



**Minutes
The Township of Cavan Monaghan
Regular Council Meeting**

**Monday, November 4, 2024
1:00 p.m.
Council Chambers**

Those members in attendance were:

Council	Matthew Graham	Mayor
	Ryan Huntley	Deputy Mayor
	Nelson Edgerton	Councillor
	Gerry Byrne	Councillor
	Lance Nachoff	Councillor
Staff	Yvette Hurley	CAO
	Cindy Page	Clerk
	Mark Froment	Deputy Clerk
	Kimberley Pope	Director of Finance/Treasurer (virtual)
	Karen Ellis	Director of Planning
	Matthew Wilkinson	Planner

1. Call to Order

Mayor Graham called the meeting to order at 1:00 p.m.

2. Land Acknowledgement

Mayor Graham recited the land acknowledgement.

3. Approval of the Agenda

R-2024-285

Moved by: Byrne

Seconded by: Nachoff

That the agenda for the Regular Council Meeting be approved as presented.

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Closed Session

There was no Closed Session.

6. Presentation

6.1 Joanna Park, Baker Tilly – Auditors

Joanna Park of Baker Tilly presented to Council the Comparative Analysis, 2023 Financial Statements and a review of the Audit they conducted.

R-2024-286

Moved by: Huntley

Seconded by: Byrne

That Council receive the presentation from Joanna Park of Baker Tilly for information; and

That Council for the Township of Cavan Monaghan approves the 2023 Consolidated Financial Statements and authorize the Mayor and Director of Finance to sign the Management Report for the year ending December 31, 2023.

Carried

7. Delegations

7.1 John Fallis - Suggestions related to the 2025 Budget and the Strategic Plan

R-2024-287

Moved by: Huntley

Seconded by: Byrne

That Council approve adding the additional material to John Fallis's delegation on suggestions related to the 2025 Budget and Strategic Plan.

Carried

R-2024-288

Moved by: Nachoff

Seconded by: Edgerton

That Council receive the delegation from John Fallis for information; and
That Council request that Staff bring back the motion passed by County of Peterborough on Solve the Crisis.

Carried

8. Minutes

8.1 Minutes of the Regular Meeting held October 21, 2024

R-2024-289

Moved by: Byrne

Seconded by: Nachoff

That the minutes of the Regular Meeting held October 21, 2024 be approved as presented.

Carried

9. Minutes from Committees and Boards

9.1 Millbrook Valley Trails Advisory Committee Meeting Minutes of September 23, 2024

R-2024-290

Moved by: Byrne

Seconded by: Nachoff

That the minutes of the Millbrook Valley Trails Advisory Committee Meeting held September 23, 2024 be approved as presented.

Carried

9.2 Emergency Management Program Committee (EMPC) Meeting Minutes of October 17, 2024

R-2024-291

Moved by: Huntley

Seconded by: Nachoff

That the minutes of the Emergency Management Program Committee meeting held on October 17, 2024 be approved as presented.

Carried

10. Reports

10.1 Report - Finance 2024-12 2023 Reserves and Development Charge Reserve Funds

R-2024-292

Moved by: Huntley

Seconded by: Edgerton

That Council receives and approve the 2023 Consolidated Financial Statements as prepared by Baker Tilly KDN LLP; and

That Council receive for information the audited 2023 Reserves & Development Charges Reserve Funds that balance to the audited Financial Statements.

Carried

10.2 Report - PEB 2024-48 Telecommunication Structures Procedure Policy

R-2024-293

Moved by: Edgerton

Seconded by: Nachoff

That Council defer until the next Regular Council meeting By-law No. 2024-58 to repeal the Township Policy for Antenna Systems and adopt Policy No. 2024-04 being a Telecommunication Structures Procedure Policy; and

That Council request Staff to change the radius to 360 meters and include requirements for signage to be posted on the proponent's property.

Carried

10.3 Council/Committee Verbal Reports

Councillor Edgerton spoke to his attendance at the Special Meeting held October 28 for the Municipal Revitalization and Heritage Advisory Committee noting they finalized the 2025 Budget proposal.

Councillor Nachoff spoke to his attendance at the Millbrook Valley Trails Advisory Committee meeting noting the Committee finalized the 2025 Budget proposal.

R-2024-294

Moved by: Byrne

Seconded by: Nachoff

That Council receive the Council/Committee verbal reports for information.

Carried

11. General Business

There was no General Business.

12. Correspondence for Information

There was no Correspondence for Information.

13. Correspondence for Action

There was no Correspondence for Action.

14. By-laws

14.1 By-law No. 2024-58 being a by-law to adopt a Telecommunications Structures Procedure Policy

Council deferred the By-law.

15. Unfinished Business

There was no Unfinished Business.

16. Notice of Motion

There were no Notices of Motion.

17. Confirming By-law

17.1 By-law No. 2024-59 being a by-law to confirm the proceedings of the meeting held November 4, 2024

R-2024-295

Moved by: Byrne

Seconded by: Edgerton

That By-law No. 2024-59 being a by-law to confirm the proceedings of the meeting held November 4, 2024 be read a first, second and third time and passed this 4th day of November signed by the Mayor and Clerk and the

Corporate Seal attached.

Carried

18. Adjournment

R-2024-296

Moved by: Byrne

Seconded by: Edgerton

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn at 2:36 p.m.

Carried

Matthew Graham
Mayor

Cindy Page
Clerk