

Minutes
The Township of Cavan Monaghan
Millbrook Valley Trails Advisory Committee
Monday, March 24, 2025
4:00 p.m.
Council Chambers – Hybrid Room

Those members in attendance:

Robert Jackson	Chair
Maureen McDonald	Vice Chair
Griffen Brown	
John Fallis	
Kirk Hillsley	
Saskia Mattern	
Lance Nachoff	Councillor

Those members absent:

Gary Wall	
David D'Agostino	
Meredith Carter	ORCA

Staff members in attendance:

Mark Froment	Deputy Clerk
Chris Allison	Parks and Facilities Manager

1. Call to Order

Chair Robert Jackson called the meeting to order at 4:03 p.m.

2. Land Acknowledgement

Chair Robert Jackson recited the land acknowledgement.

3. Approval of the Agenda

Moved by: Fallis

Seconded by: Brown

That the agenda for the Millbrook Valley Trails Advisory Committee meeting be approved as presented.

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

John Fallis disclosed a pecuniary interest for Item 7.2 – Work Plan Item #2 North Trail Expansion.

5. Minutes

5.1 Minutes of the meeting held February 24, 2025

Moved by: McDonald

Seconded by: Nachoff

That the minutes for the Millbrook Valley Trails Advisory Committee meeting held February 24, 2025, be approved as presented.

Carried

6. Reports

6.1 Financial Report – Chris Allison

Chris Allison provided the Financial Report update.

Moved by: Fallis

Seconded by: Brown

That the Millbrook Valley Trails Advisory Committee receive the Financial Report for information.

Carried

6.2 ORCA Update – Meredith Carter

Mark Froment read out an update provided by Meredith Carter.

Moved by: Fallis

Seconded by: Brown

That the Millbrook Valley Trails Advisory Committee receive the ORCA Update for information.

Carried

6.3 Trail Report – Jackson/Hillsley

Trail conditions have fluctuated depending on the weather with them varying from snow covered, to icy, to muddy recently. No major issues detected on the trails. There were some small branches strewn across trails caused by high winds.

Moved by: Fallis

Seconded by: Mattern

That the Millbrook Valley Trails Advisory Committee receive the Trail Report for information.

Carried

7. General Business

7.1 Work Day Planning

The Committee discussed plans for the upcoming Work Day.

Moved by: Nachoff

Seconded by: McDonald

That the Millbrook Valley Trails Advisory Committee set the upcoming Work Day for the Trails as Saturday, May 3.

Carried

7.2 Work Plan

John Fallis left the meeting at 4:43 p.m.

John Fallis returned to the meeting at 4:48 p.m.

Moved by: Brown

Seconded by: Nachoff

That the Millbrook Valley Trails Advisory Committee approve the updates to the Work Plan.

Carried

7.3 Items for next meeting

- Work Day Planning

Moved by: Fallis

Seconded by: Mattern

That the Millbrook Valley Trails Advisory Committee add one (1) item, being Work Day Planning, to the agenda for the April 28, 2025, Millbrook Valley Trails Advisory Committee meeting.

Carried

8. Adjournment

Moved by: Fallis

Seconded by: Nachoff

That the Millbrook Valley Trails Advisory Committee adjourn at 5:34 p.m.

Carried

8.1 Next meeting date is April 28, 2025 at 4:00 p.m. Trail Report by Mattern/Brown.

Robert Jackson
Chair

Mark Froment
Deputy Clerk