



CAVAN MONAGHAN PUBLIC LIBRARY BOARD

Date: January 16th, 2024

Place: Millbrook Branch @ 7:00pm (meeting may be recorded)

Mission Statement:

Empowering residents to read, learn and connect through quality resources, safe and welcoming spaces, innovative programs, and creative services.

Vision:

Enriching the lives of residents through books and beyond.

PRESENT:	Rachel Finnie	Vice Chair
	Karen Graham	
	Matthew Graham	Council Representative
	Earl McLeod	Chair
	Tony Parks	
	Karla Buckborough	CEO/Librarian
	Erin Stewart	Branch Librarian/ Secretary

REGRETS: Monica Schjott
Chandra Tremblay

1. Earl called the meeting to order at 7pm.
2. Earl read the Land Acknowledgement
We respectfully acknowledge that the Township of Cavan Monaghan is located on the Treaty 20 Michi Saagiig territory, in the traditional territory of the Michi Saagiig Anishnaabeg.
We offer our gratitude to First Nations for their care for and teachings about these lands. May we honour these teachings.
3. Disclosure of pecuniary interest and the general nature thereof - none
4. Agenda
Motion: 04/24 **Moved by: Rachel**
Approve agenda as amended with the removal of Agenda Item 5 – get-to know each other activity.
Carried.
5. Minutes
Motion: 05/24 **Moved by: Karen**
Approve minutes of Special Meeting held January 9, 2024.
Carried.
6. Library Activity Highlights and Statistics
Library Activity Highlights - not written this month
Statistics – The largest number of patrons was added in 2023. Circulation of physical items was up 7% and e-resource circulation was up 22%.

Motion: 06/24 **Moved by: Rachel**
Accept the Library Statistics as presented.
Carried.

7. Strategic Plan

- a. Although Chandra was away, the Board proceeded with discussing the Strategic Plan. A round table discussion was held and strategic goals and strategic directions were finalized. Board members would like feedback on patrons' current experience. This could be done using a QR code link to a short survey.

8. Marketing Committee

- a. Photoshoot -the photoshoot has been moved to Thursday, January 25th as per the photographer's request. Several patrons have signed up to take part.

9. Human Resources

- a. The HR Committee will hold a meeting soon.

10. Finance

- a. December Operating and December Capital
- b. Report and Presentation to Council
Karla will present at the Special Budget Meeting on Thursday, January 25th at 1pm.
- c. 2024 Budget - Operating and Capital

Motion: 07/24

Moved by: Karen

Receive the Financial Reports as presented.

Carried.

11. Correspondence for action/information

- a. Community member offering to assist with policy writing and maintenance. The HR Committee will discuss this when they meet.

12. Business Arising/Old Business - none

13. Take-aways for Council

- a. Updated Budget presentation
- b. Strategic Plan – goals and directions finalized

14. Next meeting: February 20th @ 7pm, unless otherwise called by the Chair

15. Adjournment – Karen adjourned the meeting at 9:15pm.

Signature: _____
Chair

Date: _____

Signature: _____
Secretary

Date: _____