

Minutes
The Township of Cavan Monaghan
Municipal Revitalization and Heritage Advisory Committee Meeting
Tuesday, January 18, 2024
9:00 a.m.
Council Chambers – Hybrid Room

Those members in attendance:

Nelson Edgerton, Councillor
Ashley Stewart
Nancy Davis
John Collver

Those members absent:

Deborah Luchuk (with regrets)

Staff members in attendance:

Cindy Page, Clerk
Brigid Ayotte, Economic Development & Communications Officer
Karen Ellis, Director of Planning

1. Call to Order

Ashley Stewart, Vice-Chair called the meeting to order at 9:08 a.m.

2. Land Acknowledgement

Ashley Stewart, Vice-Chair recited the Land Acknowledgement.

3. Approval of the Agenda

Moved by: Collver

Seconded by: Davis

That the agenda for the Municipal Revitalization and Heritage Advisory Committee be approved as presented.

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Closed Session

There was no closed session.

6. Minutes

6.1 Minutes of the meeting held October 10, 2023

Moved by: Collver

Seconded by: Davis

That the minutes of the meeting held October 10, 2023 be approved as presented.

Carried

7. Report

7.1 Financial Report – Karen Ellis

Karen Ellis provided the Committee with an overview of the proposed budget requests for 2024, noting that the two new initiatives had not been supported by Council at first draft. Ms. Ellis noted the Restoration of the Bell from the former Municipal Office was transferred to the Parks and Facilities Department to be considered at a future date and the Committee would be a part of the project to provide input when the time comes. Ms. Ellis spoke to the Porch Light Project noting that Council did not feel that the project was a Heritage Initiative. Ms. Ellis advised the Committee that should they wish to pursue this request, members could present their case to Council for consideration at the January 25 Budget Meeting to have it added back in. The Committee discussed the options and decided to not pursue the Porch Light Project through a budget request.

Moved by: Collver

Seconded by: Davis

That the Municipal Revitalization and Heritage Advisory Committee receive the financial report for information.

Carried

8. General Business

8.1 Resignation of Peter Ramsay

8.1.1 Appointment of the Chair

Moved by: Davis

Seconded by: Collver

That the Municipal Revitalization and Heritage Advisory Committee accept the resignation from Peter Ramay and send a letter of thanks.

Carried

Moved by: Davis

Seconded by: Stewart

That the Municipal Revitalization and Heritage Advisory Committee accept the resignation from Ashley Stweart as Vice-Chair; and

That the Municipal Revitalization and Heritage Advisory Committee accept

the election of Ashley Sewart as the Chair for the 2022-2026 term; and
That the Municipal Revitalization and Heritage Advisory Committee accept
the election of John Collver as the Vice-Chair for the 2022-2026 term.

Carried

8.2 Terms of Reference Review - Karen Ellis

Ms. Ellis reviewed the Terms of Reference with the Committee outlining the roles and responsibilities of the Committee and the purpose of the Committee. Ms. Ellis noted the importance of respecting people's privacy as we are livestreamed on YouTube and reminded the members to not speak about property owners' personal information.

8.3 2024 Budget Discussion and Workplan

8.3.1 Mural - Brigid Ayotte

The Committee reviewed the work plan and discussed the updates and projects for 2024. As part of the discussion Brigid Ayotte provided the Committee with a rendering of a conceptual design for the Mural being installed at Station Park.

Moved by: Davis

Seconded by: Collver

That the Municipal Revitalization and Heritage Advisory Committee approve the work plan and updates discussed, including the addition of the Cultural Mapping Review Project.

Carried

8.4 2024 Meeting Schedule

Moved by: Collver

Seconded by: Davis

That the Municipal Revitalization and Heritage Advisory Committee approve the 2024 Meeting Schedule.

Carried

9. Adjournment

Moved by: Davis

Seconded by: Stewart

That the Municipal Revitalization and Heritage Advisory Committee adjourn.
(10:28 a.m.)

Carried

Ashely Stewart
Chair

Cindy Page
Clerk