



Minutes
The Township of Cavan Monaghan
Millbrook Valley Trails Advisory Committee
Monday, October 23, 2023
4:00 p.m.

Those members in attendance:

Maureen McDonald Vice-Chair
John Fallis (remotely)
Gary Wall
Griffen Brown
Lance Nachoff

Those members absent:

Meredith Carter, ORCA (with regrets)
David D'Agostino (with regrets)
Robert Jackson (with regrets)
Kirk Hillsley (with regrets)

Staff members in attendance:

Cindy Page Clerk
Chris Allison Parks and Facilities Manager

1. Call to Order

Maureen McDonald, Vice-Chair called the meeting to order at 4:06 p.m. and welcomed Griffen Brown to the Committee.

2. Land Acknowledgement

Maureen McDonald, Vice-Chair recited the land acknowledgement.

3. Approval of Agenda

Moved by: Nachoff

Seconded by: Wall

That the agenda for the Millbrook Valley Trails Advisory Committee meeting held October 23, 2023 be approved as presented.

Recorded	For	Against	
McDonald	X		
Fallis	X		
Wall	X		
Brown	X		
Nachoff	X		
Results	5	0	Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Closed Session

There was no closed session.

6. Minutes

6.1 Minutes of the meeting held September 25, 2023

Moved by: Fallis

Seconded by: Nachoff

That the minutes for the Millbrook Valley Trails Advisory Committee meeting held September 25, 2023 be approved as presented.

Recorded	For	Against
Fallis	X	
Wall	X	
Brown	X	
Nachoff	X	
McDonald	X	
Results	5	0

Carried

7. Reports

7.1 Financial Report – Yvette Hurley

Chris Allison, Parks and Facilities Manager provided the financial update.

Moved by: Nachoff

Seconded by: Brown

That the Millbrook Valley Trails Advisory Committee receive the Financial Report for information.

Recorded	For	Against
Wall	X	
Brown	X	
Nachoff	X	
McDonald	X	
Fallis	X	
Results	5	0

Carried

7.2 ORCA Update – Meredith Carter

Meredith Carter was not in attendance to provide an update and sent her regrets.

7.3 Trail Report – Fallis/Brown

John Fallis and Griffen Brown provided the trail report.

Moved by: Nachoff

Seconded by: Wall

That the Millbrook Valley Trails Advisory Committee received the Trail Report for information.

Recorded	For	Against
Brown	X	
Nachoff	X	
McDonald	X	
Fallis	X	
Wall	X	
Results	5	0

Carried

7.4 Millbrook Valley Trails Boardwalk Repairs - Chris Allison

The item was discussed at the previous meeting, the Committee had no further discussion on this item.

8. General Business

8.1 2024 Budget Discussion – Chris Allison

Moved by: Nachoff

Seconded by: Wall

That the Millbrook Valley Trails Advisory Committee request \$4,800 for Materials and Supplies and \$1,700 for Contracted Services for the 2024 Operating Budget.

Recorded	For	Against	
Wall	X		
Brown	X		
Nachoff	X		
McDonald	X		
Fallis	X		
Results	5	0	Carried

8.2 Items for next meeting

- 2024 Meeting Schedule
- Trails Report Schedule
- Pamphlet and boxes

9. Adjournment

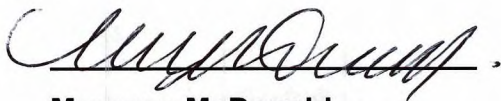
Moved by: Nachoff

Seconded by: Wall

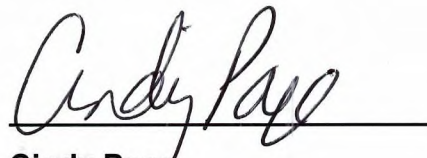
That the Millbrook Valley Trails Advisory Committee adjourn at 4:45 p.m.

Carried

Next meeting date November 27, 2023 Trail Report – Wall/D 'Agostino



Maureen McDonald
Vice-Chair



Cindy Page
Clerk