



**Minutes**  
**The Township of Cavan Monaghan**  
**Municipal Revitalization and Heritage Advisory Committee Meeting**  
**Thursday, September 12, 2024**  
**9:00 a.m.**  
**Council Chambers – Hybrid Room**

**Those members in attendance:**

Nelson Edgerton	Councillor
Ashley Stewart	Chair
Nancy Davis	
John Collver	

**Those members absent:**

Deborah Luchuk

**Staff members in attendance:**

Mark Froment	Deputy Clerk
Karen Ellis	Director of Planning
Brigid Ayotte	Economic Development and Communications Officer

**1. Call to Order**

Chair Ashley Stewart called the meeting to order at 9:22 a.m.

**2. Land Acknowledgement**

Chair Ashley Stewart recited the Land Acknowledgement.

**3. Approval of the Agenda**

Moved by: Davis

Seconded by: Collver

That the agenda for the Municipal Revitalization and Heritage Advisory Committee be approved as presented.

**Carried**

**4. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no pecuniary interests noted.

**5. Closed Session**

There was no closed session.

**6. Minutes**

**6.1 Minutes of the meeting held June 20, 2024**

Moved by: Collver

Seconded by: Davis

That the minutes of the meeting held June 20, 2024, be approved as presented.

**Carried**

**7. Report**

**7.1 Financial Report – Karen Ellis**

Karen Ellis provided the Committee with the Financial Report.

Moved by: Davis

Seconded by: Collver

That the Municipal Revitalization and Heritage Advisory Committee receive the Financial Report for information.

**Carried**

**8. General Business**

**8.1 2025 Budget Discussion**

Moved by: Collver

Seconded by: Davis

That the Municipal Revitalization and Heritage Advisory Committee 2025 Budget request for the 2025 Operating Budget include the Heritage Awards for \$500, Contracted Services for Mural Restoration for \$1,500, Landscaping at Station Park for \$1,000, the Restoration of Springville and Ebenezer Cemeteries for \$740, and the addition of two (2) new initiatives for 2025 being a Signage Project requesting \$7,000 and funding for a summer student for the Cultural Mapping Project.

**Carried**

**8.2 Workplan**

The Committee reviewed the workplan and discussed the updates and projects for 2024

**8.3 2025 Meeting Schedule**

Moved by: Davis

Seconded by: Collver

That the Municipal Revitalization and Heritage Advisory Committee adopt the 2025 Meeting Schedule as proposed.

**Carried**

**9. Adjournment**

Moved by: Davis

Seconded by: Collver

That the Municipal Revitalization and Heritage Advisory Committee adjourn at 10:18 a.m.

**Carried**

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**Ashley Stewart**  
**Chair**

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**Mark Froment**  
**Clerk**