



**Minutes
The Township of Cavan Monaghan
Regular Council Meeting**

**Monday, October 7, 2024
1:00 p.m.
Council Chambers**

Those members in attendance were:

Council	Matthew Graham	Mayor
	Ryan Huntley	Deputy Mayor
	Nelson Edgerton	Councillor
	Gerry Byrne	Councillor
	Lance Nachoff	Councillor
Staff	Yvette Hurley	CAO
	Cindy Page	Clerk
	Mark Froment	Deputy Clerk
	Bill Balfour	Fire Chief
	Kimberley Pope	Director of Finance/Treasurer
	Brigid Ayotte	Economic Development and Communications Officer
	Wayne Hancock	Director of Public Works
	Jessica Fradley	Water and Wastewater Technician
	Drew Hutchinson	Engineering Technician

1. Call to Order

Mayor Graham called the meeting to order at 1:02 p.m.

2. Land Acknowledgement

Mayor Graham recited the land acknowledgement.

3. Approval of the Agenda

R-2024-254

Moved by: Byrne

Seconded by: Nachoff

That the agenda for the Regular Council Meeting be approved as presented.

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Closed Session

There was no closed session.

6. Presentation

6.1 Tony Fleming, Township Integrity Commissioner: Code of Conduct Complaint - Final Report

R-2024-255

Moved by: Nachoff

Seconded by: Huntley

That Council receive the Code of Conduct Complaint - Final Report from Tony Fleming, Township Integrity Commissioner; and

That Council make the Code of Conduct Complaint - Final Report public by adding it as additional documentation to the agenda.

Carried

7. Delegations

7.1 Doug Saccoccia, Manager of Engineering & Design, Peterborough County - Road Transfer Rationalization Policy

R-2024-256

Moved by: Byrne

Seconded by: Edgerton

That Council receive the presentation from Doug Saccoccia, Manager of Engineering & Design Peterborough County, regarding a Road Transfer Rationalization Policy for information.

Carried

8. Minutes

8.1 Minutes of the Special Meeting held September 16, 2024

8.2 Minutes of the Regular Meeting held September 16, 2024

8.3 Minutes of the Special Meeting held September 17, 2024

R-2024-257

Moved by: Byrne

Seconded by: Nachoff

That the minutes of the Special Council Meeting held September 16, 2024, the Regular Council Meeting held September 16, 2024 and the Special Council Meeting held September 17, 2024 be approved as presented.

Carried

9. Minutes from Committees and Boards

9.1 Millbrook Valley Trails Meeting Minutes of April 24, 2023, May 15, 2023 and June 24, 2024

9.2 Municipal Revitalization and Heritage Advisory Meeting Minutes of June 20, 2024

9.3 Sustainability Advisory Committee Meeting Minutes of July 19, 2024

R-2024-258

Moved by: Nachoff

Seconded by: Byrne

That the minutes of the Millbrook Valley Trails Advisory Committee Meetings held April 24, 2023, May 15, 2023 and June 24, 2024, the minutes of the Municipal Revitalization and Heritage Advisory Committee Meeting held June 20, 2024 and the minutes of the Sustainability Advisory Committee Meeting held July 19, 2024 be approved as presented.

Carried

9.4 Cavan Monaghan Public Library Board Meeting Minutes of June 18, 2024

R-2024-259

Moved by: Nachoff

Seconded by: Huntley

That the minutes of the Cavan Monaghan Public Library Board Meeting held June 18, 2024 be received for information.

Carried

10. Reports

10.1 Report - CAO 2024-06 Purchasing By-law Review and Amendment Report

Ajay Gajaria, Aird & Berlis LLP was in attendance to present the review of the amendments to the Purchasing By-law.

R-2024-260

Moved by: Huntley

Seconded by: Nachoff

That Council repeals in its entirety By-law No. 2020-22 and passes Procurement of Good and Services By-law No. 2024-54 respecting the fair, transparent, and accountable procurement of goods and services, also known as the "Purchasing Policy", for the Township of Cavan Monaghan.

Recorded	For	Against	
Huntley	X		
Nachoff	X		
Graham	X		
Edgerton		X	
Byrne		X	
Results	3	2	
			Carried

10.2 Report - Public Works 2024-20 County of Peterborough Road Transfer Rationalization Policy

R-2024-261

Moved by: Byrne

Seconded by: Nachoff

That Council receive the Public Works Report 2024-20 County of Peterborough Road Transfer Rationalization Policy as information; and That Council adopt the County of Peterborough Road Transfer Rationalization Policy as the criteria for consideration of the transfer of County Roads to the Local System and the transfer of Township Roads to the County System.

Carried

10.3 Report - Public Works 2024-15 Proposed Property Disposition – Municipal Property Adjoining the Fire Station Site Fronting On Highlands Boulevard Update

R-2024-262

Moved by: Huntley

Seconded by: Nachoff

That Council declare the properties outlined on the draft reference plan (Attachment No. 1 in PW 2024-09) as surplus; and That Council direct staff to proceed with rezoning the property to develop three single detached residential lots for sale on this property; and That Council direct staff to provide Towerhill Developments with the first right of refusal on the purchase of these lots.

Carried

10.4 Report - Public Works 2024-21 Water & Wastewater Internal Operations - Transition Plan and Financial Analysis

R-2024-263

Moved by: Huntley

Seconded by: Nachoff

That Public Works Report 2024-21 Water and Wastewater Internal Operations - Transition Plan and Financial Analysis be received for information; and

That staff be directed to proceed with bringing the operation of the Water and Wastewater systems in-house and complete the accreditation process.

