

Minutes
The Township of Cavan Monaghan
Regular Council Meeting

Tuesday, August 4, 2020
1:00 p.m.
Remote Locations

Those members in attendance were:

Council	Scott McFadden	Mayor
	Matthew Graham	Deputy Mayor
	Tim Belch	Councillor
	Ryan Huntley	Councillor
	Cathy Moore	Councillor
Staff	Yvette Hurley	CAO
	Elana Arthurs	Clerk
	Cindy Page	Deputy Clerk
	Kimberley Pope	Director of Finance/Treasurer
	Karen Ellis	Director of Planning
	Wayne Hancock	Director of Public Works
	John Connolly	Executive Director of Planning & Development
	Brigid Ayotte	Economic and Community Development Coordinator

1. Open Session

2. Call to Order

Mayor McFadden called the meeting to order at 1:00 p.m.

3. Approval of the Agenda

R/04/08/20/01

Moved by: Graham

Seconded by: Moore

That the agenda for the Regular Council meeting be approved as presented.

Recorded	For	Against
Belch	X	
Huntley	X	
Moore	X	

Graham	X	
McFadden	X	
Results	5	0

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Closed Session

There was no closed session.

6. Public Meeting

6.1 Resolution to open the Public Meeting

R/04/08/20/02

Moved by: Moore

Seconded by: Huntley

That the Public Meeting be opened pursuant to Section 17 of the Planning Act, R.S.O, 1990 P.13, as amended.

Recorded	For	Against
Huntley	X	
Moore	X	
Graham	X	
Belch	X	
McFadden	X	
Results	5	0

Carried

6.2 Report - Planning-2020-23 Justco Ltd. Zoning By-law Amendment

Ms. Ellis spoke to the application for the Zoning By-law Amendment, noting the reason for the application, the review that was provided and the comments that were received. She spoke to expediting the process for the applicant and the request that Council approve the By-law at this Council meeting.

6.3 Questions/Comments from members of Council

Council enquired about the number of employees that may be employed at Justco Ltd.

6.4 Questions/Comments from members of the Public

Kent Randall – EcoVue 311 George St. N, Peterborough

6.5 Consideration of the report

R/04/08/20/03

Moved by: Huntley

Seconded by: Belch

That Council review and consider all verbal and written comments received at the public meeting; and

That, following the public meeting, By-law No. 2020-44 be presented to Council for approval.

Recorded	For	Against
Graham	X	
Belch	X	
Huntley	X	
Moore	X	
McFadden	X	
Results	5	0

Carried

6.6 Resolution to close the Public Meeting

R/04/08/20/04

Moved by: Graham

Seconded by: Belch

That the Public Meeting be closed.

Recorded	For	Against
Moore	X	
Huntley	X	
Graham	X	
Belch	X	
McFadden	X	
Results	5	0

Carried

7. Delegations

There were no delegations.

8. Minutes

8.1 Minutes of the Regular Council meeting held July 6, 2020

R/04/08/20/05

Moved by: Graham

Seconded by: Huntley

That the minutes of the Regular Council meeting held July 6, 2020 be approved as presented.

Recorded	For	Against
Huntley	X	
Graham	X	
Moore	X	
Belch	X	
McFadden	X	
Results	5	0

Carried

8.2 Minutes of the Special Council meeting held July 20, 2020

R/04/08/20/06

Moved by: Moore

Seconded by: Huntley

That the minutes of the Special Council meeting held July 20, 2020 be approved as presented.

Recorded	For	Against
Belch	X	
Huntley	X	
Graham	X	
Moore	X	
McFadden	X	
Results	5	0

Carried

9. Minutes from Committees and Boards

There were no minutes from Committees and Boards.

10. Reports

10.1 Report - Finance-2020-17 Actual to Budget, January to June 2020

Councillor Belch left the meeting. (1:20 p.m.)

R/04/08/20/07

Moved by: Graham

Seconded by: Huntley

That Council receives the Actual to Budget Report for the period of January 1 to June 30, 2020.

Recorded	For	Against
Moore	X	
Huntley	X	
Graham	X	
McFadden	X	
Results	4	0

Carried

10.2 Report - Planning-2020-22 Cameron (Duguay) OPA and ZBA Applications OPA-01-20 and ZBA-12-17 Report

R/04/08/20/08

Moved by: Graham

Seconded by: Huntley

That Council approve By-law No. 2020-43 to adopt Official Plan Amendment No. 5 to the Township of Cavan Monaghan Official Plan; That Council authorize the submission of the adopted Official Plan Amendment to Peterborough County for review and approval; and That the Zoning By-law Amendment be presented to Council for approval when the related Plan of Subdivision Application has been draft approved by Peterborough County and the details of the plan of subdivision are finalized.

Recorded	For	Against
Graham	X	
Moore	X	
Huntley	X	
McFadden	X	

Results

4

0

Carried

10.3 Report - Planning-2020-24 Justco Limited Site Plan Approval Application

Councillor Belch returned to the meeting. (1:25 p.m.)

