

November 4, 2024

Members of Council
Township of Cavan Monaghan
988 County Road 10
Millbrook, Ontario
L0A 1G0

Baker Tilly KDN LLP
272 Charlotte St.
Peterborough, ON
Canada K9J 2V4

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Re: Audit of the Consolidated Financial Statements of the Township of Cavan Monaghan

Dear Members of Council:

We have been engaged to express an audit opinion on the consolidated financial statements of the Township of Cavan Monaghan ("the Township") for the year ended December 31, 2023. We have substantially completed our audit and are pleased to report on the following items.

The purpose of this report is to summarize certain aspects of the audit that we believe to be of interest to Council. This report should be read in conjunction with the draft consolidated financial statements and our report thereon.

Auditor Independence

Canadian Auditing Standards ("CAS") require communications with audit committees, or other appropriate parties responsible for governance, at least annually, regarding all relationships between the Township and our Firm that, in our professional judgement, may reasonably be thought to bear on our independence.

Through our planning process, we identify any potential independence threats and communicate any concerns we identify. The Township, management and Council have a proactive role in this process, and are responsible for understanding the independence requirements applicable to the Township and its auditor. You must also bring to our attention any changes in the threshold status of the Township, any concerns you may have, or any knowledge of situations or relationships between the Township, management, personnel (acting in an oversight or financial reporting role) and our Firm, its partners/principals and audit team personnel that may reasonably be thought to bear on our independence.

In determining which relationships to report, these standards require us to consider relevant rules and related interpretations prescribed by the Chartered Professional Accountants of Ontario and applicable legislation, covering such matters as:

- (a) holding a financial interest, either directly or indirectly, in a client;
- (b) holding a position, either directly or indirectly, that gives the right or responsibility to exert significant influence over the financial or accounting policies of a client;
- (c) personal or business relationships of immediate family, close relatives, partners or retired partners, either directly or indirectly, with a client;
- (d) economic dependence on a client; and
- (e) provision of services in addition to the audit engagement.

ASSURANCE • TAX • ADVISORY

Baker Tilly KDN LLP is a member of Baker Tilly Canada Cooperative, which is a member of the global network of Baker Tilly International Limited. All members of Baker Tilly Canada Cooperative and Baker Tilly International Limited are separate and independent legal entities.

In accordance with our professional requirements, we advise you that we are not aware of any relationships between the Township and our Firm that, in our professional judgement, may reasonably be thought to bear on our independence.

Accordingly, we hereby confirm that our audit engagement team, our Firm and the other Baker Tilly Canada offices are independent with respect to the Township within the meaning of the Code of Professional Conduct Rule 204 of the Chartered Professional Accountants of Ontario.

Our Responsibilities as Auditor

As stated in the engagement letter, our responsibility as auditor of your Township is to express an opinion on whether the consolidated financial statements present fairly, in all material respects, the financial position, results of operations and cash flows of the Township in accordance with Canadian Public Sector Accounting Standards.

An audit is performed to obtain reasonable but not absolute assurance as to whether the financial statements are free of material misstatement. Due to the inherent limitations of an audit, there is an unavoidable risk that some misstatements of the financial statements will not be detected (particularly intentional misstatements concealed through collusion), even though the audit is properly planned and performed.

Our audit includes:

- Assessing the risk that the financial statements may contain material misstatements that, individually or in the aggregate, are material to the financial statements taken as a whole;
- Examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements;
- Assessing the accounting principles used, and their application;
- Assessing the significant estimates made by management;
- Concluding on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Township's ability to continue as a going concern; and
- Evaluating the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

As part of our audit, we will obtain a sufficient understanding of the business and internal control structure of the Township to plan the audit. This will include management's assessment of:

- The risk that the financial statements may be materially misstated as a result of fraud and error; and
- The internal controls put in place by management to address such risks.

The engagement team undertakes a documented planning process prior to commencement of the audit to identify concerns, addresses independence considerations, assesses the engagement team requirements, and plans the audit work and timing.

An audit does not relieve management or those responsible for governance of their responsibilities for the preparation of the Township's financial statements.

The firm maintains a system of quality management that supports the consistent performance of quality audit engagements.

Council's Responsibilities

Council's role is to act in an objective, independent capacity as a liaison between the auditor and management to ensure the auditor has a facility to consider and discuss governance and audit issues with parties not directly responsible for operations.

