



Minutes
The Township of Cavan Monaghan
Regular Council Meeting

Monday, November 16, 2020
11:30 a.m.
Remote Locations

Those members in attendance remotely were:

Council	Scott McFadden	Mayor
	Matthew Graham	Deputy Mayor
	Tim Belch	Councillor
	Ryan Huntley	Councillor
	Cathy Moore	Councillor
Staff	Yvette Hurley	CAO
	Elana Arthurs	Clerk
	Cindy Page	Deputy Clerk
	Kimberley Pope	Director of Finance / Treasurer
	Karen Ellis	Director of Planning
	Wayne Hancock	Director of Public Works
	John Connolly	Executive Director of Planning & Development

1. Open Session

2. Call to Order

Mayor McFadden called the meeting to order at 11:30 a.m.

3. Approval of the Agenda

R/16/11/20/01

Moved by: Graham

Seconded by: Belch

That Council approve the agenda for the Regular Council meeting as presented.

Carried

4. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no pecuniary interests noted.

5. Closed Session

5.1 Resolution to move into Closed Session

R/16/11/20/02

Moved by: Graham

Seconded by: Moore

That the Council for the Township of Cavan Monaghan move into Closed Session under Section 239(2) of the Municipal Act (2001), as amended, to consider:

advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried

5.2 Minutes of the Closed Session held November 2, 2020

5.3 Letter from Aird Berlis Re: Development Applications

6. Report from Closed Session

There was no report from Closed Session.

7. Presentations

7.1 Township of Cavan Monaghan Water/Wastewater Rate Study - Gary Scandlan and Daryl Abbs, Watson and Associates Economists Ltd

R/16/11/20/03

Moved by: Graham

Seconded by: Huntley

That the presentation from Watson and Associates Economists Ltd. be received.

Recorded	For	Against
Moore	X	
Huntley	X	
Graham	X	
Belch	X	
McFadden	X	
Results	5	0

Carried

8. Delegations

There were no delegations.

9. Minutes

9.1 Minutes of the Regular Meeting held November 2, 2020

R/16/11/20/04

Moved by: Moore

Seconded by: Belch

That the minutes of the Regular Council meeting held November 2, 2020 be approved as presented.

Recorded	For	Against	
Graham	X		
Moore	X		
Huntley	X		
Belch	X		
McFadden	X		
Results	5	0	Carried

10. Minutes from Committees and Boards

10.1 Minutes from the Millbrook Valley Trails Advisory Committee meeting held October 26, 2020

R/16/11/20/05

Moved by: Huntley

Seconded by: Graham

That the minutes from the Millbrook Valley Trails Advisory Committee meeting held October 26, 2020 be approved as presented.

Recorded	For	Against	
Huntley	X		
Belch	X		
Graham	X		
Moore	X		
McFadden	X		
Results	5	0	Carried

10.2 Municipal Revitalization and Heritage Advisory Committee minutes of the meeting held October 15, 2020

R/16/11/20/06

Moved by: Huntley

Seconded by: Graham

That the minutes of the Municipal Revitalization and Heritage Advisory Committee meeting held October 15, 2020 be approved as presented.

Recorded	For	Against	
Moore	X		
Huntley	X		
Graham	X		
Belch	X		
McFadden	X		
Results	5	0	Carried

11. Reports

11.1 Report - Finance-2020-21 2020 Water and Wastewater Rate Study and the Water and Wastewater User Fees and Charges

R/16/11/20/07

Moved by: Graham

Seconded by: Moore

That Council receives the 2020 Water & Wastewater Rate Study as presented by Watson & Associates Ltd.; and

That Council selects Scenario 3 (0% increase for 2021, then due to Covid19 pandemic, a volume flow review and September 2021 presentation to Council for Council's consideration of the future annual increases for 2022-2025); and

That Council approves By-law No. 2020-66 being a by-law to Impose & Consolidate Water & Wastewater User Fees and Charges; and

That Council approves the use of the Water & Wastewater Rate Study in the preparation of the Water and Wastewater Financial Plan O.Reg.

453/07 for submission to the province; and

That Staff be directed to schedule a Special Council Meeting for Watson & Associates Ltd. to provide a more in depth overview of the 2020 Water & Wastewater Rate Study.

