



**Minutes  
The Township of Cavan Monaghan  
Special Council Meeting**

**Thursday, January 9, 2025  
5:00 p.m.  
Council Chambers**

**Those members in attendance were:**

Council	Matthew Graham	Mayor
	Ryan Huntley	Deputy Mayor
	Nelson Edgerton	Councillor
	Gerry Byrne	Councillor
	Lance Nachoff	Councillor
Staff	Yvette Hurley	CAO
	Cindy Page	Clerk
	Mark Froment	Deputy Clerk
	Karen Ellis	Director of Planning
	Kyle Phillips	Chief Building Official/By-law Enforcement Officer
	Bill Balfour	Fire Chief
	Chris Allison	Manager of Parks and Facilities
	Kimberley Pope	Director of Finance/Treasurer
	Megan Lytle	Finance Clerk
	Drew Hutchison	Engineering Technician
	Brigid Ayotte	Economic Development/Communications Officer

**1. Call to Order**

Mayor Graham called the meeting to order at 5:00 p.m.

**2. Land Acknowledgement**

Mayor Graham recited the Land Acknowledgement.

**3. Approval of the Agenda**

R-2025-10

Moved by: Byrne

Seconded by: Huntley

That the agenda for the Special Council meeting be approved as presented.

**Carried**

**4. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no pecuniary interests noted.

**5. Closed Session**

There was no closed session.

**6. Report**

**6.1 Report - Finance 2025-01 2nd Draft 2025 Budget Presentation**

R-2025-11

Moved by: Byrne

Seconded by: Edgerton

That Council approve adding the amended 2025 Presentation with the updated information regarding the 2<sup>nd</sup> Draft 2025 Budget from the January 9, 2025, 1:00 p.m. Special Council Meeting.

**Carried**

Kimberley Pope, Director of Finance/Treasurer reviewed for the public the 2nd Draft of the 2025 Operating and Capital Budget and outlined the budget cuts made during the 1:00 p.m. Special Council Meeting. Ms. Pope noted the reductions change the proposed 4.99% Municipal Residential Tax Rate increase to a 4.9% to fund the Operating and Capital budgets for the final budget report on January 27, 2025.

**7. Public Meeting**

**7.1 Resolution to open the meeting for public input**

R-2025-12

Moved by: Huntley

Seconded by: Edgerton

That the meeting be opened to the public for input.

**Carried**

**7.2 Members of the public wishing to speak**

Stephen Fisher, 1757 Mount Pleasant Road, Cavan  
Scott Walkowicz, 1380 Vista Crescent, Fraserville  
Al Steel, 1622 Tapley ¼ Line, Cavan  
Lynda Allair, 981 Sharpe Line, Cavan

### **7.3 Resolution to close the meeting for public input**

R-2025-13

Moved by: Huntley

Seconded by: Nachoff

That the meeting be closed for public input.

**Carried**

Council reconvened the discussion on the proposed 2025 Operating and Capital Budget.

R-2025-14

Moved by: Graham

Seconded by: Huntley

That Council direct the creation of a new Health and Medical Centre Reserve and to transfer ½ of 1% tax levy or \$58,550.00 in the 2025 Capital Budget to this reserve.

**Carried**

R-2025-15

Moved by: Nachoff

Seconded by: Huntley

That Council direct the transfer to the Asset Replacement Reserve be reduced by approximately \$232,000.00 or the specific amount required to establish a municipal residential tax rate increase of up to 3.4% in the Final Budget Report on January 27, 2025.

**Carried**

## **8. Confirming By-law**

### **8.1 By-law No. 2025-02 being a by-law to confirm the proceedings of the special meeting held January 9, 2025 at 5:00 p.m.**

R-2025-16

Moved by: Huntley

Seconded by: Nachoff

That By-law No. 2025-02 being a by-law to confirm the proceeding of the special meeting held January 9, 2025 at 5:00 p.m. be read a first, second and third time and passed this 9<sup>th</sup> day of January signed by the Mayor and Clerk and the Corporate Seal attached.

**Carried**

**9. Adjournment**

R-2025-17

Moved by: Byrne

Seconded by: Huntley

That the Special Council Meeting of the Township of Cavan Monaghan adjourn at 6:43 p.m.

**Carried**

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**Matthew Graham**  
**Mayor**

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**Cindy Page**  
**Clerk**