



**Minutes
The Township of Cavan Monaghan
Regular Council Meeting**

**Monday, November 18, 2024
1:00 p.m.
Council Chambers**

Those members in attendance were:

Council	Matthew Graham	Mayor
	Ryan Huntley	Deputy Mayor
	Nelson Edgerton	Councillor
	Gerry Byrne	Councillor
	Lance Nachoff	Councillor
Staff	Yvette Hurley	CAO
	Cindy Page	Clerk
	Mark Froment	Deputy Clerk
	Karen Ellis	Director of Planning
	Matthew Wilkinson	Planner
	Jessica Fradley	Water & Wastewater Technician
	Kyle Phillips	Chief Building Official/By-law Enforcement Officer
	Brigid Ayotte	Economic Development/Communications Officer

1. Call to Order

Mayor Graham called the meeting to order at 1:00 p.m.

2. Land Acknowledgement

Mayor Graham recited the land acknowledgement.

3. Approval of the Agenda

R-2024-297

Moved by: Byrne

Seconded by: Nachoff

That the agenda for the Regular Council Meeting be approved as presented.

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Closed Session

There was no Closed Session.

6. Presentation

6.1 Staff Recognition

Mayor Graham acknowledged the below list of employees and their years of service and thanked them for their hard work and dedication to the Township of Cavan Monaghan.

Justin Crapp, Parks and Facilities Operator - 10 years

Ryan Sheppard, Mechanic Operator – 10 years

7. Minutes

7.1 Minutes of the Regular Meeting held November 4, 2024

R-2024-298

Moved by: Huntley

Seconded by: Nachoff

That the minutes of the Regular Meeting held November 4, 2024 be approved as presented.

Carried

8. Minutes from Committees and Boards

8.1 Millbrook Downtown BIA Board of Management Meeting Minutes of July 25, 2024 and August 8, 2024

R-2024-299

Moved by: Byrne

Seconded by: Huntley

That the minutes of the Millbrook Downtown BIA Board of Management meetings held July 25, 2024 and August 8, 2024 be received for information.

Carried

9. Reports

9.1 Report - Public Works 2024-24 Structural Assessment of Former Millbrook Standpipe

R-2024-300

Moved by: Huntley

Seconded by: Edgerton

That Council receive Report Public Works 2024-24 for information.

Carried

9.2 Report - PEB 2024-50 Third Quarter Activity Report – Planning, Economic Development and Building

R-2024-301

Moved by: Edgerton

Seconded by: Huntley

That Council receive Report PEB 2024-50 Third Quarter Activity Report for Planning, Economic Development and Building (PEB) for information.

Carried

9.3 Report - PEB 2024-51 Veltri and Son Ltd. (Coldbrook Drive) Part Lot Control Exemption By-law – Lots 2, 3, 9, 10, 11, 12 and 13 and Block 14, Plan 45M-259 and Part of Blocks 19 and 20, Plan 9M-733

R-2024-302

Moved by: Huntley

Seconded by: Nachoff

That By-law No. 2024-60 be approved to temporarily lift Part Lot Control from Lots 2, 3, 9, 10, 11, 12 and 13 and Block 14, Plan 45M-259 and Blocks 19 and 20, Plan 9M-733 (Coldbrook Drive) as permitted under Section 50(7) of the Planning Act; and

That By-law No. 2024-60 be forwarded to Peterborough County for approval.

Carried

9.4 Report - PEB 2024-52 1066 Syer Line - Plan of Condominium Application 15CD-23001 and Plan of Subdivision Application 15T-23004

R-2024-303

Moved by: Huntley

Seconded by: Nachoff

That Council support the approval of Applications 15T-23004 and 15CD-23001; and

That the plan of subdivision approval be subject to the draft plan conditions provided in Attachment No. 5 to this Report; and

That the plan of condominium approval be subject to the draft plan conditions provided in Attachment No. 6 to this Report; and

That the draft plan conditions be forwarded to the Peterborough County Planning Department.

Carried

9.5 Report - PEB 2024-53 Amended Road Occupancy Permits for Christmas in the Village

R-2024-304

Moved by: Nachoff

Seconded by: Huntley

That Council amend the schedule for Road Occupancy Permits for Special Events on County Roads to occupy roads in the Township for events/festivals for December 7th, 2024 Christmas in the Village – A Merry

Millbrook Christmas to 8:00 a.m. to 7:00 p.m. outlined in Table 1 below;
and

That the Township of Cavan Monaghan provides a Certificate of Insurance to the County of Peterborough for the amended 2024 Events/Festivals.

Carried

9.6 Report - PEB 2024-54 Telecommunication Structures Procedure Policy

R-2024-305

Moved by: Nachoff

Seconded by: Edgerton

That Council approve By-law No. 2024-58 to repeal the Township Policy for Antenna Systems and adopt Policy No. 2024-04 being a Telecommunications Structures Procedure Policy.

