



Minutes
The Township of Cavan Monaghan
Millbrook Valley Trails Advisory Committee
Monday, February 27, 2023
4:00 p.m.

Those members in attendance:

Robert Jackson Chair
Maureen McDonald Vice Chair
David D'Agostino
John Fallis
Kirk Hillsley
Gary Wall
Meredith Carter, ORCA
Lance Nachoff

Those members absent:

Gillian di Petta (with regrets)

Those members in attendance:

Cindy Page Clerk
Karlie Cornish-Tkalec Deputy Clerk/Corporate Services Administrator
Chris Allison Parks and Facilities Manager

1. Call to Order

Ms. Karlie Cornish-Tkalec, Deputy Clerk called the meeting to order at 4:07 p.m. and the Committee members introduced themselves.

2. Approval of Agenda

Moved by: Fallis

Seconded by: Nachoff

That the agenda for the Millbrook Valley Trails Advisory Committee meeting held February 27, 2023 be approved as presented

Carried

3. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

4. Closed Session

There was no closed session.

5. Committee Orientation

Ms. Cornish-Tkalec reviewed the Millbrook Valley Trails Advisory Committee orientation package.

Moved by: Fallis

Seconded by: Jackson

That the Committee Orientation for the Millbrook Valley Trails Advisory Committee be received for information.

Carried

6. Election of Officers

6.1 Appointment of the Chair

Moved by: Fallis

Seconded by: McDonald

That the Millbrook Valley Trails Advisory Committee appoint Robert Jackson as the Chair for the 2022-2026 term.

Carried

6.2 Appointment of the Vice-Chair

Moved by: Jackson

Seconded by: Fallis

That the Millbrook Valley Trails Advisory Committee appoint Maureen McDonald as the Vice-Chair for the 2022-2026 term.

Carried

Ms. Cornish-Tkalec transferred the Chair to Robert Jackson at 4:13 p.m.

7. 2023 Meeting Schedule

2023 meeting schedule was discussed with item 9.3 Trail Report

8. Minutes

8.1 Minutes of the meeting held September 26, 2022

Moved by: Nachoff

Seconded by: McDonald

That the minutes for the Millbrook Valley Trails Advisory Committee meeting held September 26, 2022 be approved as presented.

Carried

8.2 Minutes of the meeting held October 20, 2022

Moved by: Nachoff

Seconded by: Wall

That the minutes for the Millbrook Valley Trails Advisory Committee meeting held October 20, 2022 be approved as presented.

Carried

9. Reports

9.1 Financial Report – Karlie Cornish-Tkalec

Karlie Cornish-Tkalec advised the approved 2023 budget for the Committee is \$ 4,800 for Materials and Supplies and \$ 1,500 for Contracted Services.

Moved by: Fallis

Seconded by: Nachoff

That the Millbrook Valley Trails Advisory Committee receive the Financial Report for information.

Carried

9.2 ORCA Update – Meredith Carter

Meredith Carter updated the Committee that the tree seedling sales have started and that the office is open to the public. ORCA is currently putting together their watershed report.

Moved by: Hillsley

Seconded by: McDonald

That the Millbrook Valley Trails Advisory Committee receive the ORCA Update for information.

Carried

9.3 Trail Report – Karlie Cornish-Tkalec

Karlie Cornish-Tkalec presented the 2023 meeting schedule and the Committee assigned members to trail reports.

Moved by: Nachoff

Seconded by: 'Agostino

That the Millbrook Valley Trails Advisory Committee approve the 2023 meeting schedule and trail reports.

Carried

10. General Business

10.1 Millbrook MTB Update

David D'Agostino provided an update regarding current group rides, workshops, projects, trail maintenance and construction on MNR property, and that they are working on updating signage along the MTB trails system. MTB is interested in partnering for annual spraying.

Moved by: Nachoff

Seconded by: Hillsley

That David D'Agostino and Robert Jackson meet with Staff at the Township to discuss permitted use of the Millbrook Valley Trails.

Carried

10.2 ORCA Seedling Order

Moved by: Nachoff

Seconded by: Wall

That Maureen McDonald work with Meredith Carter to place a seedling order through ORCA for an upset limit of \$ 350.00

Carried

10.3 2023 Workplan

There were no new updates to the workplan at this time.

Moved by: Fallis

Seconded by: Nachoff

That the Millbrook Valley Trails Advisory Committee approve printing brochures for an upset limit of \$ 500.00

Carried

10.4 Items for next meeting

- Bridge Update

11. Adjournment

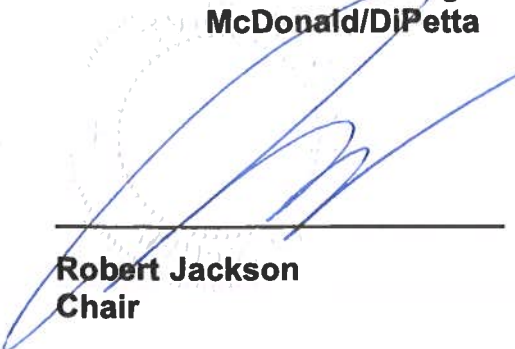
Moved by: Nachoff

Seconded by: Fallis

That the Millbrook Valley Trails Advisory Committee adjourn at 5:24 p.m.

Carried

**11.1 Next meeting date March 27, 2023 and Trail Report -
McDonald/DiPetta**



**Robert Jackson
Chair**



**Karlie Cornish-Tkalec
Deputy Clerk**