Council's responsibilities include:

- Being available to assist and provide direction in the audit planning process when and where appropriate;
- Meeting with the auditor as necessary and prior to release and approval of financial statements to review audit, disclosure and compliance issues;
- Where necessary, reviewing matters raised by the auditor with appropriate levels of management, and reporting back to the auditor their findings;
- Making known to the auditor any issues of disclosure, corporate governance, fraud or illegal acts, non-compliance with laws or regulatory requirements that are known to them, where such matters may impact the financial statements or Independent Auditor's Report;
- Providing guidance and direction to the auditor on any additional work the auditor feels should be undertaken in response to issues raised or concerns expressed;
- Making such enquiries as appropriate into the findings of the auditor with respect to corporate governance, management conduct, cooperation, information flow and systems of internal controls; and
- Reviewing the draft financial statements prepared by management, including the presentation, disclosures and supporting notes and schedules, for accuracy, completeness and appropriateness, and approve the draft financial statements.

At the end of our audit, we are required to evaluate, as part of our audit, whether the two-way communication between us and the audit committee has been adequate for the purpose of the audit.

Audit Approach

Outlined below are certain aspects of our audit approach which are intended to help you in discharging your oversight responsibilities. Our general approach to the audit of the Township of Cavan Monaghan is to assess the risks of material misstatement in the financial statements and then respond by designing audit procedures.

Independent Auditor's Report

We anticipate that our Independent Auditor's Report will be issued without modification.

Our Independent Auditor's Report will be dated no earlier than the date on which we have obtained sufficient appropriate audit evidence on which to base our audit opinion on the consolidated financial statements, including evidence that all the statements and disclosures that comprise the consolidated financial statements have been prepared and Council has approved the consolidated financial statements.

Illegal Acts, Fraud, Intentional Misstatements and Errors

Our auditing procedures, including tests of your accounting records, were limited to those considered necessary in the circumstances and will not necessarily disclose all illegal acts should any exist. Under CAS, we consider the Township's control environment, governance structure, circumstances encountered during the audit and the potential likelihood of fraud and illegal acts occurring.

These procedures are not designed to test for fraudulent or illegal acts, nor will they necessarily detect such acts or recognize them as such, even if the effect on the consolidated financial statements is material. However, should we become aware that an illegal or possibly illegal act or act of fraud may have occurred, other than one considered clearly inconsequential, we will communicate directly to Council.

It is our responsibility to maintain professional skepticism throughout the audit. This recognizes the possibility that a material misstatement due to fraud could exist, notwithstanding our past experience of the honesty and integrity of the Township's management and the audit committee.

It is management's responsibility to detect and prevent illegal action. If such acts are discovered or Council members become aware of circumstances under which the Township may have been involved in fraudulent, illegal or regulatory non-compliance situations, such circumstances must be disclosed to us.

Testing during our audit did not reveal any illegal, improper or questionable payments or acts, nor any acts committed with the intent to deceive, involving either misappropriation of assets or misrepresentation of assets or misrepresentation of financial information.

Related Party Transactions

During our audit, we conduct various tests and procedures to identify transactions considered to involve related parties. Related parties exist when one party has the ability to exercise, directly or indirectly, control, joint control or significant influence over the other. Two or more parties are related when they are subject to common control, joint control or common significant influence. Related parties also include management, members of Council and their immediate family members and companies with which these individual have an economic interest.

There were no related party transactions identified during the audit that required disclosure in the notes to the consolidated financial statements.

Significant Accounting Principles and Policies

Management is responsible for the appropriate selection and application of accounting policies. Our role is to review the appropriateness and application as part of our audit. The significant accounting principles and policies are disclosed in the notes to the consolidated financial statements.

The accounting policies adopted may be acceptable policies under Canadian Public Sector Accounting Standards; however, alternative policies may also be acceptable under Canadian Public Sector Accounting Standards. The Township and the Council have a responsibility to not adopt extreme or inappropriate interpretations of Canadian Public Sector Accounting Standards that may have inappropriate or misleading results. Alternative policies, if adopted, may produce significant changes in the reported results of the operations, financial position and disclosures of the Township.

