

**Minutes**  
**The Township of Cavan Monaghan**  
**Millbrook Valley Trails Advisory Committee**  
**Monday, January 22, 2024**  
**4:00 p.m.**

**Those members in attendance:**

Robert Jackson	Chair
Maureen McDonald	Vice Chair
John Fallis	
Gary Wall	
David D'Agostino	
Kirk Hillsley	
Meredith Carter, ORCA	

**Those members absent:**

Griffen Brown (with regrets)  
Lance Nachoff (with regrets)

**Those members in attendance:**

Karlie Cornish-Tkalec	Deputy Clerk/Corporate Services Administrator
Yvette Hurley	C.A.O

**1. Call to Order**

Mr. Robert Jackson, Chair called the meeting to order at 4:04 p.m.

**2. Approval of the Agenda**

Moved by: Fallis

Seconded by: Hillsley

That the agenda for the Millbrook Valley Trails Advisory Committee meeting held January 22, 2024 be approved as presented

**Carried**

**3. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no pecuniary interests noted.

**4. Closed Session**

There was no closed session.

**6. Minutes**

**6.1 Minutes of the meeting held November 27, 2023**

Moved by: Hillsley

Seconded by: Wall

That the minutes for the Millbrook Valley Trails Advisory Committee meeting held November 27, 2023 be approved as presented.

**Carried**

**7. Reports**

**7.1 Financial Report – Yvette Hurley**

Yvette Hurley advised the Committee of the proposed 2024 budget requests and that the final budget meeting will be held February 20, 2024.

Moved by: Fallis

Seconded by: D'Agostino

That the Millbrook Valley Trails Advisory Committee support the Parks and Facilities Capital request in the 2024 budget.

**Carried**

Moved by: Fallis

Seconded by: D'Agostino

That the Millbrook Valley Trails Advisory Committee receive the Financial Report for information.

**Carried**

**7.2 ORCA Update - Meredith Carter**

Meredith Carther advised that ORCA recently held their AGM, appointing a new Chair and thanked Deputy Mayor Ryan Huntley for his service as outgoing Chair. ORCA has launched their new website and tree sales will open the first week in February.

Moved by: Hillsley

Seconded by: Fallis

That the Millbrook Valley Trails Advisory Committee receive the ORCA Update for information.

**Carried**

**7.3 Trail Report – Jackson/Hillsley**

Moved by: D'Agostino

Seconded by: Fallis

That the Millbrook Valley Trails Advisory Committee received the Trail Report for information.

**Carried**

**8. General Business**

**8.1 New Development Trail Update**

Yvette Hurley provided an update on mapping and trail connections within the new developments.

**8.2 Medds Trail Fence**

The Committee discussed repairing the fence and adding signage.

**8.3 2024 Work Plan**

The Committee reviewed each of the items on the workplan and provided updates to be incorporated into next months meeting.

**8.4 Items for next meeting**

None.

**9. Adjournment**

Moved by: D'Agostino

Seconded by: Fallis

That the Millbrook Valley Trails Advisory Committee adjourn at 5:48 p.m.

**Carried**

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**Robert Jackson**  
**Chair**

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**Karlie Cornish-Tkalec**  
**Deputy Clerk**