

**Minutes
The Township of Cavan Monaghan
Regular Council Meeting**

**Monday, August 11, 2025
10:00 a.m.**

Council Chambers

Those members in attendance were:

Council	Matthew Graham	Mayor
	Ryan Huntley	Deputy Mayor
	Nelson Edgerton	Councillor
	Gerry Byrne	Councillor
	Lance Nachoff	Councillor
Staff	Yvette Hurley	CAO
	Cindy Page	Clerk
	Mark Froment	Deputy Clerk
	Wayne Hancock	Director of Public Works
	Drew Hutchison	Engineering Technologist
	Jessica Fradley	Water & Wastewater Compliance Coordinator
	Kyle Phillips	Manager of Development Services
	Chris Allison	Parks and Facilities Manager
	Karen Ellis	Director of Planning

1. Call to Order

Mayor Graham called the meeting to order at 10:04 a.m.

2. Land Acknowledgement

Mayor Graham recited the land acknowledgement.

3. Approval of the Agenda

R-2025-191

Moved by: Byrne

Seconded by: Huntley

That the agenda for the Regular Council Meeting be approved as presented.

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Closed Session

5.1 Resolution to move into Closed Session

R-2025-192

Moved by: Byrne

Seconded by: Nachoff

That the Council for the Township of Cavan Monaghan move into Closed Session under Section 239(2) of the Municipal Act (2001), as amended, to consider:

a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board; and

information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them; and

a proposed or pending acquisition or disposition of land by the municipality or local board.

Carried

5.2 Minutes of the Closed Session held June 23, 2025

5.3 Jeremy Burke, Aird Berlis Re: Millbrook Medical Center Discussion

5.4 Provincial Development Facilitation

5.5 Report - ECD 2025-07 Disposition of Land - 1 Union Street

Mayor Graham recessed at 11:55 a.m. until 1:00 p.m.

6. Reconvene Open Session 1:00 p.m.

7. Report from Closed Session

R-2025-193

Moved by: Byrne

Seconded by: Huntley

That Council direct staff to draft a report for the establishment of a new governance structure for the Millbrook District Medical Centre Board of Directors under the Corporation of the Township of Cavan Monaghan.

Carried

8. Presentation

8.1 Maxim Tandon, Heritage Coordinator Re: Cultural Resource Mapping Project

R-2025-194

Moved by: Byrne

Seconded by: Nachoff

That Council receive the presentation from Maxim Tandon regarding the

Cultural Resource Mapping Project for information.

Carried

9. Delegation

9.1 Alex Schmidt - Ganny Enduro 2025, Request for use of the Millbrook Valley Trails

R-2025-195

Moved by: Huntley

Seconded by: Nachoff

That Council support the delegation from Alex Schmidt in principle for the Enduro Mountain Bike 2025 Race being held on October 5, 2025 utilizing the Millbrook Valley Trails network and the use of Zion Lion, Fire Route 310 and Elgar Drive; and

That Council direct staff to work with Mr. Schmidt on the requirements for insurance and the Ministry of Northern Development, Mines, Natural Resources and Forestry to utilize their lands.

Carried

9.2 Deborah Luchuk - Request for a moratorium and revision of By-law 2022-21 re outdoor, projected music (noise) in downtown Millbrook

R-2025-196

Moved by: Nachoff

Seconded by: Byrne

That Council receive the delegation from Deborah Luchuk - Request for a moratorium and revision of By-law No. 2022-21 re outdoor, projected music (noise) in downtown Millbrook; and

That Council direct staff to investigate and review the Noise By-law and report back at a later date.

Carried

10. Minutes

10.1 Minutes of the Regular Meeting held June 23, 2025

R-2025-197

Moved by: Byrne

Seconded by: Huntley

That the minutes of the Regular Meeting held June 23, 2025 be approved as presented.

Carried

11. Minutes from Committees and Boards

11.1 Sustainability Advisory Committee Meeting Minutes of January 30, 2025

11.2 Municipal Revitalization and Heritage Advisory Committee Meeting Minutes of March 20, 2025, April 30, 2025, and June 5, 2025

R-2025-198

Moved by: Byrne

Seconded by: Edgerton

That the Sustainability Advisory Committee Meeting minutes of January 30, 2025 and the Municipal Revitalization and Heritage Advisory Committee Meeting minutes of March 20, 2025, April 30, 2025, and June 5, 2025 be approved as presented.