R/04/08/20/09

Moved by: Graham

Seconded by: Moore

That the Site Plan application submitted for the construction of a new industrial building and associated parking and loading, stormwater management and servicing facilities on property at 50 Elmdale Road in part of Lot 4, Concession 10 of the North Monaghan Ward be accepted with the following revisions:

- i. the addition of details about the garbage/recycling enclosure;
 - ii. the addition of signage details, if required; and
 - iii. the revision of stormwater management plan details to the satisfaction of Township Staff and Otonabee Conservation Staff;
2. That the accepted plans and supporting documentation be forwarded to the Township Solicitor for preparation of a site plan agreement;
 3. That the Township Solicitor be requested to include a clause in the Site Plan Agreement acknowledging that the subject lands are located within the hazard distance of a propane facility;
 4. That the Township Solicitor be requested to include a clause in the Site Plan Agreement acknowledging that garbage and recycling collection and disposal is the responsibility of the property owner; and
 5. That on-site water requirements be reviewed at the time of building permit.

Recorded

For

Against

Belch

X

Moore

X

Graham

X

Huntley

X

McFadden

X

Results

5

0

Carried

10.4 Report - Economic Development-2020-04 Economic Development Inquiry Update - 2nd Quarter

R/04/08/20/10

Moved by: Moore

Seconded by: Graham

That Council receive Report ECD 2020-04 Economic Development Inquiry Update 2nd Quarter for information.

Recorded	For	Against
Huntley	X	
Belch	X	
Graham	X	
Moore	X	
McFadden	X	
Results	5	0

Carried

10.5 Report - Public Works-2020-16 Contract Extension - Wither's Waste Management Organic Waste

R/04/08/20/11

Moved by: Graham

Seconded by: Huntley

That Council approve By-law No. 2020-41 being a by-law to extend the Organic Waste Agreement between the Township of Cavan Monaghan and 2337700 Ontario Ltd. (Withers Waste Management) for organic waste curbside collection and disposal services;

That staff be directed to amend section 1.1 of the agreement to reflect an end date of December 31, 2020;

That Council approve for the Township to receive collection of Organic Waste at the Township Transfer Station in Molok Units; and

That staff be directed to bring back a report in November 2020 for Council to consider organic waste collection beyond 2020.

Recorded	For	Against
Moore	X	
Belch	X	
Graham	X	
Huntley	X	
McFadden	X	

Results

5

0

Carried

Mayor McFadden called for a recess. (1:42 p.m.)
The Regular Council meeting resumed. (1:46 p.m.)

10.6 Report - Public Works-2020-17 Speed Limit on Syer Line

R/04/08/20/12

Moved by: Graham

Seconded by: Huntley

That Council approve amending the Traffic and Parking By-law No. 2019-25 to indicate that the speed limit for Syer Line, from Tapley 1/4 Line to 200 metres West of the bridge be decreased to 60 km/hr. and 200 metres West of the bridge to the CPR bridge be decreased to 50 km/hr.; and
That Council direct staff to bring back an annual report on requests and proposed changes to the Township's Traffic By-law each September.

Recorded

For

Against

Graham

X

Belch

X

Huntley

X

Moore

X

McFadden

X

Results

5

0

Carried

10.7 Report - Public Works-2020-18 Update for Information - Groundwater Monitoring

R/04/08/20/13

Moved by: Belch

Seconded by: Graham

That Council receives Public Works Report No. 2017-19 - Update for Information Report - Groundwater Monitoring.

Recorded

For

Against

Huntley

X

Belch

X

Moore	X	
Graham	X	
McFadden	X	
Results	5	0

Carried

10.8 Report - Fire-2020-03 Mutual Aid Plan Update

R/04/08/20/14

Moved by: Belch

Seconded by: Graham

That Council approve By-law No. 2020-48 being a by-law to authorize the Township of Cavan Monaghan Fire Department to adopt and participate in the County of Peterborough Mutual Aid Plan; and

That Council repeal By-law No. 2005-65.

Recorded	For	Against
Huntley	X	
Belch	X	
Graham	X	
Moore	X	
McFadden	X	
Results	5	0

Carried

10.9 Report - Corporate Services-2020-14 Cavan Monaghan Policing Services

R/04/08/20/15

Moved by: Graham

Seconded by: Moore

That Council approve the Amending Agreement with the City of Peterborough and the Peterborough Police Services effective October 1, 2020 - September 30, 2021.

Recorded	For	Against
Moore	X	
Huntley	X	
Graham	X	

Belch	X	
McFadden	X	
Results	5	0

Carried

10.10 Report - Corporate Services-2020-15 Procedural By-law Amendment - Electronic Participation

R/04/08/20/16

Moved by: Graham

Seconded by: Belch

That Council approve By-law No. 2020-46 being a by-law to amend By-law No. 2018-13 as amended being a by-law to govern the calling, place and proceedings of meetings "Otherwise known as the Procedural By-law".

Recorded	For	Against
Huntley	X	
Graham	X	
Moore	X	
Belch	X	
McFadden	X	
Results	5	0

Carried

10.11 Report - Corporate Services-2020-16 Integrity Commissioner Services

R/04/08/20/17

Moved by: Moore

Seconded by: Graham

That Council approve By-law No. 2020-47 being a by-law to appoint Cunningham, Swan, Carty, Little & Bonham LLP as the Integrity Commissioner for the Township of Cavan Monaghan effective September 1, 2020.

