



**Minutes**  
**The Township of Cavan Monaghan**  
**Millbrook Valley Trails Advisory Committee**  
**Monday, February 24, 2025**  
**4:00 p.m.**  
**Council Chambers – Hybrid Room**

**Those members in attendance:**

Maureen McDonald	Vice Chair
Gary Wall	
John Fallis	
Kirk Hillsley	
David D’Agostino	
Saskia Mattern	
Lance Nachoff	Councillor
Meredith Carter	ORCA (remotely)

**Those members absent:**

Robert Jackson	Chair
Griffen Brown	

**Staff members in attendance:**

Mark Froment	Deputy Clerk
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**1. Call to Order**

Vice Chair Maureen McDonald called the meeting to order at 4:06 p.m.

**2. Land Acknowledgement**

Vice Chair Maureen McDonald recited the land acknowledgement.

**3. Approval of the Agenda**

Moved by: Nachoff

Seconded by: Fallis

That the agenda for the Millbrook Valley Trails Advisory Committee meeting be approved as presented.

**Carried**

**4. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no pecuniary interests noted.

**5. Minutes**

**5.1 Minutes of the meeting held January 27, 2025**

Moved by: Fallis

Seconded by: Nachoff

That the minutes for the Millbrook Valley Trails Advisory Committee meeting held January 27, 2025, be approved as presented.

**Carried**

**6. Reports**

**6.1 Financial Report – Chris Allison**

Mark Froment provided the Financial Report update in place of Chris Allison.

Moved by: D’Agostino

Seconded by: Nachoff

That the Millbrook Valley Trails Advisory Committee receive the Financial Report for information.

**Carried**

**6.2 ORCA Update – Meredith Carter**

Meredith Carter provided an update from ORCA.

Moved by: Mattern

Seconded by: Wall

That the Millbrook Valley Trails Advisory Committee receive the ORCA Update for information.

**Carried**

**6.3 Trail Report – D’Agostino/Wall**

The trails appear to be in good condition and are covered by a high volume of snow. There are a few, slim trees leaning over parts of Station Trail. The high accumulation of snow was affecting the ability to traverse the trails and impacting railing heights for the boardwalk on Baxter Creek Trail.

Moved by: Fallis

Seconded by: Hillsley

That the Millbrook Valley Trails Advisory Committee receive the Trail Report for information.

**Carried**

**7. General Business**

**7.1 Work Plan**

Moved by: Fallis

Seconded by: Nachoff

That the Millbrook Valley Trails Advisory Committee approve the updates to the Work Plan.

**Carried**

**7.2 ORCA Seedling Order**

Maureen McDonald provided an update on the Seedling Order from ORCA.

**7.3 Items for next meeting**

Moved by: Nachoff

Seconded by: Hillsley

That the Millbrook Valley Trails Advisory Committee add one (1) additional item to the Work Plan being the Ganaraska Region Conservation Authority Trail Reconnection.

**Carried**

Moved by: Fallis

Seconded by: Nachoff

That the Millbrook Valley Trails Advisory Committee add one (1) item, being Work Day Planning, to the agenda for the March 24, 2025 Millbrook Valley Trails Advisory Committee meeting.

**Carried**

**8. Adjournment**

Moved by: Fallis

Seconded by: D'Agostino

That the Millbrook Valley Trails Advisory Committee adjourn at 5:03 p.m.

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**Maureen McDonald**  
**Vice Chair**

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**Mark Froment**  
**Deputy Clerk**