Recorded	For	Against	
Graham	X		
Belch	X		
Huntley	X		
Moore	X		
McFadden	X		
Results	5	0	Carried

11.2 Report - Planning-2020-42 Baxter Creek Golf Club Adult Lifestyle Community - Municipal Servicing Agreement

R/16/11/20/08

Moved by: Graham

Seconded by: Huntley

That Council support, in principle, the requirement for a municipal servicing agreement for the water and sewage systems associated with the development of a 49-unit adult lifestyle community in association with the Baxter Creek Golf Course.

Recorded	For	Against
Moore	X	
Huntley	X	
Graham	X	
Belch	X	
McFadden	X	

Results	5	0	Carried
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11.3 Report - Corporate Services-2020-22 Tile Loan Program

R/16/11/20/09

Moved by: Graham

Seconded by: Moore

That Council approve By-law No. 2020-65 being a by-law to raise money to aid in the construction of drainage works under the Tile Drainage Act.

Recorded	For	Against	
Huntley	X		
Moore	X		
Graham	X		
Belch	X		
McFadden	X		
Results	5	0	Carried

11.4 Report - CAO-2020-Report and Capital Project Status

R/16/11/20/10

Moved by: Graham

Seconded by: Belch

That Council receive Report - CAO-2020 Report and Capital Project Status for information.

Recorded	For	Against	
Huntley	X		
Graham	X		
Moore	X		
Belch	X		
McFadden	X		
Results	5	0	Carried

11.5 Council/Committee Verbal Reports

Councillor Belch spoke to the upcoming Ganaraska Conservation meeting and the Municipal Revitalization and Heritage Advisory Committee.

R/16/11/20/11

Moved by: Graham

Seconded by: Huntley

That Council receive the Council/Committee verbal reports for information.

Recorded	For	Against	
Belch	X		
Moore	X		
Huntley	X		
Graham	X		
McFadden	X		
Results	5	0	Carried

12. General Business

There was no General Business.

13. Correspondence for Information

There was no Correspondence for Information brought forward.

14. Correspondence for Action

14.1 Municipal Delegation at ROMA 2021 Conference

Council discussed and determined there was no need for a delegation at the ROMA 2021 Conference.

15. By-laws

15.1 By-law No. 2020-65 being a by-law to raise money to aid in the construction of drainage works under the Tile Drainage Act

15.2 By-law No. 2020-66 being a by-law to Impose and Consolidate Water and Wastewater User Fees and Charges

R/16/11/20/12

Moved by: Graham

Seconded by: Huntley

That By-law No. 2020-65 being a by-law to raise money to aid in the construction of drainage works under the Tile Drainage Act; and that By-law No. 2020-66 being a by-law to impose and consolidate water and wastewater user fees and charges be read a first, second and third time and passed this 16th day of November, 2020 signed by the Mayor and Clerk and the corporate seal attached.

Recorded	For	Against	
Moore	X		
Huntley	X		
Graham	X		
Belch	X		
McFadden	X		
Results	5	0	Carried

16. Unfinished Business

There was no unfinished business.

17. Notice of Motion

There were no notices of motion.

18. Confirming By-law

18.1 By-law No. 2020-67 being a by-law to confirm the proceedings of the meeting held November 16, 2020

R/16/11/20/13

Moved by: Belch

Seconded by: Moore

That By-law No. 2020-67 being a by-law to confirm the proceedings of the meeting held November 16, 2020 be read a first, second and third time this 16th day of November, 2020 signed by the Mayor and Clerk and the corporate seal attached.

Recorded	For	Against	
Belch	X		
Moore	X		
Huntley	X		
Graham	X		
McFadden	X		
Results	5	0	Carried

19. Adjournment

R/16/11/20/14

Moved by: Huntley

Seconded by: Moore

That the Regular Council Meeting of the Township of Cavan Monaghan adjourn at 3:10 p.m.

Recorded	For	Against	
Graham	X		
Belch	X		
Huntley	X		
Moore	X		
McFadden	X		
Results	5	0	Carried

Scott McFadden
Mayor

Elana Arthurs
Clerk