Recorded	For	Against
Graham	X	
Belch	X	
Moore	X	

Huntley	X	
McFadden	X	
Results	5	0

Carried

10.12 Report - CAO-2020-Report and Capital Project Status

R/04/08/20/18

Moved by: Graham

Seconded by: Huntley

That Council receives Report CAO-2020 Report and Capital Project Status for information.

Recorded	For	Against
Moore	X	
Belch	X	
Huntley	X	
Graham	X	
McFadden	X	
Results	5	0

Carried

10.13 Council/Committee Verbal Reports

Deputy Mayor Graham spoke to the messages provided from Peterborough Public Health noting the mandatory masks as of August 1, 2020.

Councillor Huntley spoke to the BIA meetings being held via Zoom.

R/04/08/20/19

Moved by: Belch

Seconded by: Graham

That Council receive the Council/Committee verbal reports for information.

Recorded	For	Against
Huntley	X	
Belch	X	
Moore	X	

Graham	X	
McFadden	X	
Results	5	0

Carried

11. General Business

There was no general business.

12. Correspondence for Information

There was no correspondence for information brought forward.

13. Correspondence for Action

There was no correspondence for action.

14. By-laws

14.1 By-law No. 2020-41 being a by-law to execute a Waste Management Agreement between the Township of Cavan Monaghan and 2337700 Ontario Ltd. o/a Withers Waste Management, for the curbside collection of organic waste

14.2 By-law No. 2020-42 being a by-law to authorize an agreement with the Peterborough Police Service

14.3 By-law No. 2020-43 Adoption for Official Plan Amendment No. 5 - Cameron

14.4 By-law No. 2020-44 being a by-law to amend By-law No. 2018-58, as amended, otherwise known as The Township of Cavan Monaghan Zoning By-law

14.5 By-law No. 2020-45 being a by-law to amend By-law No. 2019-25 to regulate traffic and parking within the limits of the Township of Cavan Monaghan

14.6 By-law No. 2020-46 being a by-law to amend By-law No. 2018-13 as amended, being a by-law to govern the calling, place and proceedings of meeting "Otherwise known as the Procedural By-law"

14.7 By-law No. 2020-47 being a by-law to appoint an Integrity Commissioner for the Township of Cavan Monaghan

14.8 By-law No. 2020-48 being a by-law to authorize the Township of Cavan Monaghan Fire Department to adopt and participate in the County of Peterborough Mutual Aid Plan

R/04/08/20/20
Moved by: Belch

Seconded by: Huntley

That By-law No. 2020-41 being a by-law to execute a Waste Management Agreement between the Township of Cavan Monaghan and 2337700 Ontario Ltd. o/a Withers Waste Management, for the curbside collection of organic waste; and that By-law No. 2020-42 being a by-law to authorize an agreement with the Peterborough Police Service; and that By-law No. 2020-43 Adoption for Official Plan Amendment No. 5 – Cameron; and that By-law No. 2020-44 being a by-law to amend By-law No. 2018-58, as amended, otherwise known as The Township of Cavan Monaghan Zoning By-law; and that By-law No. 2020-45 being a by-law to amend By-law No. 2019-25 to regulate traffic and parking within the limits of the Township of Cavan Monaghan; and that By-law No. 2020-46 being a by-law to amend By-law No. 2018-13 as amended, being a by-law to govern the calling, place and proceedings of meeting "Otherwise known as the Procedural By-law"; and that By-law No. 2020-47 being a by-law to appoint an Integrity Commissioner for the Township of Cavan Monaghan; and that By-law No. 2020-48 being a by-law to authorize the Township of Cavan Monaghan Fire Department to adopt and participate in the County of Peterborough Mutual Aid Plan be read a first, second and third time and passed this 4th day of August, 2020 signed by the Mayor and Clerk and the corporate seal attached.

Recorded	For	Against
Belch	X	
Moore	X	
Graham	X	
Huntley	X	
McFadden	X	
Results	5	0

Carried

15. Unfinished Business

There was no unfinished business.

16. Notice of Motion

There were no notices of motion.

17. Confirming By-law

17.1 By-law No. 2020-49 being a by-law to confirm the proceedings of the meeting held August 4, 2020

R/04/08/20/21

Moved by: Graham

Seconded by: Huntley

That By-law No. 2020-49 being a by-law to confirm the proceedings of the meeting held August 4, 2020 be read a first, second and third time and passed this 4th day of August, signed by the Mayor and Clerk and the corporate seal attached.

Recorded	For	Against
Graham	X	
Huntley	X	
Moore	X	
Belch	X	
McFadden	X	
Results	5	0

Carried

18. Adjournment

R/04/08/20/22

Moved by: Huntley

Seconded by: Graham

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn at 2:13 p.m.

Recorded	For	Against
Huntley	X	
Belch	X	
Graham	X	
Moore	X	
McFadden	X	
Results	5	0

Carried

Scott McFadden
Mayor

Elana Arthurs
Clerk