



Minutes
The Township of Cavan Monaghan
Millbrook Valley Trails Advisory Committee
Monday, September 23, 2024
4:00 p.m.
Council Chambers – Hybrid Room

Those members in attendance:

Robert Jackson	Chair (joined at 4:18 p.m.)
Maureen McDonald	Vice Chair
John Fallis	
David D’Agostino	
Kirk Hillsley	
Griffen Brown	
Gary Wall	
Lance Nachoff	Councillor
Meredith Carter	ORCA

Those members in attendance:

Mark Froment	Deputy Clerk
Chris Allison	Parks and Facilities Manager

1. Call to Order

Vice Chair Maureen McDonald called the meeting to order at 4:06 p.m.

2. Land Acknowledgement

Vice Chair Maureen McDonald recited the land acknowledgement.

3. Approval of the Agenda

Moved by: Hillsley

Seconded by: Fallis

That the agenda for the Millbrook Valley Trails Advisory Committee meeting held September 23, 2024, be approved as presented.

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Minutes

5.1 Minutes of the meeting held April 24, 2023

5.2 Minutes of the meeting held May 15, 2023

5.3 Minutes of the meeting held June 24, 2024

Moved by: Nachoff

Seconded by: Brown

That the minutes for the Millbrook Valley Trails Advisory Committee meetings held April 24, 2023, May 15, 2023, and June 24, 2024, be approved as presented.

Carried

6. Reports

6.1 Financial Report – Chris Allison

Chris Allison provided an update on the Committee’s finances.

Moved by: Fallis

Seconded by: Brown

That the Millbrook Valley Trails Advisory Committee receive the Financial Report for information.

Carried

6.2 ORCA Update - Meredith Carter

Meredith Carter provided an update from ORCA noting they had hired a new manager of corporate services.

Moved by: Fallis

Seconded by: Nachoff

That the Millbrook Valley Trails Advisory Committee receive the ORCA Update for information.

Carried

Chair Robert Jackson joined the meeting at 4:18 p.m.

6.3 Trail Report – Jackson/Hillsley

Moved by: Brown

Seconded by: D’Agostino

That the Millbrook Valley Trails Advisory Committee receive the Trail Report for information.

Carried

7. General Business

7.1 2025 Budget Discussion

Moved by: Nachoff

Seconded by: McDonald

That the Millbrook Valley Trails Advisory Committee defer the decision of the 2025 budget request to the meeting of October 28, 2024.

Carried

Gary Wall left the meeting at 5:42 p.m.

7.2 2024 Work Plan

Moved by: Fallis

Seconded by: McDonald

That the Millbrook Valley Trails Advisory Committee approve the updates for the work plan.

Carried

7.3 Items for next meeting

- Updated Signage and Brochures
- 2025 Budget Discussion
- Clarification on Committee Scope
- Bridge Dedication

Moved by: Fallis

Seconded by: Nachoff

That the Sustainability Advisory Committee add four (4) items to the agenda for the October 28, 2024, Millbrook Valley Trails Advisory Committee meeting.

8. Adjournment

Moved by: Nachoff

Seconded by: D'Agostino

That the Millbrook Valley Trails Advisory Committee adjourn at 5:57 p.m.

Carried

Robert Jackson
Chair

Mark Froment
Deputy Clerk