

Minutes
The Township of Cavan Monaghan
Millbrook Valley Trails Advisory Committee
Monday, May 26, 2025
4:00 p.m.
Council Chambers – Hybrid Room

Those members in attendance:

Robert Jackson	Chair (joined at 4:13 p.m.)
Maureen McDonald	Vice Chair
Griffen Brown	
John Fallis	
Kirk Hillsley	
Saskia Mattern	
Gary Wall	
David D'Agostino	
Lance Nachoff	Councillor
Meredith Carter	ORCA

Staff members in attendance:

Mark Froment	Deputy Clerk
Chris Allison	Parks and Facilities Manager

1. Call to Order

Vice Chair Maureen McDonald called the meeting to order at 4:07 p.m.

2. Land Acknowledgement

Vice Chair Maureen McDonald recited the land acknowledgement.

3. Approval of the Agenda

Moved by: Fallis

Seconded by: Brown

That the agenda for the Millbrook Valley Trails Advisory Committee meeting be approved as presented.

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Minutes

5.1 Minutes of the meeting held April 28, 2025

Moved by: Mattern

Seconded by: Nachoff
That the minutes for the Millbrook Valley Trails Advisory Committee meeting held April 28, 2025, be approved as presented.

Carried

6. Reports

6.1 Financial Report – Chris Allison

Chris Allison provided the Financial Report update.

6.2 ORCA Update – Meredith Carter

Meredith Carter provided an update from ORCA.

Moved by: Fallis

Seconded by: Wall

That the Millbrook Valley Trails Advisory Committee receive the ORCA Update for information.

Carried

Robert Jackson joined the meeting at 4:13 p.m.

The Committee continued discussion of Item 6.1 – Financial Report – Chris Allison

Moved by: Hillsley

Seconded by: D'Agostino

That the Millbrook Valley Trails Advisory Committee approve the additional spending of \$49.31 for the Work Day from Materials and Supplies.

Carried

Moved by: Fallis

Seconded by: Nachoff

That the Millbrook Valley Trails Advisory Committee receive the Financial Report for information.

Carried

6.3 Trail Report – Fallis/McDonald

The Trails are in good condition after the Work Day and the clean up from the ice storm is largely complete. There are some trees hanging over the trail on the Deyell Detour and Ganny Transit. Recent rain has created muddy conditions on portions of the Trails.

Moved by: Fallis

Seconded by: Wall

That the Millbrook Valley Trails Advisory Committee support exploring the building of a boardwalk on a portion of Station Trail.

Carried

Moved by: D'Agostino

Seconded by: Wall

That the Millbrook Valley Trails Advisory Committee receive the Trail Report for information.

Carried

7. General Business

7.1 Work Day Recap

The Committee reviewed the work completed on the Work Day and Chair Robert Jackson read out a communique published in the Millbrook Times.

7.2 Commemoration of Committee Members

The Committee discussed the content of a commemorative sign for founding members of the Committee and will bring back a revised version at the next meeting.

7.3 Weed Control

The Committee discussed the upcoming plans for the spraying of weeds on the Trails.

7.4 Work Plan

Dave D'Agostino left the meeting at 4:51 p.m.

Moved by: McDonald

Seconded by: Fallis

That the Millbrook Valley Trails Advisory Committee support exploring a new trail along the grounds of the former Sowden Mansion.

Carried

Moved by: Fallis

Seconded by: Mattern

That the Millbrook Valley Trails Advisory Committee approve the updates to the Work Plan.

Carried

7.5 Items for next meeting

There were no new items for the next meeting.

8. Adjournment

Moved by: Fallis

Seconded by: Wall

That the Millbrook Valley Trails Advisory Committee adjourn at 5:24 p.m.

Carried

8.1 Next meeting date is June 23, 2025 at 4:00 p.m. Trail Report by Nachoff/D'Agostino.

Robert Jackson
Chair

Mark Froment
Deputy Clerk