



**Minutes
The Township of Cavan Monaghan
Regular Council Meeting**

**Monday, February 6, 2023
1:00 p.m.
Council Chambers**

Those members in attendance were:

Council	Matthew Graham	Mayor
	Ryan Huntley	Deputy Mayor
	Nelson Edgerton	Councillor
	Gerry Byrne	Councillor
	Lance Nachoff	Councillor
Staff	Yvette Hurley	CAO
	Cindy Page	Clerk
	Karlie Cornish-Tkalec	Deputy Clerk
	Karen Ellis	Director of Planning
	John Connolly	Executive Director of Planning and Development
	Wayne Hancock	Director of Public Works

1. Open Session

2. Call to Order

Mayor Graham called the meeting to order at 12:59 p.m.

3. Land Acknowledgement

Mayor Graham recited the Land Acknowledgement.

4. Approval of the Agenda

R-2023-033

Moved: Huntley

Seconded: Nachoff

That the agenda for the Regular Council meeting be approved as presented.

Carried

5. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

6. Closed Session

There was no Closed Session.

7. Presentation

7.1 Janette Loveys Smith, ORCA Introduction and Overview

R-2023-034

Moved by: Huntley

Seconded by: Nachoff

That the presentation from Janette Loveys Smith, CAO/Secretary-Treasurer of ORCA be received for information.

Carried

8. Public Meeting

8.1 Resolution to open the Public Meeting

R-2023-035

Moved by: Byrne

Seconded by: Edgerton

That the Public Meeting be opened pursuant to Section 17 and 34 of the Planning Act, R.S.O. 1990 P.13, as amended.

Carried

8.2 Report - PEB 2023-04 Wiseman Official Plan and Zoning By-law Amendments Report File Nos. OPA-05-22 and ZBA-07-22

Ms. Ellis spoke to the official plan and zoning by-law amendments. On behalf of Shane and Fotini Wiseman, Tom DeBoer of TD Consulting Inc. submitted the OPA and ZBA applications pertaining to an existing lot of record at 461 Highway 7A in part of Lot 6, Concession 8 (Cavan). The Township received the Applications on November 16, 2022 and deemed them complete on November 18, 2022. File numbers OPA-05-22 and ZBA-07-22 were assigned to the Applications.

The purpose and effect of the Official Plan Amendment is to add a policy to the Rural designation to permit the creation of one (1) new non-farm residential lot by consent (severance). The special policy will apply to approximately 0.66 hectares (1.65 acres) of land.

A Consent Application, through Peterborough County Land Division, will be required to create the new lot. A Zoning By-law Amendment application is required to implement the Official Plan Amendment and the Consent Application. The purpose of the Zoning By-law Amendment is to change the zoning of the property from the Rural Residential (RR) Zone to the Rural Residential Exception Twenty-eight (RR-28) Zone. All of the

standard regulations of the RR Zone will apply to the RR-28 Zone except that the minimum lot area requirement will be 3000 square metres (0.74 acres).

ORCA Staff indicated that a scoped environmental impact study (EIS) is required because development is proposed within 120 metres (400 feet) of a key hydrological feature (wetlands). Ministry of Transportation (MTO) Staff noted concerns with the spacing of an entrance on Tapley ¼ Line. They are, however, willing to accept a proposal that shows a mutual entrance, on Tapley ¼ Line, that benefits the severed and the retained lots.

As of the date of the writing of this Report, Township staff have not received any public comments about or objections to the Official Plan Amendment and/or Zoning By-law Amendment Applications.

Township Staff have no objections to the Applications. Peterborough Public Health has no objection to the Applications. Inspection of the proposed severed and retained lots will be made upon receipt of the consent (severance) application. Each parcel must be capable of supporting a conventional Class 4 septic system.

Otonabee Conservation has indicated that there is insufficient information at this time to demonstrate consistency with Section 3.1 of the Provincial Policy Statement (PPS) and Sections 4.2.3 and 4.2.4 of A Place to Grow – Growth Plan for the Greater Golden Horseshoe (GPGGH). The Authority also indicated there is insufficient information at this time to demonstrate if permits are required from ORCA for construction or site alteration. ORCA staff may require a site visit in the growing season to confirm the presence or absence of regulatory features. The property is not located within an area subject to the Source Water Protection Plan policies. The ORCA letter also identified that consultation with GHD has occurred. Updated information is to be added to the EIS to demonstrate that a key hydrological feature is not present on the west side of the property, through the middle of the property, or that the proposed development will have no negative impacts on the feature or the related ecological function, or if suitable mitigations can be proposed.

