

**Minutes
The Township of Cavan Monaghan
Regular Council Meeting**

**Monday, May 5, 2025
12:00 p.m.
Council Chambers**

Those members in attendance were:

Council	Matthew Graham	Mayor
	Ryan Huntley	Deputy Mayor
	Nelson Edgerton	Councillor
	Gerry Byrne	Councillor
	Lance Nachoff	Councillor
Staff	Yvette Hurley	CAO
	Cindy Page	Clerk
	Mark Froment	Deputy Clerk
	Wayne Hancock	Director of Public Works

1. Call to Order

Mayor Graham called the meeting to order at 12:00 p.m.

2. Land Acknowledgement

Mayor Graham recited the land acknowledgement.

3. Approval of the Agenda

R-2025-133

Moved by: Byrne

Seconded by: Huntley

That the agenda for the Regular Council Meeting be approved as presented.

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Closed Session

5.1 Resolution to move into Closed Session

R-2025-134

Moved by: Byrne

Seconded by: Nachoff

That the Council for the Township of Cavan Monaghan move into Closed Session under Section 239(2) of the Municipal Act (2001), as amended, to consider:

a proposed or pending acquisition or disposition of land by the municipality or local board; and

personal matters about an identifiable individual, including municipal or local board employees.

Carried

5.2 Minutes of the Closed Session held April 7, 2025

5.3 Hydro One Networks Inc. Re: Access Agreement - Yvette Hurley/Wayne Hancock

5.4 Report - Corporate Services 2025-08 Advisory Committee Appointment

Mayor Graham recessed at 12:27 p.m. until 1:00 p.m.

6. Reconvene Open Session 1:00 p.m.

7. Report from Closed Session

R-2025-135

Moved by: Byrne

Seconded by: Huntley

That Council appoint Guillermo Arevalo, Leslie Bilcox, Paul Black and Lucy Danford to the Cavan Monaghan Accessibility Advisory Committee for the 2022-2026 Term of Council; and

That Council appoint Councillor Byrne as the Council Representative to the Cavan Monaghan Accessibility Advisory Committee for the 2022-2026 Term of Council.

Carried

8. Minutes

8.1 Minutes of the Regular Meeting held April 22, 2025

R-2025-136

Moved by: Nachoff

Seconded by: Byrne

That the minutes of the Regular Council Meeting held April 22, 2025 be approved as presented.

Carried

9. Minutes from Committees and Boards

9.1 Cavan Monaghan Public Library Board Meeting Minutes March 18, 2025

R-2025-137

Moved by: Huntley

Seconded by: Nachoff

That the minutes of the Cavan Monaghan Public Library Board Meeting of March 18, 2025 be received for information.

Carried

9.2 Millbrook Valley Trails Advisory Committee Meeting Minutes of March 24, 2025

R-2025-138

Moved by: Byrne

Seconded by: Nachoff

That the minutes of the Millbrook Valley Trails Advisory Committee Meeting of March 24, 2025 be approved as presented.

Carried

10. Reports

10.1 Report - CAO 2025-05 Terms of Reference for Task Force

R-2025-139

Moved by: Nachoff

Seconded by: Huntley

That Council approve the terms of reference for the Downtown Park and Remaining Cavan Monaghan Community Centre (CMCC) Lands Task Force; and

That Council appoint Mayor Graham and Deputy Mayor Huntley as the Council Representatives to the Task Force; and

That Council direct staff to recruit for three (3) additional members to fulfill the required complement of the Task Force.

Carried

10.2 Report - Corporate Services 2025-09 Telephone and Internet Voting in the 2026 Municipal Election

R-2025-140

Moved by: Byrne

Seconded by: Edgerton

As amended, That Council authorize the use of telephone and internet and;

That staff report back about the potential for in person paper ballot as a tertiary form of voting at a later date.

Recorded	For	Against
Byrne	X	
Huntley		X
Nachoff		X
Edgerton	X	
Graham		X
Results	2	3
		Defeated

R-2025-141

Moved by: Nachoff

Seconded by: Huntley

That Council authorize the use of telephone and internet voting as the only means of casting a ballot in the 2026 Municipal and School Board Election; and

That Council adopt By-law No. 2025-25 being a by-law to provide for the alternative voting methods for the 2026 Municipal and School Board Election.

Recorded	For	Against
Graham	X	
Edgerton		X
Nachoff	X	
Huntley	X	
Byrne		X
Results	3	2
		Carried

10.3 Report - Corporate Services 2025-10 Integrity Commissioner Services - Annual Report– 2024

R-2025-142

Moved by: Edgerton

Seconded by: Byrne

That Council for the Township of Cavan Monaghan receive the 2024 Annual Report of the Office of the Integrity Commissioner for information.

Carried

10.4 Council/Committee Verbal Reports

Councillor Edgerton spoke to the Municipal Revitalization and Heritage Advisory Committee Special Meeting that was held on April 30 to discuss the renovations to the Old Millbrook School as part of the ICIP Grant, noting a report is coming forward to Council at a later date.

Councillor Nachoff spoke about the Work Day for the Millbrook Valley Trails on Saturday, May 3, noting over 50 volunteers of various local groups joined the Committee with cleaning up the trails and thanked Chris

Allison and the Parks and Recreation Staff for their ongoing assistance in keeping the trails in good order.

Deputy Mayor Huntley spoke to a very successful Earth Day event sponsored by the Sustainability Advisory Committee and offered a special thank you to the Committee, Chair Leslie Bilcox, and Staff including Brigid Ayotte, Chris Allison and Kyle Phillips. He noted that over 400 trees were sold at the event, with another 200 ordered afterwards, and 100 rain barrels were purchased by residents. Participating groups included Green Up, EVE Charging Company, Repair Company, For our Grandchildren, ORCA, etc.

Councillor Byrne spoke to the update from the Kawartha Conservation Authority Board noting the storm has caused damage and they are working on cleaning up the facility, noting to please call ahead to the ensure the office is opened.

Mayor Graham congratulated MP Jamie Schmale on winning the Haliburton-Kawartha Lakes-Brock riding again and is looking forward to continuing to work with him.

R-2025-143

Moved by: Byrne

Seconded by: Nachoff

That Council receive the Council/Committee verbal reports for information.

Carried

11. General Business

There was no General Business.

12. Correspondence for Information

There was no Correspondence for Information.

13. Correspondence for Action

There was no Correspondence for Action.

14. By-laws

14.1 By-law No. 2025-25 being a by-law to provide for alternative voting methods for the 2026 municipal election

R-2025-144

Moved by: Nachoff

Seconded by: Huntley

That By-law No. 2025-25 being a by-law to authorize the use of the alternative voting methods for the 2026 Municipal Election be read a first, second and third time and passed this 5th day of May signed by the Mayor and Clerk and the Corporate Seal attached.

Carried

15. Unfinished Business

There was no Unfinished Business.

16. Notice of Motion

There were no Notices of Motion.

17. Confirming By-law

17.1 By-law No. 2025-26 being a by-law to confirm the proceedings of the meeting held May 5, 2025

R-2025-145

Moved by: Nachoff

Seconded by: Edgerton

That By-law No. 2025-26 being a by-law to confirm the proceedings of the meeting held May 5, 2025 be read a first, second and third time and passed this 5th day of May signed by the Mayor and Clerk and the Corporate Seal attached.

Carried

18. Adjournment

R-2025-146

Moved by: Huntley

Seconded by: Edgerton

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn at 1:25 p.m.

Carried

Matthew Graham
Mayor

Cindy Page
Clerk