



Regular Council Meeting

To:	Mayor and Council
Date:	June 2, 2025
From:	Bill Balfour, Fire Chief
Report Number:	Fire Department 2025-03
Subject:	Fire Station Naming Request

Recommendations:

1. That Council's contributions be recognized to the Fire Station Project by approving the installation of a commemorative plaque at Fire Station No. 1; and
2. That Council approve an upset limit of \$2,500.00 for the purchase of commemorative plaque with funds from CAO Contracted Services operating budget.

Overview:

Township staff have received two separate requests regarding the naming of the new Fire Station No. 1.

The first request, submitted by the local Firefighters' Association, proposes naming the station in honour of a dedicated Fire Captain who served the community for 32 years. The second request, from a member of the public, recommends naming the station after a long-serving Council member who made significant contributions to the Township's development and was a strong advocate for the Fire and EMS Station project.

Naming Township buildings can be a complex process and may pose challenges in the future if additional naming proposals are brought forward by individuals or community groups. Since the Fire Station serves the entire community, a neutral designation ensures inclusivity and avoids potential disputes. Municipal facilities are typically best identified by their function such as "Fire Station No. 1" to ensure clarity for residents, emergency responders, and visitors.

Historically, plaques have been installed in or on Township buildings to recognize the Councils that supported major infrastructure projects, as well as the Council in office at the time of project completion.

A request was also received regarding a former Councillor now deceased, who played a key role during the Council term that approved of the Fire Station project. This individual advocated strongly for the inclusion of an EMS station to meet the community's present and future emergency service needs. In recognition of these contributions, Council may wish to consider installing a commemorative plaque, such as the example provided in

Attachment No. 1, in the lobby of the Fire Station No. 1. This plaque could acknowledge the leadership and support of both Councils involved in the project's development, while maintaining the Township's neutral position on the formal naming of buildings.

Regarding the Fire Captain, the Council could consider the future installation of a monument honoring all firefighters lost in the line of duty. This initiative would require the development and adoption of a formal policy by Council, as well as a review of the associated costs for creating the monument as outlined in Fire Report 2025-04.

Staff are recommending a commemorative plaque to recognize the contributions of both Councils to the Fire Hall project, and that it be installed in the front entranceway.

Financial Impact:

The costs associated with the purchase of a plaque to recognize the two Councils will be purchased within the approved operating budget of CAO Contracting Services for 2025.

Attachment:

No. 1 Commemorative Plaque

Respectfully Submitted by,

Bill Balfour
Fire Chief

Reviewed by,

Yvette Hurley
Chief Administrative Officer

Commemorative Plaque

