



**Minutes
The Township of Cavan Monaghan
Regular Council Meeting**

**Monday, February 3, 2025
1:00 p.m.
Council Chambers**

Those members in attendance were:

Council	Matthew Graham	Mayor
	Ryan Huntley	Deputy Mayor
	Nelson Edgerton	Councillor
	Gerry Byrne	Councillor
Staff	Yvette Hurley	CAO
	Cindy Page	Clerk
	Mark Froment	Deputy Clerk
	Matthew Wilkinson	Planner
	Bill Balfour	Fire Chief

Those members absent were:

Lance Nachoff Councillor

1. Call to Order

Mayor Graham called the meeting to order at 1:04 p.m.

2. Land Acknowledgement

Mayor Graham recited the land acknowledgement.

3. Approval of the Agenda

R-2025-37

Moved by: Edgerton

Seconded by: Byrne

That the agenda for the Regular Council Meeting be approved as presented.

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Closed Session

There was no Closed Session.

6. Public Meeting

6.1 Resolution to open the Public Meeting

R-2025-38

Moved by: Byrne

Seconded by: Huntley

That the Public Meeting be opened in accordance with Section 17 and 34 of the Planning Act, R.S.O., 1990.

Carried

6.2 Report - PEB 2025-05 Official Plan and Zoning By-law Amendments (2166 North Monaghan Parkway) Report File Nos. OPA-02-24 and ZBA-10-24

R-2025-39

Moved by: Byrne

Seconded by: Edgerton

That Council approve the addition of revised Report – PEB 2025-05 Official Plan and Zoning By-law Amendments (2166 North Monaghan Parkway) Report File Nos. OPA-02-24 and ZBA-10-24 with the inclusion of the Part B Amendment for OPA-02-24.

Carried

Matt Wilkinson, Planner spoke to the applications received on behalf of Robb Bennett from Jessica Rae Reid of Ecovue Consulting Services Inc., for an Official Plan and Zoning By-law Amendment. The Applications pertain to an existing lot of record at 2166 North Monaghan Parkway in Part of Lot 4, Concession 11 (North Monaghan). The property subject to the Applications is approximately 28 hectares (69 acres) in size with approximately 385 metres (1,263 feet) of lot frontage on North Monaghan Parkway. The property currently contains one (1) existing detached dwelling connected to a private well and septic system and one (1) accessory detached garage. The dwelling is set back approximately 370 metres (1210 feet) from North Monaghan Parkway. The approximately 4 hectares (10 acres) of land immediately surrounding the residential dwelling are grassed and/or landscaped. The balance of the property (approximately 24 hectares (60 acres)) is used for agricultural purposes.

An Official Plan Amendment is required to permit a second detached dwelling on the property, a single detached dwelling is permitted in the RU Zone, the rezoning is also required to permit a second dwelling on the property.

6.3 Questions/Comments from members of Council

There were no questions from members of Council.

6.4 Questions/Comments from members of the public

Jessica Rae Reid, Ecovue Consulting Services Inc.

6.5 Consideration of the Report

R-2025-40

Moved by: Huntley

Seconded by: Edgerton

That Council review and consider all verbal and written comments received at the public meeting;

That Council approve By-law No. 2025-06 to adopt Official Plan Amendment No. 18 to the Township of Cavan Monaghan Official Plan;

That Council authorize the submission of the adopted Official Plan Amendment to Peterborough County for review and approval; and

That Council approve By-law No. 2025-07 to implement the policies of Official Plan Amendment No. 18, as presented.

Carried

6.6 Resolution to close the Public Meeting

R-2025-41

Moved by: Huntley

Seconded by: Edgerton

That the Public Meeting be closed.

Carried

7. Minutes

7.1 Minutes of the Regular Meeting held January 27, 2025

R-2025-42

Moved by: Byrne

Seconded by: Huntley

That the minutes of the Regular Council Meeting held January 27, 2025 be approved as presented.

Carried

Mayor Graham recessed 1:12 p.m. until 1:22 p.m. to address technical issues with the livestream in Council Chambers.

8. Minutes from Committees and Boards

8.1 Millbrook Valley Trails Advisory Committee Meeting Minutes of November 25, 2024

R-2025-43

Moved by: Edgerton

Seconded by: Huntley

That the minutes of the Millbrook Valley Trails Advisory Committee Meeting held November 25, 2024 be approved as presented.

Carried

8.2 Cavan Monaghan Public Library Board Meeting Minutes of December 17, 2024

R-2025-44

Moved by: Huntley

Seconded by: Edgerton

That the minutes of the Cavan Monaghan Public Library Board Meeting held December 17, 2024 be received for information.

Carried

9. Reports

9.1 Report - Corporate Services 2025-02 Community Safety and Well-Being Plan Update

R-2025-45

Moved by: Edgerton

Seconded by: Byrne

That Council receive Report Corporate Services 2025-02 Community Safety and Well-being Plan 2024 Update for information.

Carried

9.2 Council/Committee Verbal Reports

Councillor Byrne spoke the Annual Review prepared by the Kawartha Conservation Authority outlining the progress to date, noting he left a copy at reception.

Deputy Mayor Huntley spoke to the initiatives underway by the Sustainability Advisory Committee including tree planting and the preparations for Earth Day Awareness.

Mayor Graham thanked Chief Carr for the invitation to attend the swearing in ceremony stating it was a pleasure to attend and an honour to be included.

R-2025-46

Moved by: Byrne

Seconded by: Huntley

That Council receive the Council/Committee verbal reports for information.

Carried

10. General Business

There was no General Business.

11. Correspondence for Information

There was no Correspondence for Information.

12. Correspondence for Action

There was no Correspondence for Action.

13. By-laws

13.1 By-law No. 2025-06 Official Plan Amendment No. 18 - 2166 North Monaghan Parkway

13.2 By-law No. 2025-07 Zoning By-law Amendment - 2166 North Monaghan Parkway

R-2025-47

Moved by: Byrne

Seconded by: Edgerton

That By-law No. 2025-06 Official Plan Amendment No. 18 - 2166 North Monaghan Parkway and By-law No. 2025-07 Zoning By-law Amendment - 2166 North Monaghan Parkway be read a first, second and third time and passed this 3rd day of February signed by the Mayor and Clerk and the Corporate Seal attached.

Carried

14. Unfinished Business

There was no Unfinished Business.

15. Notice of Motion

There were no Notices of Motion.

16. Confirming By-law

16.1 By-law No. 2025-08 being a by-law to confirm the proceedings of the meeting held February 3, 2025

R-2025-48

Moved by: Edgerton

Seconded by: Byrne

That By-law No. 2025-08 being a by-law to confirm the proceedings of the meeting held February 3, 2025 be read a first, second and third time and passed this 3rd day of February signed by the Mayor and Clerk and the Corporate Seal attached.

Carried

17. Adjournment

R-2025-49

Moved by: Huntley

Seconded by: Byrne

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn at 1:28 p.m.

Carried

Matthew Graham
Mayor

Cindy Page
Clerk