

**Sustainability Advisory Committee
Work Plan 2024**

Item	Budget	Sub-Committee	Tasks/ Progress	Completion Date
#1. Sustainable Community Initiatives	\$5,000	Kyle Phillips Chris Allison	Current sustainable community initiatives are now completed. A possible Earth Day initiative for 2025 was discussed.	Ongoing
#2. Data Analysis	\$30,000 Contracted services	Kyle Phillips Chris Allison	RFP for the Corporate and Community Data Analysis and Monitoring Program has been awarded to Aladaco Consulting Inc.. The contractor is working through some challenges with the data as households that use propane are not included in the data set.	RFP issued, ongoing
#3. Energy Conservation Demand Management Plan Update		Committee	Staff will bring a draft plan back to the Committee. Next step to be completed once the consultant for the data analysis has completed their work.	Awaiting data analysis
#4. Communication Campaign		Brigid Ayotte	Committee made two (2) recommendations on the communications materials for the rain barrel program. Two new sets of materials, one for the rain barrel program and another for weatherstripping, are attached for review.	Ongoing
#5. Rain Barrel Program		Leslie Bilcox	Rain barrels have been delivered and were all sold out. There is a waiting list of more than 20 who are interested in purchasing them too. 50 more barrels have been ordered.	Initial order completed
#6. Community Tree Planting Program		Leslie Bilcox Staff	Committee and staff to explore design and costs for a Community Tree Planting Program. The Committee's preference is for one similar to Douro Dummer's program. Staff have contacted Pine Needle Farms and they are sending some information.	Ongoing
#7. Earth Day 2025 (April 22, 2025)		Committee	Initiatives to be decided.	Ongoing

November 1, 2024