



Minutes
The Township of Cavan Monaghan
Sustainability Advisory Committee Meeting
Friday, September 20, 2024
1:00 p.m.
Council Chambers – Hybrid Room

Those members in attendance:

Leslie Bilcox Chair (remotely)
 Amanda Newell
 Craig Onafrychuk
 Lisa Crawford
 Ryan Huntley Deputy Mayor

Those members absent:

Manny Borges
 Joanne Key

Staff members in attendance:

Mark Froment Deputy Clerk
 Kyle Phillips Chief Building Official/By-law Enforcement Officer
 Chris Allison Parks and Facilities Manager

1. Call to Order

Chair Leslie Bilcox called the meeting to order at 1:02 p.m.

2. Land Acknowledgement

Chair Leslie Bilcox recited the land acknowledgement.

3. Approval of the Agenda

Moved by: Huntley

Seconded by: Newell

That the agenda for the Sustainability Advisory Committee be approved as presented.

Recorded	For	Against
Bilcox	X	
Newell	X	
Huntley	X	
Onafrychuk	X	
Crawford	X	
Results	5	0

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Minutes

5.1 Minutes of the meeting held July 19, 2024

Moved by: Newell

Seconded by: Huntley

That the minutes of the Sustainability Advisory Committee meeting held July 19, 2024, be approved as presented.

Recorded	For	Against
Crawford	X	
Onafrychuk	X	
Bilcox	X	
Newell	X	
Huntley	X	
Results	5	0

Carried

6. General Business

6.1 2025 Budget Discussion

Kyle Phillips provided the Committee with a financial report.

6.1.1 Community Tree Planting Project Samples

Moved by: Crawford

Seconded by: Newell

That the Sustainability Advisory Committee request for the 2025 Budget \$10,000 for Sustainable Community Initiatives and the addition of one (1) new initiative for 2025 being the Rain Barrel Program requesting \$5,000.

Recorded	For	Against
Huntley	X	
Crawford	X	
Onafrychuk	X	
Bilcox	X	
Newell	X	
Results	5	0

Carried

6.2 2024 Work Plan

Moved by: Huntley
 Seconded by: Crawford
 That the Sustainability Advisory Committee approve the additional materials for the work plan.

Recorded	For	Against
Crawford	X	
Newell	X	
Huntley	X	
Onafrychuk	X	
Bilcox	X	
Results	5	0

Carried

Moved by: Crawford
 Seconded by: Onafrychuk
 That the Sustainability Advisory Committee approve the updates for the work plan and add one new item being the Community Tree Planting Project.

Recorded	For	Against
Bilcox	X	
Crawford	X	
Newell	X	
Huntley	X	
Onafrychuk	X	
Results	5	0

Carried

7. Adjournment

Moved by: Huntley

Seconded by: Newell

That the Sustainability Advisory Committee adjourn at 2:12 p.m.

Recorded	For	Against
Onafrychuk	X	
Bilcox	X	
Crawford	X	
Newell	X	
Huntley	X	
Results	5	0

Carried

Leslie Bilcox
Chair

Mark Froment
Deputy Clerk