



**Minutes  
The Township of Cavan Monaghan  
Regular Council Meeting**

**Monday, March 17, 2025  
11:30 a.m.  
Council Chambers**

**Those members in attendance were:**

Council	Matthew Graham	Mayor
	Ryan Huntley	Deputy Mayor
	Nelson Edgerton	Councillor
	Gerry Byrne	Councillor
	Lance Nachoff	Councillor
Staff	Yvette Hurley	CAO
	Mark Froment	Deputy Clerk
	Karen Ellis	Director of Planning
	Wayne Hancock	Director of Public Works
	Drew Hutchison	Engineering Technician
	Jessica Fradley	Water and Wastewater Technician
	Chris Allison	Manager of Parks and Facilities (remotely)
	Brigid Ayotte	Economic Development/Communications Officer
	Jessica Auchterlonie	Planning, Building and By-law Administrator

**1. Call to Order**

Mayor Graham called the meeting to order at 11:30 a.m.

**2. Land Acknowledgement**

Mayor Graham recited the land acknowledgement.

**3. Approval of the Agenda**

R-2025-85

Moved by: Byrne

Seconded by: Nachoff

That the agenda for the Regular Council Meeting be approved as presented.

**Carried**

**4. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no pecuniary interests noted.

**5. Closed Session**

**5.1 Resolution to move into Closed Session**

R-2025-86

Moved by: Byrne

Seconded by: Edgerton

That the Council for the Township of Cavan Monaghan move into Closed Session under Section 239(2) of the Municipal Act (2001), as amended, to consider:

a proposed or pending acquisition or disposition of land by the municipality or local board employees.

**Carried**

**5.2 Minutes of the Closed Session held March 3, 2025**

**5.3 Acquisition Proposal: Elmdale Road Property, 15-09-030-001-09800**

Mayor Graham recessed at 12:22 p.m. until 1:00 p.m.

**6. Reconvene Open Session 1:00 p.m.**

**7. Report from Closed Session**

There was no report from Closed Session.

**8. Presentation**

**8.1 Rika Law and Darika Sharma, R.V. Anderson Associates - Water Storage Municipal Class Environmental Assessment**

R-2025-87

Moved by: Byrne

Seconded by: Nachoff

That Council approve the addition to the agenda of the revised presentation on Water Storage Municipal Class Environmental Assessment from R.V. Anderson Associates.

**Carried**

R-2025-88

Moved by: Huntley

Seconded by: Nachoff

That Council receive the presentation from Rika Law of R.V. Anderson Associates regarding the Water Storage Municipal Class Environmental Assessment for information.

**Carried**

**8.2 John Shank and Greg Baskin, Landscape Planning Limited - Downtown Park and Remaining Lands at the Cavan Monaghan Community Centre**

R-2025-89

Moved by: Huntley

Seconded by: Nachoff

That Council receive the presentation from Greg Baskin of Landscape Planning Limited regarding the Downtown Park and Remaining Lands at the Cavan Monaghan Community Centre for information.

**Carried**

Mayor Graham recessed the meeting from 2:38 p.m. to 2:46 p.m.

**9. Minutes**

**9.1 Minutes of the Regular Meeting held March 3, 2025**

R-2025-90

Moved by: Byrne

Seconded by: Edgerton

That the minutes of the Regular Council Meeting held March 3, 2025 be approved as presented.

**Carried**

**10. Reports**

**10.1 Report - Public Works 2025-05 Water Storage Municipal Class Environmental Assessment Report**

R-2025-91

Moved by: Edgerton

Seconded by: Nachoff

That Council receives Public Works Report 2025-05 for information.

**Carried**

**10.2 Report - CAO 2025-04 Concept Designs and Site Plans for a Downtown Park and Remaining Lands at the Cavan Monaghan Community Centre**

R-2025-92

Moved by: Huntley

Seconded by: Nachoff

That Council receive for information the Preferred Site Plan for the Downtown Park and the Preferred Site Plan for the Remaining Lands at the Cavan Monaghan Community Centre (CMCC) prepared by Landscape Planning Ltd. and that these site plans be used as a guide to prioritize future recreational needs as funding and resources become available; and That Council direct staff to establish a Downtown Park and Remaining CMCC Lands Task Force, that will work with the Preferred Site Plans as a guide to prioritize the phases and funding opportunities for future recreational needs; and

That staff report back to Council with the Task Force Terms of Reference.

**Carried**

**10.3 Report - Public Works 2025-04 Dedication of Parts 1 & 2, 45R-17799 as a Municipal Easement**

R-2025-93

Moved by: Byrne

Seconded by: Nachoff

That Council authorize the acquisition and registration of a drainage easement over Part lot 10, Concession 4 being Part 1 & 2, 45R-17799; and

That the Mayor and Clerk be authorized to execute By-law No. 2025-17 and all such related registration documentation being a By-law for the foregoing purposes.

**Carried**

**10.4 Report - CAO Report and Capital Status**

R-2025-94

Moved by: Byrne

Seconded by: Huntley

That Council receive CAO Report and Capital Status for Information.

**Carried**

**10.5 Council/Committee Verbal Reports**

Mayor Graham thanked staff, volunteer firefighters, and Peterborough County Paramedics staff for the great job they did preparing the grand opening for the new Fire Hall. There was a good turnout by residents, and they appeared to be enjoying the new facility.

R-2025-95

Moved by: Byrne

Seconded by: Huntley

That Council receive the Council/Committee verbal reports for information.

**Carried**

**11. General Business**

There was no General Business.

**12. Correspondence for Information**

There was no Correspondence for Information.

**13. Correspondence for Action**

There was no Correspondence for Action.

**14. By-laws**

**14.1 By-law No. 2025-17 being a by-law to authorize the acquisition and registration of a drainage easement over Part Lot 10, Concession 4 being Parts 1 & 2 on Plan 45R-17799**

R-2025-96

Moved by: Byrne

Seconded by: Nachoff

That By-law No. 2025-17 being a by-law to authorize the acquisition and registration of a drainage easement over Part Lot 10, Concession 4 being Parts 1 & 2 on Plan 45R-17799 be read a first, second and third time and passed this 17th day of March signed by the Mayor and Clerk and the Corporate Seal attached.

**Carried**

**15. Unfinished Business**

There was no Unfinished Business.

**16. Notice of Motion**

There were no Notices of Motion.

**17. Confirming By-law**

**17.1 By-law No. 2025-18 being a by-law to confirm the proceedings of the meeting held March 17, 2025**

R-2025-97

Moved by: Nachoff

Seconded by: Byrne

That By-law No. 2025-18 being a by-law to confirm the proceedings of the meeting held March 17, 2025 be read a first, second and third time and passed this 17<sup>th</sup> day of March signed by the Mayor and Clerk and the Corporate Seal attached.

**Carried**

**18. Adjournment**

R-2025-98

Moved by: Edgerton

Seconded by: Nachoff

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn at 2:57 p.m.

**Carried**

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**Matthew Graham**  
Mayor

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**Mark Froment**  
Deputy Clerk