8.3 Questions/Comments from members of Council

Deputy Mayor Huntley questioned the logic behind MTO's requirement for the entrance to Tapley ¼ Line.

8.4 Questions/Comments from members of the Public

There were no questions/comments from members of the public.

8.5 Consideration of the Report

R-2023-036

Moved by: Huntley

Seconded by: Byrne

That Council review and consider all verbal and written comments received at the public meeting;

That the draft Official Plan Amendment and Zoning By-law Amendment be presented to Council at a future date for consideration.

Carried

8.6 Resolution to close the Public Meeting

R-2023-037

Moved by: Huntley

Seconded by: Nachoff

That the Public Meeting be closed.

Carried

9. Minutes

9.1 Minutes of the Regular Meeting held January 16, 2023

R-2023-038

Moved by: Byrne

Seconded by: Nachoff

That the minute of the Regular Meeting held January 16, 2023 be approved as amended.

Carried

10. Minutes from Committees and Boards

10.1 Municipal Revitalization and Heritage Advisory Committee Meeting minutes of September 29, 2022

R-2023-039

Moved by: Huntley

Seconded by: Edgerton

That the minutes of the Municipal Revitalization and Heritage Advisory Committee Meeting held September 29, 2022 be approved as presented.

Carried

10.2 Millbrook Downtown BIA Board of Management Meeting Minutes of December 8, 2022

10.3 Cavan Monaghan Public Library Board Meeting Minutes of December 13, 2022

R-2023-040

Moved by: Nachoff

Seconded by: Byrne

That the minutes of the Millbrook Downtown BIA Board of Management

Meeting on December 8, 2022 and the Cavan Monaghan Public Library Board Meeting on December 13, 2022 be received for information.

Carried

11. Reports

11.1 Report - PEB 2023-05 Year-end and Fourth Quarter Activity Report - Planning, Economic Development and Building

R-2023-041

Moved by: Nachoff

Seconded by: Huntley

That Council receive Report PEB 2023-05 Year-end & Fourth Quarter Activity Report – Planning, Economic Development & Building (PEB) for information.

Carried

11.2 Report - Public Works 2023-01 Environmental Services Update

R-2023-042

Moved by: Nachoff

Seconded by: Byrne

That Council receive Public Works Report 2023-01 on Environmental Services as information.

Carried

11.3 Report - Corporate Services 2023-02 Procedural By-law Update

R-2023-043

Moved by: Byrne

Seconded by: Edgerton

That Council adopt and approves By-law No. 2023-08 being a by-law to govern the calling, place and proceedings of meetings.

Carried

11.4 Council/Committee Verbal Reports

Mayor Graham spoke to the Special Library Board Budget meetings.

Councillor Edgerton spoke to his attendance at the first Municipal Revitalization and Heritage Advisory Committee and the review of the proposed new Heritage By-laws.

Deputy Mayor Huntley spoke to his participation with the CAO at Hiawatha First Nation's swearing in ceremony as we continue to build our relationship with them.

R-2023-044

Moved by: Nachoff

Seconded by: Huntley

That Council receive the Council/Committee verbal reports for information.

Carried

12. General Business

There was no General Business.

13. Correspondence for Information

There was no Correspondence for Information.

14. Correspondence for Action

There was no Correspondence for Action.

15. By-laws

15.1 By-law No. 2023-08 being a by-law to govern the calling, place and proceedings of meetings "Otherwise known as the Procedural By-law"

R-2023-045

Moved by: Byrne

Seconded by: Nachoff

That By-law No. 2023-08 being a by-law to govern the calling, place and proceedings of meetings "Otherwise known as the Procedural By-law" be read a first, second and third time and passed this 6th day of February signed by the Mayor and Clerk and the Corporate Seal attached.

Carried

16. Unfinished Business

There was no Unfinished Business.

17. Notice of Motion

There were no Notices of Motion.

18. Confirming By-law

18.1 By-law No. 2023-09 being a by-law to confirm the proceedings of the meeting held February 6, 2023

R-2023-046

Moved by: Huntley

Seconded by: Nachoff

That By-law No. 2023-09 being a by-law to confirm the proceedings of the meeting held February 6, 2023 be read a first, second and third time and passed this 6th day of February signed by the Mayor and Clerk and the

Corporate Seal attached.

Carried

19. Adjournment

R-2023-047

Moved by: Nachoff

Seconded by: Edgerton

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn
at 1:41 p.m.

Carried

Matthew Graham
Mayor

Cindy Page
Clerk