Carried

10.5 Report - Finance 2024-11 Issuance of Debentures with Ontario Infrastructure and Lands Corporation (OILC)

R-2024-264

Moved by: Edgerton

Seconded by: Nachoff

That Council does not approve By-law No. 2024-52 and 2024-53, being the by-laws to authorize borrowing upon amortizing debentures for two Capital Projects; Parks & Public Works Depot and the Public Works Operation Center; and

That Council direct Staff to report back with alternative financial options.

Carried

10.6 Report - PEB 2024-46 Harvest Table Dinner Post Event Report

R-2024-265

Moved by: Byrne

Seconded by: Edgerton

That Council receive the report on the Harvest Table Dinner; and
That Council donate \$2500.00 to be equally divided amongst three charities being Millbrook Community Care, the Millbrook & District Foodshare and the Mount Pleasant Women's Institute.

Carried

10.7 Report - PEB 2024-47 Road Occupancy Permits for 2024 Special Events

R-2024-266

Moved by: Byrne

Seconded by: Nachoff

That Council approve the amendment to the schedule for Road Occupancy Permits for Special Events on County Roads to occupy roads in the Township for events/festivals in 2024 as outlined; and
That the Township of Cavan Monaghan provides a Certificate of Insurance to the County of Peterborough for the Scheduled 2024 Events/Festivals listed in this Report.

Carried

10.8 Report - CAO 2024-05 Acquisition of Lands

R-2024-267

Moved by: Byrne

Seconded by: Nachoff

That Council receive report C.A.O. 2024-05 for information; and
That the Township of Cavan Monaghan purchased 5 Centre Street, Roll

150902002012405, and 3 Centre Street, Roll 15090200201290, Millbrook Ontario L0A 1G0 for \$2,000,000 on September 19, 2024.

Carried

10.9 Council/Committee Verbal Reports

Mayor Graham spoke to his attendance at the Peterborough Police Services Board Meeting noting they discussed their proposed budget and holding a public meeting in Cavan Monaghan. Mayor Graham spoke to the success of the Fall Festival and thanked the BIA and volunteers. Mayor Graham attended the Eastern Ontario Fire Training Academy Recruit Graduation Ceremony for 2024 in Norwood and congratulated the four graduates from Cavan Monaghan. Mayor Graham spoke to the Library Board Meeting noting they prepared a proposal for the 2025 budget. Mayor Graham spoke to the upcoming meeting on October 10 to discuss the Kawartha Pine Ridge District School Board proposed accommodation plan.

Councillor Nachoff spoke to his attendance at the Millbrook Valley Trails Advisory Committee and the discussion around what kind of work the Committee can do on construction projects. Councillor Nachoff thanked Chris Allison and the Recreation Staff for the completion of the bridge noting it looks good and he has received positive reviews. Councillor Nachoff noted the successful Fall Festival and all the positive feedback from visitors and thanked the BIA and Fire Chief.

Deputy Mayor Huntley spoke to the success of the BIA Fall Festival commenting there was a great turnout for the whole event and hoped the BIA will continue this trend and build upon this event's success. Deputy Mayor Huntley spoke to the Rain Barrel Program and commended the Sustainability Advisory Committee for this initiative, noting the rain barrels sold out at the Fall Festival.

Councillor Byrne spoke to staying engaged on the proposed changes from the Kawartha Pine Ridge District School Board noting there is a meeting being held on October 10 from 6:00 p.m. to 8:00 p.m. at the Millbrook/South Cavan School.

R-2024-268

Moved by: Nachoff

Seconded by: Byrne

That Council receive the Council/Committee verbal reports for information.

Carried

11. General Business

There was no General Business.

12. Correspondence for Information

There was no Correspondence for Information.

13. Correspondence for Action

There was no Correspondence for Action.

14. By-laws

14.1 By-law No. 2024-52 a by-law of the Corporation of The Township of Cavan Monaghan to authorize the borrowing upon amortizing debentures in the principal amount of \$872,104.00 towards the cost of the Parks Public Works Millbrook Depot

Not Approved.

14.2 By-law No. 2024-53 a by-law of the Corporation of The Township of Cavan Monaghan to authorize the borrowing upon amortizing debentures in the principal amount of \$2,484,624.00 towards the cost of the Public Works Operation Center

Not Approved.

14.3 By-law No. 2024-54 being a by-law respecting the fair, transparent and accountable procurement of Goods and Services for the Township of Cavan Monaghan

R-2024-269

Moved by: Byrne

Seconded by: Nachoff

That By-law No. 2024-54 being a by-law respecting the fair, transparent and accountable procurement of Goods and Services for the Township of Cavan Monaghan be read a first, second and third time and passed this 7th day of October signed by the Mayor and Clerk and the Corporate Seal attached.

Carried

15. Unfinished Business

There was no Unfinished Business.

16. Notice of Motion

There were no Notices of Motion.

17. Confirming By-law

17.1 By-law No. 2024-55 being a by-law to confirm the proceedings of the meeting held October 7, 2024

R-2024-270

Moved by: Nachoff

Seconded by: Huntley

That By-law No. 2024-55 being a by-law to confirm the proceedings of the meeting held October 7, 2024 be read a first, second and third time and passed this 7th day of October signed by the Mayor and Clerk and the

Corporate Seal attached.

Carried

18. Adjournment

R-2024-271

Moved by: Nachoff

Seconded by: Edgerton

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn at 2:49 p.m.

Carried

Matthew Graham
Mayor

Cindy Page
Clerk