

**Minutes**  
**The Township of Cavan Monaghan**  
**Millbrook Valley Trails Advisory Committee**  
**Monday, March 25, 2024**  
**4:00 p.m.**

**Those members in attendance:**

Robert Jackson	Chair
Maureen McDonald	Vice Chair
John Fallis	
David D'Agostino	
Kirk Hillsley	
Griffen Brown	
Lance Nachoff, Councillor	
Meredith Carter, ORCA	

**Those members absent:**

Gary Wall (with regrets)

**Those members in attendance:**

Karlie Hartman	Deputy Clerk
Chris Allison	Manager of Parks and Facilities

**1. Call to Order**

Mr. Robert Jackson, Chair called the meeting to order at 4:04 p.m.

**2. Approval of the Agenda**

Moved by: Nachoff

Seconded by: Brown

That the agenda for the Millbrook Valley Trails Advisory Committee meeting held March 25, 2024 be approved as amended.

**Carried**

**3. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no pecuniary interests noted.

**4. Closed Session**

There was no closed session.

**6. Minutes**

**6.1 Minutes of the meeting held February 26, 2024**

Moved by: Fallis

Seconded by: D'Agostino

That the minutes for the Millbrook Valley Trails Advisory Committee meeting held February 26, 2024 be approved as presented.

**Carried**

**7. Reports**

**7.1 Financial Report – Chris Allison**

Chris Allison provided the financial report update.

Moved by: McDonald

Seconded by: Fallis

That the Millbrook Valley Trails Advisory Committee receive the Financial Report for information.

**Carried**

**7.2 ORCA Update - Meredith Carter**

Meredith Carther advised that ORCAs tree seedling pick up is being scheduled for April.

Moved by: Fallis

Seconded by: Nachoff

That the Millbrook Valley Trails Advisory Committee receive the ORCA Update for information.

**Carried**

**7.3 Trail Report – McDonald/Nachoff**

Moved by: D'Agostino

Seconded by: Fallis

That the Millbrook Valley Trails Advisory Committee received the Trail Report for information.

**Carried**

**8. General Business**

**8.1 CWF Workday Volunteer Update**

Maureen McDonald advised that due to weather conditions the event was cancelled and that they will look for another opportunity in the Fall.

## **8.2 Ironwood Spraying**

Maureen McDonald advised of possible locations for spraying.

## **8.3 Lower Medds Bridge and Boardwalk Replacement Update**

Robert Jackson requested an update from Staff regarding the bridge and boardwalk replacement. Chris Allison advised that staff are in the process of obtaining quotes for the projects.

## **8.4 2024 Workday Planning**

Robert Jackson asked the Committee to identify items to be added to workday and that there would be further discussion at the April meeting.

## **8.5 2024 Work Plan**

The Committee reviewed the Work Plan and provided updates to be incorporated into the plan for the next meeting.

## **8.6 Grand Trunk Reroute**

David D'Agostino advised the Committee of a reroute along Grand Trunk Trail. Chris Allison advised he will contact the Ministry regarding the request and will provide the Committee with an update at a future meeting.

## **8.7 Group Procedures**

Staff advised that regular use on the trails is permitted however those wishing to host an event on the trails will continue to follow the same procedures as in the past.

## **8.8 Baxter Creek Trail Development**

Moved by: Nachoff

Seconded by: McDonald

That the Millbrook Valley Trails Advisory Committee request Councils support to make the temporary reroute a permanent trail.

**Carried**

## **8.9 Items for next meeting**

- Hope Mill
- Grand Trunk Reroute

**9. Adjournment**

Moved by: Fallis

Seconded by: D'Agostino

That the Millbrook Valley Trails Advisory Committee adjourn at 5:45 p.m.

**Carried**

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**Robert Jackson**  
**Chair**

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**Karlie Hartman**  
**Deputy Clerk**