Council has a responsibility to review the accounting policies adopted by the Township, and where alternative policies are available, make determinations as to the most appropriate policies to be adopted in the circumstances. If members of Council believe that the adoption or change in accounting policy may produce an inappropriate or misleading result in financial reporting or disclosure, this concern must be discussed with management and us.

As described in the notes to the consolidated financial statements, the Township has adopted the following:

PSA sections which are now effective under the PSA Handbook: 1201 Financial Statement Presentation, 2601 Foreign Currency Translation, 3041 Portfolio Investments, 3450 Financial Instruments and 3280 Asset Retirement Obligations.

The impact of the adoption of these standards on the Township's consolidated financial statements is disclosed in notes to the financial statements.

Accounting Estimates

Management is responsible for the accounting estimates included in the consolidated financial statements. Estimates and the related judgements and assumptions are based on management's knowledge of the business and past experience about current and future events.

Our responsibility as auditor is to obtain sufficient appropriate evidence to provide reasonable assurance that management's accounting estimates are reasonable within the context of the consolidated financial statements as a whole. An audit includes performing appropriate procedures to verify the:

- Calculation of accounting estimates;
- Analyzing of key factors such as underlying management assumptions;
- Materiality of estimates individually and in the aggregate in relation to the financial statements as a whole;
- Estimate's sensitivity to variation and deviation from historical patterns;
- Estimate's consistency with the entity's business plans; and
- Other audit evidence.

Risk-based

Our risk-based approach focuses on obtaining sufficient appropriate audit evidence to reduce the risk of material misstatement in the financial statements to an appropriately low level. This means that we focus our audit work on higher risk areas that have a higher risk of being materially misstated.

Materiality

Materiality is used throughout the audit and in particular when:

- a) Identifying and assessing risk of material misstatement;
- b) Determining the nature, timing and extent of further audit procedures; and
- c) Evaluating the effect of uncorrected misstatements, if any, on the financial statements and in forming an opinion on the auditor's report.

Materiality is defined as:

Materiality is the term used to describe the significance of financial statement information to decision makers. An item of information, or an aggregate of items, is material if it is probable that its omission or misstatement would influence or change a decision. Materiality is a matter of professional judgement in the particular circumstances.

We used an overall materiality of \$450,000 and a performance materiality of \$337,500.

Audit Procedures

The objective of the tests of controls is to evaluate whether certain controls operated effectively. The objective of the tests of details is to detect material misstatements in the account balances and transaction streams. Substantive analytical procedures are used to identify differences between recorded amounts and predictable expectations in larger volumes of transactions over time.

In response to our risk assessment and based on our understanding of internal controls, we adopted a substantive approach for the audit.

Evaluation of Internal Controls

Audits include a review and evaluation of the system of internal controls to assist in determining the level of reliance that may or should be placed on the system in assessing the nature and extent of audit procedures to be undertaken.

There are no internal control matters that we wish to bring to your attention.

Significant Matters Discussed With Management

There were no significant matters arising from the audit discussed with management.

Written Representations Requested From Management

As part of our audit, we request that management prepare a letter to us to re-affirm various representations that they have provided to us and we have relied upon. A copy of this letter is attached for your convenience.

Significant Misstatements

In the course of our audit, we have not found any material misstatements or unadjusted items that, in aggregate, exceed materiality thresholds established for the audit, nor have we found significant misstatements that would likely cause future financial statements to be materially misstated.

Uncorrected Misstatements

In the course of our audit, we have aggregated uncorrected financial statement misstatements which are summarized in the accompanying schedule. Management has deemed the effects of these misstatements to be immaterial, both individually and in the aggregate, to the financial statements taken as a whole. To date, management has determined that these misstatements will be corrected in the next fiscal year. Under CAS, we are required to request that Council approve the correction of these misstatements or that Council approve the decision of management.

Significant Unusual Transactions

We are not aware of any significant transactions entered into by the Township that you should be informed about.

Disagreements with Management

We are required to communicate any disagreements with management, whether or not resolved, about matters that are individually or in aggregate significant to the Township's financial statements or auditor's report. Disagreements may arise over:

- Selection or application of accounting principles;
- Assumptions and related judgements for accounting estimates;
- Financial statement disclosures;
- Scope of the audit: or
- Wording of the auditor's report.

In the course of our audit, we did not have any significant disagreements with management, nor were we under any significant time pressures or poor working conditions. We are not aware of any cause for concern as to management's attitude, competence or credibility with respect to matters affecting the financial statements.

