

Millbrook Valley Trails Advisory Committee Work Plan 2025

Item	Budget	Sub-Committee	Tasks/Progress	Completion Date
#1. Trail Master Plan update		Robert Jackson	<ul style="list-style-type: none"> • Committee to review existing Trail Master Plan and compare to the newly developed Parks and Recreation Master Plan to provide comments/feedback. 	Ongoing
#2. North Trail expansion		Robert Jackson Maureen McDonald	<ul style="list-style-type: none"> • The trail leading to the new subdivision has been approved and ORCA has approved the plantings for the trail. • Staff have provided maps and investigated property ownership for potential NW trail expansion discussed at last meeting. 	Ongoing
#3. GIS mapping of MVT		David D'Agostino Kirk Hillsley Staff	<ul style="list-style-type: none"> • Staff are investigating the use of GIS through partnerships. Chris has managed to get in contact with GRCA staff and has discussed GIS options with them. 	Ongoing
#4. Explore options to expand the Ganny Transit along Deyell Rd. Allowance		John Fallis	<ul style="list-style-type: none"> • A motion was put forth to explore expanding the Ganny Transit along Deyell Rd. allowance to Glamorgan. • John Fallis and staff to work with Kyle on the possibilities or restrictions. • Staff to provide update on trail options, awaiting agreement from GRCA. 	On hold
#5. Explore an alternative entrance to Fairground Entrance		Robert Jackson Staff	<ul style="list-style-type: none"> • Explore an alternative entrance from the fairgrounds to access Baxter Creek Trail for the winter months that does not have a slopped entrance. Another option is to create a potential loop with the alternative entrance. • Property ownership will need to be considered. 	On hold
#6. Updated signage and brochures		Committee	<ul style="list-style-type: none"> • Brochure updates will require Photoshop. • A quote previously provided to the Committee said to frame and install the signs it will cost \$250.00 per sign to be taken from Materials and Supplies. 	Spring 2025

#7. Exploration of trails system to Downtown Millbrook		David D'Agostino	<ul style="list-style-type: none"> Staff to work with David to explore options and report back to the Committee. Whether bikes are permitted across the floating bridge and boardwalk is proving to be a bottleneck. 	On hold
#8. Design of pamphlet and bag dispensers		Robert Jackson Lance Nachoff	<ul style="list-style-type: none"> On April 22, 2024, the Committee approved the purchase of materials to make new brochure holders with an upset limit of \$1,200.00. Robert is continuing work on the pamphlet boxes. They will be ready for spring. Dave D'Agostino has sent the files with GPS coordinates of new mountain bike trails for new pamphlets. 	Spring 2025
#9. Management of invasive species		Committee Maureen McDonald	<ul style="list-style-type: none"> Committee discussed using a different substance for spraying in June 2025. 	June/July 2025 for spraying
#10. Millbrook Valley Trails Advisory Committee Trails Construction and Maintenance Policy		Staff Committee	<ul style="list-style-type: none"> Chris is working on a draft of the policy. 	Ongoing
#11. Commemorative Naming Policy for Millbrook Valley Trails		Staff Committee	<ul style="list-style-type: none"> Mark has completed a scan of similar municipal policies and is writing a draft policy. Awaiting direction on some specifics of the policy. 	Pending direction
#12. Update on GRCA Trail Reconnection		Staff	<ul style="list-style-type: none"> Staff are exploring this issue. 	Pending
#13. Trail Maintenance and Repairs		Staff	<ul style="list-style-type: none"> Baxter Creek – Staff to monitor trail for any old pieces of boardwalk as snow melts. 	Ongoing

March 24, 2025