).

The 2nd Draft 2023 Budget Presentation included a combination of Capital Budget amendments with a net change of \$0 as per motions of Council at the 1:00 pm meeting and direction to reduce the Asset Replacement Reserve to reflect the approved transfer to the Asset Replacement Reserve as \$2,434,109.

**8. Public Meeting**

**8.1 Resolution to open the meeting for public input**

R-2023-028

Moved by: Huntley

Seconded by: Byrne

That the meeting be opened to the public for input.

**Carried**

**8.2 Members from the public wishing to speak**

Al Steel, 1622 Tapley ¼ Line, Cavan

**8.3 Resolution to close the meeting for public input**

R-2023-029

Moved by: Huntley

Seconded by: Edgerton

That the meeting be closed for public input.

**Carried**

R-2023-030

Moved by: Nachoff

Seconded by: Edgerton

That Council receives the 2<sup>nd</sup> Draft 2023 Budget Presentation amendment, which includes the changes by motion as approved during today's 1:00 p.m. Special Council Meeting; and

That Council receives comments from the Public on the 2<sup>nd</sup> Draft 2023 Budget Presentation as amended.

**Carried**

**9. Confirming By-law**

**9.1 By-law No. 2023-07 being a by-law to confirm the proceedings of the special meeting held February 2, 2023 at 6:00 p.m.**

R-2023-031

Moved by: Huntley

Seconded by: Nachoff

That By-law No. 2023-07 being a by-law to confirm the proceedings of the special meeting held February 2, 2023 at 6:00 p.m. be read a first, second and third time and passed this 2<sup>nd</sup> day of February signed by the Mayor and Clerk and the Corporate Seal attached.

**Carried**

**10. Adjournment**

R-2023-032

Moved by: Nachoff

Seconded by: Edgerton

That the Special Council Meeting of the Township of Cavan Monaghan adjourn at 6:47 p.m.

**Carried**

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**Matthew Graham**  
**Mayor**

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**Cindy Page**  
**Clerk**