

**Minutes  
The Township of Cavan Monaghan  
Regular Council Meeting**

**Tuesday, April 22, 2025  
1:00 p.m.  
Council Chambers**

**Those members in attendance were:**

Council	Matthew Graham	Mayor
	Ryan Huntley	Deputy Mayor (virtual)
	Nelson Edgerton	Councillor
	Gerry Byrne	Councillor
	Lance Nachoff	Councillor
Staff	Yvette Hurley	CAO
	Cindy Page	Clerk
	Mark Froment	Deputy Clerk
	Drew Hutchison	Engineering Technician
	Wayne Hancock	Director of Public Works

**1. Call to Order**

Mayor Graham called the meeting to order at 1:00 p.m.

**2. Land Acknowledgement**

Mayor Graham recited the land acknowledgement.

**3. Approval of the Agenda**

R-2025-125

Moved by: Byrne

Seconded by: Nachoff

That the agenda for the Regular Council Meeting be approved as presented.

**Carried**

**4. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no pecuniary interests noted.

**5. Closed Session**

There was no Closed Session.

**6. Minutes**

**6.1 Minutes of the Regular Meeting held April 7, 2025**

R-2025-126

Moved by: Byrne

Seconded by: Edgerton

That the minutes of the Regular Council Meeting held April 7, 2025 be approved as presented.

**Carried**

## **7. Reports**

### **7.1 Report - Public Works 2025-08 New Backhoe Purchase**

R-2025-127

Moved by: Nachoff

Seconded by: Byrne

That Council approve the purchase of a 2025 John Deere 320P Backhoe from Brandt Tractors for \$208,599.00 plus H.S.T. in the amount of \$27,117.87 for a total purchase price of \$235,716.87. After the net Municipal H.S.T. rebate, the total amount is \$212,270.34; and

That Council approve the purchase of the provisional item, which is John Deere PC10 Plate Compactor Attachment at the additional amount of \$13,500.00 with H.S.T. of \$1,755.00 for a total amount of \$15,255.00. After the net Municipal rebate, the total amount for the provisional item is \$13,737.60; and

That the existing 1991 Case Backhoe (33-91) be declared surplus and sold under the Tangible Capital Asset Policy, Disposal of Real Property or Tangible Capital Asset.

**Carried**

### **7.2 Report - Corporate Services 2025-07 4th Line Theatre Designation**

R-2025-128

Moved by: Byrne

Seconded by: Nachoff

That Council for the Township of Cavan Monaghan designate the 4th Line Theatre's 2025 Summer Season as a Community Festival and municipally significant; and

That Council direct staff to send a letter with the following information included;

4th Line Theatre Company is a not-for-profit summer theatre company whose summer season events have attracted thousands of tourists to our municipality, a number which has grown every year since 1992, when 4th Line Theatre was founded. 4th Line Theatre is requesting more than 12 days of special occasion permits from the Alcohol and Gaming Commission in order to serve alcohol for all 42 performances this 2025 Summer Season at the Winslow farm, as they have successfully secured and managed more than 12 special occasion permits without fault each summer season for several years running. The proceeds raised by the

sale of alcohol during 4th Line Theatre's 2025 Summer Season event is crucial to the financial success of the event, and ultimately, the company itself, which, in turn, directly affects the economic growth of our municipality. 4th Line Theatre's 2025 Summer Season event consists of 42 performance dates, which are: July 1, July 2, July 3, July 4, July 5, July 8, July 9, July 10, July 11, July 12, July 14, July 15, July 16, July 17, July 18, July 19, July 29, July 30, July 31, August 1, August 2, August 5, August 6, August 7, August 8, August 9, August 12, August 13, August 14, August 15, August 16, August 19, August 20, August 21, August 22, August 23, August 25, August 26, August 27, August 28, August 29, August 30.

**Carried**

### **7.3 Report - CAO Report and Capital Status Update**

R-2025-129

Moved by: Byrne

Seconded by: Edgerton

That Council receive CAO Report and Capital Status for information.

**Carried**

### **7.4 Council/Committee Verbal Reports**

Mayor Graham spoke to his attendance at the Library Board meeting where they discussed the Strategic Plan, sponsorship opportunities, and the arrival of six new computers for the Public to be deployed shortly.

Councillor Nachoff spoke to his attendance last week at the Ganaraska Conservation Authority Board monthly meeting, noting the ice storm caused minimal damage.

Mayor Graham thanked Peterborough Police Chief Betts for the open forum held in the Township on Tuesday, April 8.

R-2025-130

Moved by: Nachoff

Seconded by: Byrne

That Council receive the Council/Committee verbal reports for information.

**Carried**

## **8. General Business**

There was no General Business.

## **9. Correspondence for Information**

There was no Correspondence for Information.

## **10. Correspondence for Action**

There was no Correspondence for Action.

**11. By-laws**

There were no By-laws for review.

**12. Unfinished Business**

There was no Unfinished Business.

**13. Notice of Motion**

There were no Notices of Motion.

**14. Confirming By-law**

**14.1 By-law No. 2025-24 being a by-law to confirm the proceedings of the meeting held April 22, 2025**

R-2025-131

Moved by: Byrne

Seconded by: Huntley

That By-law No. 2025-24 being a by-law to confirm the proceedings of the meeting held April 22, 2025 be read a first, second and third time and passed this 22<sup>nd</sup> day of April signed by the Mayor and Clerk and the Corporate Seal attached.

**Carried**

**15. Adjournment**

R-2025-132

Moved by: Edgerton

Seconded by: Nachoff

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn at 1:08 p.m.

**Carried**

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**Matthew Graham**  
**Mayor**

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**Cindy Page**  
**Clerk**