

**Minutes
The Township of Cavan Monaghan
Regular Council Meeting**

**Monday, June 23, 2025
10:30 a.m.
Council Chambers**

Those members in attendance were:

Council	Matthew Graham	Mayor
	Ryan Huntley	Deputy Mayor
	Nelson Edgerton	Councillor
	Gerry Byrne	Councillor
	Lance Nachoff	Councillor
Staff	Yvette Hurley	CAO
	Cindy Page	Clerk
	Mark Froment	Deputy Clerk
	Wayne Hancock	Director of Public Works
	Drew Hutchison	Engineering Technologist
	Kimberley Pope	Director of Finance/Treasurer
	Kyle Phillips	Manager of Development Services
	Chris Allison	Parks and Facilities Manager

1. Call to Order

Mayor Graham called the meeting to order at 10:31 a.m.

2. Land Acknowledgement

Mayor Graham recited the land acknowledgement.

3. Approval of the Agenda

R-2025-174

Moved by: Byrne

Seconded by: Huntley

That the agenda for the Regular Council Meeting be approved as amended to add **Item 5.5** Letter from Honourable Rob Flack, Minister of Municipal Affairs and Housing, under Section 239(2)(h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Closed Session

5.1 Resolution to move into Closed Session

R-2025-175

Moved by: Byrne

Seconded by: Edgerton

That the Council for the Township of Cavan Monaghan move into Closed Session under Section 239(2) of the Municipal Act (2001), as amended, to consider:

personal matters about an identifiable individual, including municipal or local board employees; and

a proposed or pending acquisition or disposition of land by the municipality or local board; and

information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.

Carried

5.2 Minutes of the Closed Session held May 20, 2025

5.3 Report - Parks & Facilities 2025-02 Downtown Park and Remaining CMCC Lands Task Force Appointments

5.4 Report - CAO 2025-08 3 and 5 Center Street

5.5 Item 5.5 Letter from Honourable Rob Flack, Minister of Municipal Affairs and Housing

Mayor Graham recessed at 12:29 p.m. until 1:00 p.m.

6. Report from Closed Session

R-2025-176

Moved by: Byrne

Seconded by: Huntley

That Council amend the Terms of Reference for the Task Force to allow the complement to be increased to four (4) members of the public; and

That Council appoint John Collver, David Lundrigan, Stephaine Gorman and Bill Slavin to fulfill the complement to form the Downtown Park and Remaining CMCC Lands Task Force.

Carried

7. Presentations

7.1 Shawn Morey, Executive Director Peterborough Humane Society - Services Overview for the Township of Cavan Monaghan

R-2025-177

Moved by: Byrne

Seconded by: Nachoff

That Council receive the presentation from Shawn Morey, Executive Director of the Peterborough Humane Society outlining a Services Overview for the Township of Cavan Monaghan for information.

Carried

8. Delegations

8.1 Keri-Ann Templeton, Land Manager and Stephanie Landers, Origination Manager of Boralex Re: Renewable Energy Development

Delegation withdrawn.

8.2 Rob Coulbeck and Yogesh Kumar, Nexus Energy Re: Discussion on proposed Battery Energy Storage Systems (BESS) project in Cavan Monaghan

Rob Coulbeck was not in attendance.

R-2025-178

Moved by: Byrne

Seconded by: Nachoff

That Council receive the delegation from Yogesh Kumar, Nexus Energy regarding Battery Energy Storage Systems (BESS) for information.

Carried

9. Minutes

9.1 Minutes of the Regular Meeting held June 2, 2025

R-2025-179

Moved by: Byrne

Seconded by: Edgerton

That the minutes of the Regular Council Meeting held June 2, 2025 be approved as presented.

Carried

10. Reports

10.1 Report - Finance 2025-05 Actual to Budget January to March 2025

R-2025-180

Moved by: Byrne

Seconded by: Edgerton

That Council receives the Actual to Budget Report, for the period of January 1 to March 31, 2025.

Carried

10.2 Report - Finance 2025-06 Tax levy, special services levy and BIA by-laws

R-2025-181

Moved by: Huntley

Seconded by: Byrne

That Council receives for information and approves the tax rate levy, special services levy and BIA by-laws, including schedules as attached, as per the Municipal Act, 2001.

Carried

10.3 Report - Finance 2025-07 2026 Capital and Operating Budget Timetable and 2026 Council Meeting Schedule

R-2025-182

Moved by: Huntley

Seconded by: Byrne

That Council approves the 2026 Capital and Operating Budget Timetable; and

That Council approves the 2026 Council Meeting Schedule; and

That Council approves the amendment to the 2025 Council Meeting Schedule to add the Special Budget Meeting for Thursday, December 11, 2025, starting at 9:00 a.m.