Difficulties Encountered During the Audit

We encountered no significant difficulties during our audit that should be brought to the attention of Council.

Management Letter

During our audit, we did not note any significant issues on internal controls to report to management.

- PS 3280 - Asset Retirement Obligations applies to fiscal years beginning on or after April 1, 2022.
- PS 3450 - Financial Instruments applies to fiscal years beginning on or after April 1, 2022.

Conclusion

We wish to express our appreciation for the co-operation we received during the audit from the Township's management.

Should any member of Council wish to discuss or review any matter addressed in this letter or any other matters related to financial reporting, please do not hesitate to contact us at any time.

Yours very truly,

Baker Tilly KDN LLP

per: Joanna Park, CPA, CA
Partner

Schedule of Uncorrected Misstatements

Description of Misstatement	Proposed Adjustments Dr (Cr)				
	Statement of Income		Balance Sheet		
	Identified Misstatements	Likely Aggregate Misstatements	Assets	Liabilities	Opening Equity
a) Totals		-	-	-	-
b) Misstatements corrected by management		-	-	-	-
c) Likely aggregate misstatements net of corrections (a - b)		-	-	-	-
d) Effect of unadjusted misstatements from previous year's errors		-	-	-	-
e) Aggregate likely misstatements (c + d)		-	-	-	-
f) Final overall materiality		450,000	450,000	450,000	450,000
g) Amount remaining for further possible misstatement (f - e)		450,000	450,000	450,000	450,000

Township of Cavan Monaghan
988 County Road 10
Millbrook, Ontario
L0A 1G0

November 4, 2024

Baker Tilly KDN LLP
272 Charlotte St.
Peterborough, Ontario
K9J 2V4
Canada

Attention: Joanna Park, CPA, CA

Dear Madam:

This representation letter is provided in connection with your audit of the consolidated financial statements of the Township of Cavan Monaghan (the "township") for the year ended December 31, 2023 for the purpose of expressing an opinion as to whether the consolidated financial statements are presented fairly, in all material respects, in accordance with Canadian Public Sector Accounting Standards.

We confirm that:

Financial statements

1. We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated January 22, 2024 for the preparation of the consolidated financial statements in accordance with Canadian Public Sector Accounting Standards; in particular, the consolidated financial statements are fairly presented in accordance therewith.
2. We acknowledge our responsibility for the design, implementation and maintenance of internal control to prevent and detect fraud.
3. We have assessed that the township is able to continue as a going concern and the consolidated financial statements have been prepared on a going concern basis.
4. The methods, the data, and the significant assumptions used in making accounting estimates and their related disclosures are appropriate to achieve recognition, measurement or disclosure that is reasonable in the context of the applicable financial reporting framework.
5. Related-party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of Canadian Public Sector Accounting Standards.
6. There have been no events subsequent to the date of the consolidated financial statements up to the date hereof that would require recognition or disclosure in the consolidated financial statements. Furthermore, there have been no events subsequent to the date of the comparative financial statements that would require adjustment of those consolidated financial statements and the related notes.
7. Unrecorded adjustments at year end are trivial in amount and nature, therefore the effects of unrecorded adjustments are, both individually and in the aggregate, immaterial to the consolidated financial statements.

8. The accounting policies selected and the application thereof is appropriate, including those for complex areas of accounting and areas involving management's judgement and estimates, for example, revenue recognition, fair value measurements, transfers of receivables, hedging relationships and consolidation of variable interest entities.
9. We have no plans or intentions that may materially affect the carrying value or classification of assets and liabilities reflected in the consolidated financial statements.
10. We are aware of the environmental laws and regulations that impact on our township and we are in compliance. There are no known environmental liabilities, including liabilities under sections PS3260 - Liability for Contaminated Sites and PS3280 - Asset Retirement Obligations that have not been accrued for or disclosed in the consolidated financial statements.
11. We are aware of the environmental laws and regulations that impact on our township and we are in compliance. There are no known environmental liabilities that have not been accrued for or disclosed in the consolidated financial statements.
12. The nature of all material measurement uncertainties has been appropriately disclosed in the consolidated financial statements, including all estimates where it is reasonably possible that the estimate will change in the near term and the effect of the change could be material to the consolidated financial statements.
13. We have informed you of all outstanding and possible claims, whether or not they have been discussed with legal counsel.
14. There are no derivative or off-balance sheet financial instruments held at year end.
15. We have made the appropriate determination, accounting and disclosure in the consolidated financial statements of the costs, assets and obligations associated with employee future benefits.
16. All liabilities and contingencies, including those associated with guarantees, whether written or oral, have been disclosed to you and are appropriately reflected in the consolidated financial statements.
17. The township has satisfactory title to all assets, and there are no liens or encumbrances on the township's assets.

