

Minutes
The Township of Cavan Monaghan
Millbrook Valley Trails Advisory Committee
Monday, April 28, 2025
4:00 p.m.
Council Chambers – Hybrid Room

Those members in attendance:

Robert Jackson	Chair
Maureen McDonald	Vice Chair
John Fallis	
Kirk Hillsley	
Saskia Mattern	
Gary Wall	
David D'Agostino	
Lance Nachoff	Councillor
Meredith Carter	ORCA

Those members absent:

Griffen Brown

Staff members in attendance:

Mark Froment	Deputy Clerk
Chris Allison	Parks and Facilities Manager

1. Call to Order

Vice Chair Maureen McDonald called the meeting to order at 4:07 p.m.

Chair Robert Jackson joined the meeting at 4:08 p.m.

2. Land Acknowledgement

Vice Chair Maureen McDonald recited the land acknowledgement.

3. Approval of the Agenda

Moved by: Fallis

Seconded by: McDonald

That the agenda for the Millbrook Valley Trails Advisory Committee meeting be approved as presented.

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Closed Session

There was no Closed Session.

6. Minutes

6.1 Minutes of the meeting held March 24, 2025

Moved by: Mattern

Seconded by: Nachoff

That the minutes for the Millbrook Valley Trails Advisory Committee meeting held March 24, 2025, be approved as presented.

Carried

7. Reports

7.1 Financial Report – Chris Allison

Chris Allison provided the Financial Report update.

Moved by: Fallis

Seconded by: Wall

That the Millbrook Valley Trails Advisory Committee receive the Financial Report for information.

Carried

7.2 ORCA Update – Meredith Carter

Meredith Carter provided an update from ORCA.

Moved by: Fallis

Seconded by: Mattern

That the Millbrook Valley Trails Advisory Committee receive the ORCA Update for information.

Carried

7.3 Trail Report – Mattern/Brown

The trails were impacted by the storm, but the clean-up has made good progress with only small debris from trees remaining on some parts of the trails. A few large items of garbage were spotted on part of the trail.

Moved by: Nachoff

Seconded by: Fallis

That the Millbrook Valley Trails Advisory Committee receive the Trail Report for information.

Carried

8. General Business

8.1 Work Day Planning

The Committee discussed plans for the upcoming Work Day.

Moved by: Hillsley
Seconded by: Fallis
That the Millbrook Valley Trails Advisory Committee approve an upset limit of \$400 for food for the Work Day.

Carried

8.2 Work Plan

Moved by: Fallis
Seconded by: D'Agostino
That the Millbrook Valley Trails Advisory Committee approve the updates to the Work Plan.

Carried

8.3 Items for next meeting

- Work Day Recap
- Commemoration of Committee Members
- Weed Control

Moved by: Fallis
Seconded by: Nachoff
That the Millbrook Valley Trails Advisory Committee add three (3) items to the agenda for the May 26, 2025 Millbrook Valley Trails Advisory Committee meeting.

Carried

9. Adjournment

Moved by: Fallis
Seconded by: D'Agostino
That the Millbrook Valley Trails Advisory Committee adjourn at 5:16 p.m.

Carried

9.1 Next meeting date is May 26, 2025 at 4:00 p.m. Trail Report by Fallis/McDonald.

Robert Jackson
Chair

Mark Froment
Deputy Clerk