Carried

10.4 Report - Public Works 2025-10 Tender T-PW-25-03 Frederick Street Reconstruction

R-2025-183

Moved by: Huntley

Seconded by: Nachoff

That Council reject all tenders and terminate the tender procurement process for the T-PW-25-03 Frederick Street Reconstruction; and

That Council approve the rollover of the funds allocated in the 2025 Public Works Capital Budget for the Frederick Street Reconstruction Project to be used for future road reconstruction in the 2026 Public Works Capital Budget.

Carried

10.5 Report - Public Works 2025-11 Tender T-PW-25-04 Hot Mix Asphalt

R-2025-184

Moved by: Edgerton

Seconded by: Byrne

That Council award the Hot Mix Asphalt Tender T-PW-25-04 to 2618018 Ontario Inc o/a D Rock Paving, for the amount of \$173,196.00 with H.S.T. of \$22,515.48. The total tender amount with the net municipal H.S.T. is \$176,244.25; and

That Council approve the provisional item Wilson Line overlay and curb replacement for the amount of \$57,400.00 with H.S.T. of \$7,462.00. The total amount with net municipal H.S.T. is \$58,410.24; and
That Council approve a 10% Contingency in the amount of \$23,465.45 for this project. The total amount for approval including contingencies is \$258,119.93.

Carried

10.6 Report - CAO Report and Capital Status

R-2025-185

Moved by: Byrne

Seconded by: Nachoff

That Council receive Report - CAO Report and Capital Status for information.

Carried

10.7 Council/Committee Verbal Reports

Councillor Byrne inquired about whether there was a report for the Millbrook Fair. Mayor Graham noted there was no report, but there was good weather and participation and that planning is underway for next year's 175th Fair.

Councillor Edgerton spoke to the MRHAC meeting held on June 19 that discussed the renovations at the Old Millbrook School and discussed display options for the items from the Springville Church.

Mayor Graham spoke to the Library Board Meeting on June 15 noting they discussed the work schedule to replace the fixtures and flooring at the Millbrook Branch, are reviewing their programing, and noted that Kimberly Lackie is retiring after 20 years of service.

R-2025-186

Moved by: Byrne

Seconded by: Nachoff

That Council receive the Council/Committee verbal reports for information.

Carried

11. General Business

There was no General Business.

12. Correspondence for Information

There was no Correspondence for Information.

13. Correspondence for Action

13.1 Peterborough County Plowmen's Association - Letter of Request

R-2025-187

Moved by: Byrne

Seconded by: Edgerton

That Council support the success of the Peterborough County Plowmen's Association 2025 Plowing Match and make a donation of \$200.

Carried

14. By-laws

- 14.1 By-law No. 2025-29 being a by-law to authorize the execution of a Collective Agreement between the Township of Cavan Monaghan and the Canadian Union of Public Employees and its Local 1306-8 (Parks)**
- 14.2 By-law No. 2025-30 being a by-law to authorize the execution of a Collective Agreement between the Township of Cavan Monaghan and the Canadian Union of Public Employees and its Local 1306-02 (Public Works)**
- 14.3 By-law No. 2025-34 being a by-law to provide for the adoption of the levy and to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2025**
- 14.4 By-law No. 2025-35 being a by-law to provide for the adoption of special services levy**
- 14.5 By-law No. 2025-36 being a by-law to provide for the levy and collection of special charges for the year 2025 in respect of the Business Improvement Area**

R-2025-188

Moved by: Byrne

Seconded by: Nachoff

That By-law No. 2025-29 being a by-law to authorize the execution of a Collective Agreement between the Township of Cavan Monaghan and the Canadian Union of Public Employees and its Local 1306-8 (Parks) and that By-law No. 2025-30 being a by-law to authorize the execution of a Collective Agreement between the Township of Cavan Monaghan and the Canadian Union of Public Employees and its Local 1306-02 (Public Works) and that By-law No. 2025-34 being a by-law to provide for the adoption of the levy and to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2025 and that By-law No. 2025-35 being a by-law to provide for the adoption of special services levy and that By-law No. 2025-36 being a by-law to provide for the levy and collection of special charges for the year 2025 in respect of the Business Improvement Area be read a first, second and third time and passed this 23rd day of June signed by the Mayor and Clerk and the Corporate Seal attached.

Carried

15. Unfinished Business

There was no Unfinished Business.

16. Notice of Motion

There were no Notices of Motion.

17. Confirming By-law

17.1 By-law No. 2025-37 being a by-law to confirm the proceedings of the meeting held June 23, 2025

R-2025-189

Moved by: Huntley

Seconded by: Nachoff

That By-law No. 2025-37 being a by-law to confirm the proceedings of the meeting held June 23, 2025 be read a first, second and third time and passed this 23rd day of June signed by the Mayor and Clerk and the Corporate Seal attached.

Carried

18. Adjournment

R-2025-190

Moved by: Huntley

Seconded by: Nachoff

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn at 2:19 p.m.

Carried

Matthew Graham
Mayor

Cindy Page
Clerk