

Minutes
The Township of Cavan Monaghan
Millbrook Valley Trails Advisory Committee
Monday, June 22, 2020
2:00 p.m.

Those members in attendance:

Robert Jackson	Chair
Alex Bushell	Vice Chair
Meredith Carter	ORCA
David D'Agostino	
John Frizzle	
Matthew Graham	
Craig Onafrychuk	
Maureen McDonald	

Those members absent:

John Frizzle
Hillary Bradshaw
John Fallis

Staff members in attendance:

Elana Arthurs	Clerk
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1. Open Session

2. Call to Order

Robert Jackson, Chair called the meeting to order at 2:10 p.m.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

4. Closed Session

There were no closed session items.

5. Minutes

5.1 Minutes of the meeting held May 25, 2020

Moved by: D'Agostino

Seconded by: McDonald

That the minutes of the meeting held May 25, 2020 be approved as presented.

Carried

6. Reports

6.1 Financial Report – Elana Arthurs

Ms. Arthurs spoke to the current expenditures indicating there is approximately \$5,300 still remaining from the \$6,300.00 approved budget for 2020. It was noted that there are some outstanding receipts that will be processed.

6.2 ORCA Update – Meredith Carter

Ms. Carter spoke to the Ash tree that needs to come down, campgrounds opening and the increasing usage on the trails.

6.3 Trail Report

Mr. Onafrychuk spoke to trails noting they are in good shape and how pleased he was with the contractor who repaired Station Trail and how well they conducted the work with little disruption.

The Committee discussed board repairs that are outstanding and the floating boardwalk the needs boards replaced.

Mr. D'Agostino spoke to the maintenance required on the Baxter Creek Trail and the need for some municipal assistance. The Committee discussed other trail maintenance and purchasing a cordless hedge trimmer. Mr. Jackson will look into the purchase. Mr. Jackson spoke to work day challenges during the COVID pandemic. The Committee discussed weeds and the need for weed spraying on the trails.

Moved by: McDonald

Seconded by: D'Agostino

That the Committee approve an upset limit of \$100.00 for weed removal to be conducted by Ironwood Property Maintenance.

7. General Business

7.1 GIS Trail Mapping – Craig Onafrychuk

Mr. Onafrychuk reviewed his presentation providing an overview on some of the mapping tools he has been using for the Millbrook Valley Trails and the ability to record and track data.

7.2 GIS Trail Mapping – Meredith Carter

Ms. Carter spoke to the maps noting that minor changes based on the feedback from the last meeting have now been completed.

7.3 Trail Social Distance Signage Update

Mr. Jackson spoke to the signage noting it is in progress and he will provide an update as soon as he has one.

7.4 Trail Brochure Update

Mr. Jackson spoke to the brochure noting he has a meeting scheduled and will report back to the Committee following that meeting.

7.5 Property Ownership Search

Ms. Arthurs spoke to the ownership search of the additional roll number provided at the last meeting, noting the property is owned by the Township. The Committee discussed walking the area to determine if there is an alternate route that would work.

8. Adjournment

Moved by: D'Agostino

Seconded by: Bushell

That the Millbrook Valley Trails Advisory Committee adjourn at 3:43 p.m.

Carried

Robert Jackson
Chair

Elana Arthurs
Clerk