Carried

9.7 Report - CAO Report and Capital Status

R-2024-306

Moved by: Byrne

Seconded by: Huntley

That Council direct Staff to work with the Legion to explore the opportunities to enhance the crosswalk on King Street near the Cenotaph for the Remembrance Day ceremony and report back to Council.

Carried

R-2024-307

Moved by: Byrne

Seconded by: Huntley

That Council receive Report CAO Report and Capital Status for information.

Carried

9.8 Council/Committee Verbal Reports

Deputy Mayor Huntley spoke to the upcoming BIA Event on December 7th "A Merry Millbrook Christmas" and noted on December 14th there will be the Santa Claus Parade starting at 1:00 p.m.

Mayor Graham thanked the Millbrook Legion and the attendees at the cenotaph for the Remembrance Day Celebration. Mayor Graham provided an updated from the Police Services Board meeting noting they are working on Community Chats with the Chief and there will be an upcoming "Meet and Greet" with the Chief in the New Year. Mayor Graham thanked the Millbrook/South Cavan Public School for inviting him to speak Thursday, alongside the Warden, and Friday, alongside the Deputy Mayor, about the roles and responsibilities of local government.

R-2024-308

Moved by: Byrne

Seconded by: Nachoff

That Council receive the Council/Committee verbal reports for information.

Carried

10. General Business

There was no General Business.

11. Correspondence for Information

There was no Correspondence for Information.

12. Correspondence for Action

12.1 County of Peterborough Council - Solve the Crisis Motion

R-2024-309

Moved by: Nachoff

Seconded by: Huntley

Whereas in 2022 Ontario's Big City Mayors (OBCM) along with the Mayors and Regional Chairs of Ontario (MARCO) called on the province for an emergency meeting to address the chronic homelessness, mental health, safety and addictions crisis overwhelming our communities; and

Whereas this crisis continues to grow with 3432 drug related deaths in Ontario in 2023 as well as over 1,400 homeless encampments across Ontario communities in 2023; and

Whereas the province has provided additional funding for mental health, addictions and homelessness programs, the funding does not adequately address the growing crisis and the financial and social impact on municipalities and regions across the province; and

Whereas municipalities are stepping up and working with community partners to put in place community-specific solutions to address this crisis, but municipalities lack the expertise, capacity, or resources to address these increasingly complex health care and housing issues; and

Whereas there is no provincial lead focused on this crisis leading to unanswered questions, and a lack of support to manage the increasing needs of those who are unhoused.

Therefore be it resolved that the Township of Cavan Monaghan calls on the province to officially make Homelessness a Health Priority;

That the provincial government acknowledge the Humanitarian Crisis that Ontario is facing as the numbers of unhoused individuals and those suffering with mental health and addictions grows exponentially;

That the province be requested to appoint a responsible ministry and Minister with the appropriate funding and powers as a single point of contact to address the full spectrum of housing needs as well as mental health, addictions and wrap around supports;

That the province be requested to strike a task force with broad sector

representatives including municipalities, regions, healthcare, first responders, community services, the business community and the tourism industry to develop a Made in Ontario Action Plan; and
That this provincial task force reviews current programs developed by municipalities, regions and community partners that have proven successful in our communities, to ensure that solutions can be implemented quickly and effectively to tackle this crisis.

Carried

13. By-laws

13.1 By-law No. 2024-58 being a by-law to adopt a Telecommunications Structures Procedure Policy

13.2 By-law No. 2024-60 being a by-law to temporarily exempt certain lands within Registered Plans 45M-259 and 9M-733 (Coldbrook Drive) for the Township of Cavan Monaghan from Part Lot Control

R-2024-310

Moved by: Byrne

Seconded by: Nachoff

That By-law No. 2024-58 being a by-law to adopt a Telecommunications Structures Procedure Policy and By-law No. 2024-60 being a by-law to temporarily exempt certain lands within Registered Plans 45M-259 and 9M-733 (Coldbrook Drive) for the Township of Cavan Monaghan from Part Lot Control be read a first, second and third time and passed this 18th day of November signed by the Mayor and Clerk and the Corporate Seal attached.

Carried

14. Unfinished Business

There was no Unfinished Business.

15. Notice of Motion

There were no Notices of Motion.

16. Confirming By-law

16.1 By-law No. 2024-61 being a by-law to confirm the proceedings of the meeting held November 18, 2024

R-2024-311

Moved by: Nachoff

Seconded by: Edgerton

That By-law No. 2024-61 being a by-law to confirm the proceedings of the meeting held November 18, 2024 be read a first, second and third time and passed this 18th day of November signed by the Mayor and Clerk and the Corporate Seal attached.

Carried

17. Adjournment

R-2024-312

Moved by: Edgerton

Seconded by: Nachoff

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn at 1:40 p.m.

Carried

Matthew Graham
Mayor

Cindy Page
Clerk