Information provided

18. We have provided you with:
 - Access to all information of which we are aware that is relevant to the preparation of the consolidated financial statements such as records, documentation and other matters;
 - Additional information that you have requested from us for the purpose of the audit; and
 - Unrestricted access to persons within the township from whom you determined it necessary to obtain audit evidence.
19. All transactions have been recorded in the accounting records and are reflected in the consolidated financial statements.
20. We have disclosed to you the results of our assessment of the risk that the consolidated financial statements may be materially misstated as a result of fraud.
21. We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the township and involves:
 - Management;

- Employees who have significant roles in internal control; or
 - Others where the fraud could have a material effect on the financial statements.
22. We have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the township's financial statements communicated by employees, former employees, analysts, regulators or others.
 23. We have disclosed to you, and the township has complied with, all aspects of contractual agreements that could have a material effect on the consolidated financial statements in the event of non-compliance, including all covenants, conditions or other requirements of all outstanding debts.
 24. We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing financial statements.
 25. We have disclosed to you the identity of the township's related parties and all the related-party relationships and transactions of which we are aware.
 26. The minute books of the township are a complete record of all meetings and resolutions of the township throughout the year and to the present date.

Journal entry approval

27. We approve of and acknowledge responsibility for the journal entries summarized in the accompanying schedule.

Yours very truly,

Kimberley Pope
Director of Finance/Treasurer

Township of Cavan Monaghan

Year End: December 31, 2023

**Baker Tilly proposed Journal Entries
for Management approval**

Date: 1/01/23 To 12/31/23

Number	Date	Name	Reference	Account No	Debit	Credit
BT01	12/31/23	OP . . . CAP Fund Adj for PSAB		01-00-000-00000-3950		286,152.43
BT01	12/31/23	Cap WWW Wat Admin . A/P - Infra Ont Loan		09-70-100-00000-2212	286,152.43	
		To adjust debt				
BT02	12/31/23	OP . . . Future Amount Liabilities	OO. 3	01-00-000-00000-2100		47,956.00
BT02	12/31/23	OP . . . Employee Future Benefits Liability	OO. 3	01-00-000-00000-2185	47,956.00	
		To record benefit expense and employee future amount liability per actuarial report.				
BT03	12/31/23	OP . . Cap Ast Bldg Impr TCA Acq		01-00-000-27002-1600	12,475.78	
BT03	12/31/23	OP . . Cap Ast Mach/Equip TCA Acq		01-00-000-27004-1600		7,650.98
BT03	12/31/23	OP . . Cap Ast Mach/Equip TCA Acq		01-00-000-27004-1600	28,024.47	
BT03	12/31/23	OP . . Cap Ast Veh (RS) TCA Acq		01-00-000-27005-1600	7,650.98	
BT03	12/31/23	OP . . Cap Ast Infra Sewer TCA Acq		01-00-000-27007-1600	94,108.12	
BT03	12/31/23	OP . . Cap Ast Infra Water TCA Acq		01-00-000-27008-1600		28,024.47
BT03	12/31/23	OP . . Cap Ast Infra Water TCA Acq		01-00-000-27008-1600		94,108.12
BT03	12/31/23	OP . . Work in Progress TWP TCA Acq		01-00-000-27013-1600		12,475.78
		To move asset #3458 from machinery and Equipment to Vehicles to match CityWide. And to move Asset #3485 to Machinery match CityWide. To move Sewer Additions from Water to match CityWide. Record Asset #3298 as in service				
BT04	12/31/23	Revenue (Loss) on Sale (Disposal) of TCA		01-1030-9912	31,099.45	
BT04	12/31/23	Revenue (Loss) on Sale (Disposal) of TCA		01-1030-9912	425.61	
BT04	12/31/23	Proceeds Sale of Property Capital Assets		01-4195-9740	670.93	
BT04	12/31/23	Proceeds Sale of Property Capital Assets		01-4195-9740	185,860.20	
BT04	12/31/23	Revenue (loss) on Sale (disposal) of TCA		01-1030-9917CB	2,286.73	
BT04	12/31/23	OP . . Cap Ast Mach/Equip Accum Deprec		01-00-000-27004-1710		670.93
BT04	12/31/23	OP . . Cap Ast Veh (RS) Accum Deprec		01-00-000-27005-1710		31,099.45
BT04	12/31/23	OP . . Cap Ast Infra Roads Accum Deprec		01-00-000-27006-1710		425.61
BT04	12/31/23	OP . . Cap Ast Infra Water Accum Deprec		01-00-000-27008-1710		2,286.73
BT04	12/31/23	CAP Fire . Design Concept Fire Hall Contracted Srv		02-50-000-12504-6150		185,860.20
		To correct disposal entries				
BT05	12/31/23	Unfinanced - CMCC Donation	C. 1	283.001		100,000.00
BT05	12/31/23	Unfinanced - CMCC Donation	C. 1	910.008	100,000.00	
BT05	12/31/23	OP . . . AR - P&F Sponsorship	C. 1	01-00-000-00000-1122	100,000.00	
BT05	12/31/23	OP R&C Bldgs CMCC Donations	C. 1	01-80-150-10018-4550		100,000.00
		To record Mario Cortellucci				

