

**Minutes**  
**The Township of Cavan Monaghan**  
**Sustainability Advisory Committee Meeting**  
**Friday, September 20, 2024**  
**1:00 p.m.**  
**Council Chambers – Hybrid Room**

**Those members in attendance:**

Leslie Bilcox                      Chair (remotely)  
 Amanda Newell  
 Craig Onafrychuk  
 Lisa Crawford  
 Ryan Huntley                      Deputy Mayor

**Those members absent:**

Manny Borges  
 Joanne Key

**Staff members in attendance:**

Mark Froment                      Deputy Clerk  
 Kyle Phillips                      Chief Building Official/By-law Enforcement Officer  
 Chris Allison                      Parks and Facilities Manager

**1. Call to Order**

Chair Leslie Bilcox called the meeting to order at 1:02 p.m.

**2. Land Acknowledgement**

Chair Leslie Bilcox recited the land acknowledgement.

**3. Approval of the Agenda**

Moved by: Huntley

Seconded by: Newell

That the agenda for the Sustainability Advisory Committee be approved as presented.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Bilcox	X	
Newell	X	
Huntley	X	
Onafrychuk	X	
Crawford	X	
<b>Results</b>	<b>5</b>	<b>0</b>

**Carried**

**4. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no pecuniary interests noted.

**5. Minutes**

**5.1 Minutes of the meeting held July 19, 2024**

Moved by: Newell

Seconded by: Huntley

That the minutes of the Sustainability Advisory Committee meeting held July 19, 2024, be approved as presented.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Crawford	X	
Onafrychuk	X	
Bilcox	X	
Newell	X	
Huntley	X	
<b>Results</b>	<b>5</b>	<b>0</b>

**Carried**

**6. General Business**

**6.1 2025 Budget Discussion**

Kyle Phillips provided the Committee with a financial report.

**6.1.1 Community Tree Planting Project Samples**

Moved by: Crawford

Seconded by: Newell

That the Sustainability Advisory Committee request for the 2025 Budget \$10,000 for Sustainable Community Initiatives and the addition of one (1) new initiative for 2025 being the Rain Barrel Program requesting \$5,000.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Huntley	X	
Crawford	X	
Onafrychuk	X	
Bilcox	X	
Newell	X	
<b>Results</b>	<b>5</b>	<b>0</b>

**Carried**

## 6.2 2024 Work Plan

Moved by: Huntley

Seconded by: Crawford

That the Sustainability Advisory Committee approve the additional materials for the work plan.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Crawford	X	
Newell	X	
Huntley	X	
Onafrychuk	X	
Bilcox	X	
<b>Results</b>	<b>5</b>	<b>0</b>

**Carried**

Moved by: Crawford

Seconded by: Onafrychuk

That the Sustainability Advisory Committee approve the updates for the work plan and add one new item being the Community Tree Planting Project.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Bilcox	X	
Crawford	X	
Newell	X	
Huntley	X	
Onafrychuk	X	
<b>Results</b>	<b>5</b>	<b>0</b>

**Carried**

**7. Adjournment**

Moved by: Huntley


Seconded by: Newell

That the Sustainability Advisory Committee adjourn at 2:12 p.m.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Onafrychuk	X	
Bilcox	X	
Crawford	X	
Newell	X	
Huntley	X	
<b>Results</b>	<b>5</b>	<b>0</b>

**Carried**

  
Leslie Bilcox (Dec 14, 2024 11:08 EST)  
\_\_\_\_\_  
**Leslie Bilcox**  
**Chair**

  
\_\_\_\_\_  
**Mark Froment**  
**Deputy Clerk**