

CAVAN MONAGHAN PUBLIC LIBRARY BOARD

Date: April 15th, 2025

Place: Millbrook Branch @ 7:05pm (meeting may be recorded)

Mission Statement: Empowering residents to read, learn and connect through quality resources, safe and welcoming spaces, innovative programs, and creative services.

Vision: Enriching the lives of residents through books and beyond.

PRESENT:	Karen Graham	
	Matthew Graham	Council Representative
	Earl McLeod	Chair
	Tony Parks	
	Monica Schjott	
	Rob Swaffield	
	Karla Buckborough	CEO/Librarian
	Erin Stewart	Branch Librarian/Secretary

REGRETS: Chandra Tremblay, Denise Williams

1. Earl called the meeting to order at 7:01pm.
2. Earl read the Land Acknowledgement.
3. Disclosure of pecuniary interest and the general nature thereof - none
4. Agenda
Motion: 15/25 Moved by: Tony
Approve agenda as amended. Move item 12a. Fundraising Proposal to item 6a.
Carried.
5. Minutes
Motion: 16/25 Moved by: Karen
Approve minutes of the Library Board meeting March 18, 2025.
Carried.
6. Business Arising/Old Business
 - a. Fundraising Proposal
Dustin Weihs, owner of In-Style Weddings & Events, presented a proposal for a fundraiser for the library.
Motion: 17/25 Moved by: Karen
Board members thanked Dustin Weihs for his presentation and received his proposal for information.
Carried.

After lengthy discussion the Board chose not to move forward with fundraising proposal at this time, Karla to email Dustin in this regard.

7. Library Activity Highlights and Statistics
 - a. Library Activity Highlights
We welcomed back local author Ron Gosbee to our March Book Club, which featured his book – *No Escape: Witness to a Canadian Genocide*. As a follow-up to Heritage Night held at the Millbrook Legion – Robert Winslow and George Sheppard were at the Millbrook Branch on Wednesday, March 26 to continue the conversation. Both branches were without power for several days after the ice storm. Millbrook Branch re-opened on Thursday, April 3rd and Bruce Johnston Branch re-opened on Saturday, April 5th.

b. 2025 Statistics

Motion: 18/25

Moved by: Karen

Receive Library Activity Highlights and 2025 Statistics.
Carried.

8. 2025 Library Project Status Report

a. Program evaluation

Dell computers have been delayed. Karla presented the Board with a work in progress document that would be useful in determining how we analyze our programming; as well as a sample program evaluation for two programs at the library – Movies and Adult Storytime.

9. Marketing Committee

a. Nothing to report.

10. Human Resources

a. Nothing to report.

11. Finance - Motion to receive

a. Budget to Actual January-March 31, 2025 - run on April 9th

i. Operating, Capital, Grants reports from Quickbooks Online

ii. Notes/IT update/Donation Reserves

Motion: 19/25

Moved by: Monica

Receive the Financial Reports as presented.

Carried.

12. Correspondence for action/information

a. Moved to agenda item 6a.

13. Take-aways for Council

a. Purchase of projector

b. Fundraising opportunities

c. Partnerships – EarlyON

d. Public access computers arriving soon

14. Next meeting: May 20th @ 7pm at the **Bruce Johnston Branch**, unless otherwise called by the Chair

15. Adjournment – Monica adjourned at 8:35pm.

Signature: _____
Chair

Date: _____

Signature: _____
Secretary

Date: _____