Township of Cavan Monaghan

Year End: December 31, 2023

Baker Tilly proposed Journal Entries

for Management approval

Date: 1/01/23 To 12/31/23

Number	Date	Name	Reference	Account No	Debit	Credit
donation into donations and record change in unfinanced capital						
BT06	12/31/23	Materials - Gravel	L. 1	01-4613-3438		96,949.70
BT06	12/31/23	OP . . . Inventory - Salt, Sand, Fuel, Gravel	L. 1	01-00-000-00000-1650	96,949.70	
To adjust inventory costs being expensed to balances carried in prior year						
BT07	12/31/23	OP . . . Due to/from Stuart Darling Trust	TRU.H80	01-00-000-00000-2360		95.00
BT07	12/31/23	OP . . . Liabilities - Other	TRU.H80	01-00-000-00000-2399	95.00	
To balance the trust and adjust opening numbers						
BT08	12/31/23	OP . . . AR - Province	C. 4	01-00-000-00000-1130	5,480.45	
BT08	12/31/23	OP Pol . . Recov Misc Rev	C. 4	01-55-000-00000-4701		5,480.45
To adjust province receivable						
BT09	12/31/23	OP . . . AR - Clerks Dept		01-00-000-00000-1118	68,571.95	
BT09	12/31/23	OP . . . HST Payable on Revenue (Net of Rebate)		01-00-000-00000-1193		7,884.15
BT09	12/31/23	OP-CAO-Admin--Recov Rev (Developer)		01-15-100-00000-4805		60,687.80
To reverse entry to write off legal costs receivable that were already written off in 2022 (Prior year BT03)						
BT10	12/31/23	OP Fin . . Capital Funded through TAX LEVY		01-25-000-00000-1911		3,626,083.00
BT10	12/31/23	OP Tax Mun Tax Gen Rsv Tsfr from Mun Tax Levy		01-30-300-30001-4910	3,626,083.00	
To clear 01-25-000-00000-1911 to zero						
BT11	12/31/23	OP Fin Grants Prov Grant OCIF		01-25-250-25008-4531		406,611.55
BT11	12/31/23	OP Fin Grants Prov Grant OCIF		01-25-250-25008-4531		73,020.32
BT11	12/31/23	OP Fin Grants Prov Grant OCIF		01-25-250-25008-4531		31,989.54
BT11	12/31/23	OP Fin Grants Prov Grant OCIF		01-25-250-25008-4531	434,867.00	
BT11	12/31/23	OP Fin Grants Prov Grant Rsv Tsfr		01-25-250-25008-4912		434,867.00
BT11	12/31/23	OP Wat . . RSV - Water RSV		01-70-000-00000-1938	73,020.32	
BT11	12/31/23	OP WW . . RSV - Wastewater RSV		01-75-000-00000-1939	31,989.54	
BT11	12/31/23	CAP PW Tran Ser Hot Mix Asphalt ARR Tsfr		02-60-625-62534-4922	406,611.55	
To adjust OCIF revenue						
BT12	12/31/23	Change in ARO liability		CB920.001	56,800.00	