Carried

11.3 Cavan Monaghan Public Library Board Meeting Minutes of May 20, 2025

R-2025-199

Moved by: Nachoff

Seconded by: Huntley

That the Cavan Monaghan Public Library Board Meeting minutes of May 20, 2025 be received for information.

Carried

12. Reports

12.1 Report - Planning Department 2025-26 Cultural Mapping Update –

R-2025-200

Moved by: Huntley

Seconded by: Nachoff

That Report Planning Department 2025-26 be received for information.

Carried

12.2 Report - Building Department 2025-27 Development Statistics – Second Quarter 2025

R-2025-201

Moved by: Huntley

Seconded by: Edgerton

That Council receive Building Department Report 2025-27, Development Statistics – Second Quarter 2025 for information.

Carried

12.3 Report - Public Works 2025-12 Full Scope Accreditation of the Drinking Water Quality Management System (DWQMS) Operational Plan - Millbrook Water System

R-2025-202

Moved by: Huntley

Seconded by: Nachoff

That Council endorse the contents of the Full Scope DWQMS Operational Plan for the Millbrook Water System as presented; and

That Top Management, as defined in the Operational Plan, be delegated authority to endorse changes to the Operational Plan of minor or

administrative nature.

Carried

12.4 Report- Public Works 2025-13 Commemorative Cenotaph Crosswalk

R-2025-203

Moved by: Nachoff

Seconded by: Huntley

That Council receive this report regarding the Commemorative Cenotaph Crosswalk on Allen Lane as information, and

That Council direct staff to use the option of MMA Paint for the surface of the crosswalk enhancement project; and

That the required funds come from the Asset Management Reserve.

Carried

12.5 Report - CAO Report and Capital Status

R-2025-204

Moved by: Edgerton

Seconded by: Nachoff

That Council receive CAO Report and Capital Status for information.

Carried

12.6 Council/Committee Verbal Reports

Mayor Graham spoke to the first meeting of the Task Force for the Downtown Park and Remaining CMCC Lands that he and Deputy Mayor Huntley attended. There is a follow up meeting to make urgent decisions on funding opportunities on Monday, August 18, 2025.

Councillor Byrne noted the next Accessibility Advisory Committee meeting will be on August 28 at 1:00 p.m. and on August 14 the Kawartha Lakes Conservation Authority is hosting a free guided tour through Durham Easy Cross Forest at 9:00 a.m. More information can be found on the Kawartha Lakes Conservation Authority website.

Deputy Mayor Huntley thanked staff for the very successful Cavan Monaghan Kawartha Downs Derby event held on July 26, it was well attended, looked fantastic, and was a great way to showcase our Township.

Mayor Graham spoke to the loss of a long serving resident Marian Corfe and expressed his condolences to George and the Corfe family that have been a big part of the community in many ways.

R-2025-205

Moved by: Edgerton

Seconded by: Huntley

That Council receive the Council/Committee verbal reports for information.

Carried

13. General Business

There was no General Business.

14. Correspondence for Information

There was no Correspondence for Information.

15. Correspondence for Action

There was no Correspondence for Action.

16. By-laws

There were no By-laws for review.

17. Unfinished Business

There was no Unfinished Business.

18. Notice of Motion

There were no Notices of Motion.

19. Confirming By-law

19.1 By-law No. 2025-38 being a by-law to confirm the proceedings of the meeting held August 11, 2025

R-2025-206

Moved by: Edgerton

Seconded by: Nachoff

That By-law No. 2025-38 being a by-law to confirm the proceedings of the meeting held August 11, 2025 be read a first, second and third time and passed this 11th day of August signed by the Mayor and Clerk and the Corporate Seal attached.

Carried

20. Adjournment

R-2025-207

Moved by: Nachoff

Seconded by: Huntley

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn at 2:33 p.m.

Carried

Matthew Graham
Mayor

Cindy Page
Clerk