

Minutes
The Township of Cavan Monaghan
Municipal Revitalization and Heritage Advisory Committee Meeting
Thursday, June 5, 2025
9:00 a.m.
Council Chambers – Hybrid Room

Those members in attendance:

Matthew Graham	Mayor
Ashley Stewart	Chair
Nancy Davis	
John Collver	
Chanelle Courville	
Deborah Luchuk	(joined at 9:13 a.m.)
Doug Wilson	

Those members absent:

Nelson Edgerton	Councillor
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Staff members in attendance:

Mark Froment	Deputy Clerk
Karen Ellis	Director of Planning
Brigid Ayotte	Economic Development and Communications Officer
Kyle Phillips	Manager of Development Services/CBO
Chris Allison	Parks and Facilities Manager

1. Call to Order

Chair Ashley Stewart called the meeting to order at 9:03 a.m.

2. Land Acknowledgement

Chair Ashley Stewart recited the Land Acknowledgement.

3. Approval of the Agenda

Moved by: Collver

Seconded by: Davis

That the agenda for the Municipal Revitalization and Heritage Advisory Committee be approved as presented.

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

Chair Ashley Stewart recessed the meeting at 9:05 a.m. until 9:13 a.m.

Deborah Luchuk joined the meeting at 9:13 a.m.

5. Site Visit - Old Millbrook School, 1 Dufferin Street, Millbrook

John Collver left the meeting at 10:03 a.m.

Randy Wood and Andrew Payne from Enter Sandman were at the Old Millbrook School and answered questions from the Committee about staining.

Moved by: Luchuk

Seconded by: Courville

That the Municipal Revitalization and Heritage Advisory Committee advise that the lights on the main floor and second floor be replaced with lights and fixtures consistent with the style in the Dorothy Stevens room; and

That staff consider any operational requirements when replacing any lights and fixtures; and

That basement lights be replaced with a similar style to the lights already in place.

Carried

Moved by: Wilson

Seconded by: Courville

That the Municipal Revitalization and Heritage Advisory Committee support the use of a BONA product, water-based finish with a colour to match the oil-based sample provided to the Committee

Carried

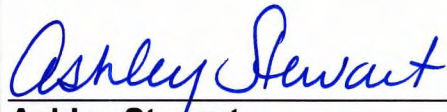
6. Adjournment

Moved by: Luchuk

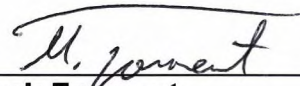
Seconded by: Davis

That the Municipal Revitalization and Heritage Advisory Committee adjourn at 10:27 a.m.

Carried



Ashley Stewart
Chair



Mark Froment
Deputy Clerk