Township of Cavan Monaghan

Year End: December 31, 2023

**Baker Tilly proposed Journal Entries
for Management approval**

Date: 1/01/23 To 12/31/23

Number	Date	Name	Reference	Account No	Debit	Credit
BT12	12/31/23	Landfill change		BT-4870-4100		56,800.00
BT12	12/31/23	OP . . . Landfill Post Closure Liability		01-00-000-00000-2105	56,800.00	
BT12	12/31/23	OP . . . Amounts to be Recovered - Landfill		01-00-000-00000-2180		56,800.00
		To reverse PY landfill liability				
BT13	12/31/23	Asbestos Obligation - Asset		BT-A01	712,993.26	
BT13	12/31/23	Asbestos Obligation - Liability		BT-L01		712,993.26
BT13	12/31/23	Amounts to be recovered - ARO		BT-SS01	712,993.26	
BT13	12/31/23	Change in ARO liability		CB920.001		712,993.26
		ARO - to set up the asset and liability at Jan 1, 2023				
BT14	12/31/23	Asbestos Obligation - Liability		BT-L01		27,806.74
BT14	12/31/23	Accretion expense - Fire Hall #1		BT-P01	18,467.76	
BT14	12/31/23	Accretion expense - Old Millbrook School		BT-P02	3,297.55	
BT14	12/31/23	Accretion expense - Cavan Depot (Roads)		BT-P03	469.20	
BT14	12/31/23	Accretion expense - Millbrook Arena		BT-P04	5,572.23	
BT14	12/31/23	Amounts to be recovered - ARO		BT-SS01	27,806.74	
BT14	12/31/23	Change in ARO liability		CB920.001		27,806.74
		To record accretion expense				
BT15	12/31/23	Accumulated amortization - ARO		BT-AA01		122,456.03
BT15	12/31/23	ARO - Fire Hall amortization		BT-AMR01	31,568.82	
BT15	12/31/23	ARO - Old School amortization		BT-AMR02	84,552.45	
BT15	12/31/23	ARO - Cavan Depot		BT-AMR03	2,005.13	
BT15	12/31/23	ARO - Arena		BT-AMR04	4,329.63	
		To record ARO amortization				
BT16	12/31/23	Net Change - Capital Fund Twp		01-9600-1102	6,388,620.12	
BT16	12/31/23	OP . . . CAP Fund Adj for PSAB		01-00-000-00000-3950		6,388,620.12
		To record change in equity invested in TCA				
BT17	12/31/23	Transfer		01-45-450-45000-4988	3,784.00	
BT17	12/31/23	OP Oth Ag Lib Alloc Srv All Mun Srv Allc Audit Fee		01-45-451-45001-6121		3,784.00
		to correct JE58307				

