

Minutes
The Township of Cavan Monaghan
Sustainability Advisory Committee Meeting
Tuesday, September 26, 2023
1:00 p.m.
Council Chambers – Hybrid Room

Those members in attendance:

Leslie Bilcox
 Lisa Crawford
 Craig Onafrychuk
 Ryan Huntley, Deputy Mayor
 Cath D'Amico (remotely)

Those members absent:

Manny Borges (With regrets)
 Joanne Key (With regrets)

Staff members in attendance:

Cindy Page, Clerk
 Brigid Ayotte, Economic Development & Communications Officer

1. Call to Order

Chair Leslie Bilcox called the meeting to order at 1:02 p.m.

2. Land Acknowledgement

Chair Leslie Bilcox recited the land acknowledgement.

3. Approval of the Agenda

Moved by: Huntley

Seconded by: Crawford

That the agenda for the Sustainability Advisory Committee be approved as presented.

Recorded	For	Against
Onafrychuk	X	
Bilcox	X	
Crawford	X	
D'Amico	X	
Huntley	X	
Results	5	0
		Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Closed Session

There was no closed session.

6. Minutes

6.1 Minutes of the meeting held August 22, 2023

Moved by: Huntley

Seconded by: Crawford

That the minutes of the Sustainability Advisory Committee meeting held August 22, 2023 be approved as amended.

Recorded	For	Against	
Huntley	X		
Onafrychuk	X		
Bilcox	X		
Crawford	X		
D'Amico	X		
Results	5	0	Carried

7. General Business

7.1 Update the Energy Conservation and Demand Management Plan

Moved by: Huntley

Seconded by: Crawford

That the Sustainability Advisory Committee support the addition of the draft update to the Energy Conservation and Demand Management Plan and the amended presentation.

Recorded	For	Against	
Bilcox	X		
Crawford	X		
Onafrychuk	X		
D'Amico	X		
Huntley	X		
Results	5	0	Carried

Ms. Ayotte reviewed the draft updates to the Energy Conservation and Demand Management Plan with the Committee. Ms. Ayotte will circulate the updated plan encompassing the Committee's preliminary feedback discussed at the meeting. The Committee will review and provide their feedback to Ms. Ayotte, the compiled draft Energy Conservation and

Demand Management Plan will then be brought back to the Committee at the next meeting.

The Committee discussed budget considerations including the importance of accurate data to ensure the goals and targets are established properly, the Committee felt that a Data Analyst could assist with this. The Committee discussed potential Sustainable Community Initiatives such as tree planting and a rain barrel program, which could be done in collaborations with other Township departments. Staff will research funding grant opportunities and will also report back on the status of the Codes Acceleration Funds.

Moved by: Huntley

Seconded by: Crawford

That the Sustainability Advisory Committee request for the 2024 Budget up to \$30,000 for a Data Analyst and \$5,000 for Community Initiatives.

Recorded	For	Against
D'Amico	X	
Huntley	X	
Bilcox	X	
Crawford	X	
Onafrychuk	X	
Results	5	0

Carried

8. Adjournment

Moved by: Huntley

Seconded by: Onafrychuk

That the Sustainability Advisory Committee adjourn. (2:26 p.m.)

Recorded	For	Against
Crawford	X	
Onafrychuk	X	
D'Amico	X	
Huntley	X	
Bilcox	X	
Results	5	0

Carried



Leslie Bilcox
Chair



Cindy Page
Clerk