Township of Cavan Monaghan

Year End: December 31, 2023

**Baker Tilly proposed Journal Entries
for Management approval**

Date: 1/01/23 To 12/31/23

Number	Date	Name	Reference	Account No	Debit	Credit
BT18	12/31/23	OP Fin Grants Prov Grant OCIF		01-25-250-25008-4531		
BT18	12/31/23	OP Fin Grants Prov Grant Rsv Tsfr		01-25-250-25008-4912		
BT18	12/31/23	OP R&C . . RSV - Parkland RSV Fund		01-80-000-00000-1943		7,200.00
BT18	12/31/23	OP Plan RSV Recreation Land Rec Land		01-85-120-12004-4913	7,200.00	
		to correct JE58486 (portion done in BT11)				
BT19	12/31/23	OP CAO . Invest/CAP Gains Inv Inc Gen (75%)		01-15-000-15002-4601		727,220.00
BT19	12/31/23	Transfer		01-15-000-15002-4988	727,220.00	
		to correct 58487				
BT20	12/31/23	Audit Fees		01-4250-3120		25,440.00
BT20	12/31/23	transfer		01-25100-00000-4988	25,440.00	
BT20	12/31/23	OP Fin Admin . Cndtl Grant		01-25-100-00000-4503	30,000.00	
BT20	12/31/23	OP-IT-Admin.-Cndtl Grant		01-35-100-00000-4503	30,000.00	
BT20	12/31/23	OP-IT-Admin.-R/O Prior Yr Tsfr		01-35-100-00000-4988		60,000.00
		to correct je 58231				
BT21	12/31/23	transfer		01-60-150-10003-4988	36,100.00	
BT21	12/31/23	OP-PW-Bldgs-PW Ops Centre-Loan (P&I) TWP Debentu		01-60-150-10003-7012		36,100.00
		To correct je58235				
BT22	12/31/23	OP PW . . 2019-69 DCRF - Roads and Related		01-60-000-00000-1963		43,650.00
BT22	12/31/23	OP PW . . 2019-69 DCRF - Roads and Related		01-60-000-00000-1963		15,680.00
BT22	12/31/23	transfer		01-60-150-10003-4988	43,650.00	
BT22	12/31/23	Transfer		01-60-150-10020-4988	15,680.00	
BT22	12/31/23	OP R&C . . 2019-69 DCRF - Parks RSV Fund		01-80-000-00000-1967		15,680.00
BT22	12/31/23	Transfer		01-80-150-10020-4988	15,680.00	
		to correct je58296				
BT23	12/31/23	OP R&C . . RSV - Parkland RSV Fund		01-80-000-00000-1943	7,200.00	
BT23	12/31/23	OP Plan RSV Recreation Land Rec Land		01-85-120-12004-4913		7,200.00
		To reverse BT18				

Township of Cavan Monaghan

Year End: December 31, 2023

Baker Tilly proposed Journal Entries

for Management approval

Date: 1/01/23 To 12/31/23

Number	Date	Name	Reference	Account No	Debit	Credit
BT24	12/31/23	OP-Fin-.-RSV - OCIF		01-25-000-00000-1974	7,922.02	
BT24	12/31/23	OP-Fin-.-RSV - OCIF		01-25-000-00000-1974	31,989.54	
BT24	12/31/23	OP Wat . . RSV - Water RSV		01-70-000-00000-1938		39,911.56
		To reverse portion of C18				
BT25	12/31/23	OP Fin . . Capital Funded through TAX LEVY		01-25-000-00000-1911		68,355.00
BT25	12/31/23	OP Tax Mun Tax Gen Rsv Tsfr from Mun Tax Levy		01-30-300-30001-4910	68,355.00	
		To bring 1911 to 0				
BT26	12/31/23	OP . . . Surplus/Deficit		01-00-000-00000-3999		3,858,698.16
BT26	12/31/23	OP CAO . Invest/CAP Gains Inv Inc Gen (75%)		01-15-000-15002-4601	727,220.00	
BT26	12/31/23	Transfer		01-15-000-15002-4988		727,220.00
BT26	12/31/23	OP Fin . . RSV - Asset Replacement		01-25-000-00000-1951	727,219.74	
BT26	12/31/23	OP Fin BIA . A/P - HST due to BIA		01-25-299-00000-1193		5,783.04
BT26	12/31/23	OP R&C . . 2019-69 DCRF - Parks RSV Fund		01-80-000-00000-1967		727,219.74
BT26	12/31/23	CAP . . . Surplus/Deficit		02-00-000-00000-3999	4,635,459.14	
BT26	12/31/23	OP Wat . . . Surplus/Deficit		03-00-000-00000-3999		784,687.89
BT26	12/31/23	CAP Wat . . . Surplus/Deficit		04-00-000-00000-3999	13,709.95	
		To adjust opening numbers				
BT27	12/31/23	OP . . . CAP Fund Adj for PSAB		01-00-000-00000-3950	122,456.03	
BT27	12/31/23	OP-Fin-Rsv-Tsf from Rsv-CAP-Net Chg - CAP Fund TW		01-25-120-12001-6952		122,456.03
		To adjust equity in TCA already posted by client				
BT28	12/31/23	OP . . . Due to/from WWW OP Mlbk Reserve		01-00-000-00000-2318		369.26
BT28	12/31/23	OP Clerk Admin . Office Supplies		01-20-100-00000-6268	369.26	
		To adjust due to/from for fs purposes				
BT29	12/31/23	OP . . . Due to/from Stuart Darling Trust		01-00-000-00000-2360	95.00	
BT29	12/31/23	OP . . . Liabilities - Other		01-00-000-00000-2399		95.00
		To adjust client entry				
					21,023,405.04	21,023,405.04

